



Payroll Deduction Information

In an effort to continue to create a culture of giving at Lock Haven University, while continually growing the percentage of faculty/staff giving, the LHU Foundation offers all new and current employees an opportunity to give back through payroll deduction. Payroll deduction is an effective method to make an impact for your program, invest in an area of importance to you, and establish the culture of giving back to students, faculty, and alumni a like.

How to Give:

- Complete the Payroll Deduction Authorization Card obtained from the HR or Foundation offices
- Select your Gift Designation (See below for details)
- Select a comfortable Biweekly Deduction Amount
- Return signed Payroll Deduction Document to the Payroll Office (J207, East Campus)

Gift Designation:

As the donor, you have the opportunity to select the area of your interest to designate your contribution. Gift contributions can be made to scholarships, progress funds, or completely undesignated to the area of most need. Donations can also be specified for certain colleges, departments, programs, athletics, clubs, etc.

Example: Contribution: College of Liberal Arts and Education. Gift Designation: Health and Physical Education Scholarship Fund.

Annual Scholarship:

Annual (named) scholarships can be established through payroll deduction. With a biweekly deduction of \$38.50, the donor has the opportunity to start a 5 year named scholarship. The contribution allows the donor to select the name of the scholarship, purpose, and criteria. Please contact a Foundation Officer for details at (570) 484-2298.

We strive to continuously provide new and current opportunities for the students of Lock Haven University, through payroll deduction, YOU can make that impact for our students.

Thank you,

Carl Poff
Executive Director
LHU Foundation