



**NORTHERN  
CAREER  
INSTITUTE**

**The Jeanne Clery Act**  
Annual Safety & Security Report  
2017

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## **Introduction and Purpose**

The safety of students, associates and visitors is an important concern of Northern Career Institute. We prepared this report to increase your awareness of a number of programs and provide information to protect your safety and well-being.

Northern Career Institute prepares the Annual Security Report to comply with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act)*. Institutions participating in federal student financial aid must present to current and future students and employees certain crime statistics and policies in accordance with the *Clery Act*. The purpose of this report is to provide information relating to campus safety and security in an effort to aid future and current students and employees in making informed decisions regarding our institution.

The Annual Security Report is published every year by October 1<sup>st</sup> and contains three years of campus crime statistics and campus security policy statements in accordance with the *Clery Act*. The Northern Career Institute administrators prepare this report which includes reported campus crime, arrest and referral statistics to local law enforcement agencies and designated campus officials.

The Northern Career Institute does not have on or off campus housing nor does Northern Career Institute have student organizations. Therefore, no crime statistics or policies pertaining to such are included in this report.

Dissemination of the report includes email notifications to students, faculty, and staff providing the website address to the Annual Security Report. Potential students and employees are notified that they have access to the report on our Consumer Information web page at [www.ncioh.edu/consumerinformation](http://www.ncioh.edu/consumerinformation). A printed copy of the report is also available upon request.

## **Annual Report and Policy Biennial Review**

Every other year, in the month of January, the Northern Career Institute organizes a committee that evaluates the effectiveness of its Safety and Security and Drug and Alcohol policies. This committee consists of the Campus Director, Campus Coordinator, Director of Operations and Plant Supervisor. Minutes are kept from this meeting and the Plant Supervisor is responsible for implementing addendums to said policies. The Northern Career Institute maintains a Security Incident Report wherein all events related to safety and/or security are kept and documented. These Security Incident Reports, along with local Police reports, are evaluated by the Committee at the biennial meeting in order to evaluate the effectiveness of such policies.

## **Crime Reporting Procedures**

### **Reporting Crimes**

Students, faculty, and staff are strongly encouraged to report all crimes to local law enforcement, dial 9-1-1 (emergencies only). Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside building should be reported to the local law enforcement agency.

<b>Local Law Enforcement Agency</b>	<b>Local Phone Number</b>	<b>Emergency Number</b>
Eastlake Police Department	440-951-1400	9-1-1

In addition, students, faculty and staff should report a crime to the following areas:

Campus Director	Lori Klonowski	440-602-5093
Campus Coordinator	Vicki Morley	440-602-5096

Timely reporting of criminal activity enables the Northern Career Institute to respond to crime in a timely manner and potentially reduce the recurrence of that crime. Timely manner shall be defined to mean immediately or as immediately as possible under the circumstances.

The Northern Career Institute works cooperatively with local law enforcement agencies when necessary; however, there are no written memoranda of understanding agreements between the Northern Career Institute and local law enforcement agencies to investigate alleged crimes. The Northern Career Institute does, in good faith effort, contact local law enforcement agencies to obtain data on *Clery Act* crimes that occurred on or near the campus. Not all agencies respond to our requests for data. The Northern Career Institute does not have a police or security department and no Northern Career Institute employee or staff member possesses arrest authority.

### **Confidential Crime Reporting**

Victims of crime may not want to pursue action with the Northern Career Institute or the criminal justice system and may still want to consider making a confidential report. With permission, the Campus Director or a designee of the Northern Career Institute can complete an incident report on the details of the incident without revealing the victim's identity. The purpose of confidential reporting is to comply with the wish to keep matters confidential while taking measures to keep the campus community safe. With such information, the Northern Career Institute can keep accurate records and become aware of any patterns of crime that may warrant action. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the Northern Career Institute.

The Northern Career Institute does not employ or contract with any pastoral counselors who provide confidentiality services to students or employees. However, the Northern Career Institute provides assistance in obtaining an appropriate referral to a counseling or rehabilitation agency.

## **Emergency Response and Evacuation**

### **Response and Evacuation Procedures**

Emergencies are unexpected events which must be dealt with urgently to protect the health and safety of others. Emergencies may be related to natural disasters such as earthquakes, criminal activity such as armed robberies, environmental disasters, or highly contagious health concerns.

The Northern Career Institute issues an Emergency and Safety Information Handbook that includes emergency response and evacuation procedures and outlines actions staff, faculty, and students must take to protect their mutual health and safety.

The Northern Career Institute will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate its Emergency Notification System (ENS), unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. More information about The Northern Career Institute's ENS can be found at: [www.ncioh.edu/ENS](http://www.ncioh.edu/ENS). The Campus Director and Campus Coordinator have the authority and are responsible for overall management and administration of the plan. The entire campus community will be notified when there is at least the potential that a very large segment of the community will be affected by a situation or when a situation threatens the operation of the campus as a whole.

The Campus Director or Campus Coordinator will create the notification and The Northern Career Institute's Campus Director, Campus Coordinator, IT Department and/or Plant Supervisor will be responsible to notify students/employees. If deemed necessary, the outside of the campus community will be notified of the emergency through local law enforcement and/or public health agency. In addition, the Northern Career Institute's administrative staff will contact parents, guardians, spouses and those listed as emergency contacts by the student via phone, text or email. Other staff and faculty members may be designated as back-ups and to assist with assigned tasks.

Emergencies are identified by campus staff, by other campus community members, emergency alert radio, and forms of public media and notification. Anyone wishing to report an emergency should contact the Campus Director or Campus Coordinator or other available administrative staff as soon as safely possible using the most efficient means available.

Upon confirmation of a significant on campus emergency or dangerous situation involving an immediate threat to the health or safety of students and employees, the Campus Director or Campus Coordinator will issue an emergency notification and also notify the appropriate local emergency response teams, law enforcement, and individuals on campus who are in harm's way. Local authorities will determine when and if it is necessary to notify the surrounding community. The Campus Director or Campus Coordinator will determine what information should be contained in the alert. Campus alerts may be issued via email, classroom announcement, alarm, or any combination of methods determined to be necessary. Students and employees should regularly check their institution's email account. The alerts will identify the appropriate

action to take in an effort to have students and employees avoid the confirmed danger and minimize injuries. Depending on the situation, additional alerts will be disseminated as information becomes available.

Evacuations to safe locations will be implemented when necessary and proceed in an organized manner per policy and procedure. All students are required to comply with the plan and the directions given to them by campus safety staff, faculty, or public emergency response teams or law enforcement agencies during actual emergencies and drills for their personal safety. At no time during an actual campus emergency or drill shall students be permitted to leave the campus unless directed to do so.

The plan, including any updates, is reviewed with new students and employees during orientation, in classes at the start of each new term, and at a number of faculty meetings during the year. Evacuation routes are identified in each classroom and other areas the Campus Director deems necessary.

Emergency response and evacuation drills are conducted, at minimum, annually and all student, faculty, and staff participate and conduct themselves appropriately. Tests may be announced or unannounced at the discretion of the Campus Director or Campus Coordinator. Tests are evaluated for needed improvement. At a later drill any needed improvements will be tested, and if successful, included in the campus procedures. If not successful, different approaches will be tried until acceptable results are achieved.

Students and employees are encouraged to be responsible for their own security and the security of others. Employees and students are expected to follow safe practices while on campus property. Following safe practices will reduce the possibility of accidental emergencies, and increase the effectiveness of the campus response to unforeseen emergencies.

The campus community is obligated to report all unsafe activities, potential and real emergencies, and/or criminal activities to the Campus Director or Campus Coordinator as soon as possible.

Persons responsible for carrying out the emergency response and evacuation procedures include: Campus Director, Campus Coordinator, and Plant Supervisor.

### **Timely Warnings for an Emergency**

In the event of an ongoing or continuing threat to the campus community, a timely warning is issued verbally, notices are posted in common on-campus areas and/or students will receive an email. Timely shall be defined to mean immediately or as immediately as possible under the circumstances. The intent of a timely warning is to provide adequate information necessary to enable the campus community to protect themselves when a significant emergency or dangerous situation occurs. The content of the timely warning will not disclose information that may compromise law enforcement efforts. Anyone with information that warrants a timely warning should report it immediately to the Campus Director or Campus Coordinator. The Campus Director or Campus Coordinator is responsible for ensuring timely warnings are issued to the campus community.

## **Facilities Security and Access**

All entrances to the campus facilities are locked and monitored during day and evening business hours and are accessible to students, employees, contractors, guests, and invitees through a buzzer system. The campus is secured during non-business hours by locking doors and setting alarms and only accessible by issued key and alarm passcode. Maintenance personnel enter the facilities during the evening or early morning non business hours by issued key and alarm passcode. The Northern Career Institute does not have on or off campus residences or official off campus student organizations. The Northern Career Institute does not have a security or police department. Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. The Campus Director or Campus Coordinator regularly reviews the campus and reports malfunctioning lights and other unsafe physical conditions to the Facilities Department for correction.

### **SafeSchool Help Line**

The Willoughby-Eastlake City Schools has a toll-free line for students, parents, school personnel, and other members of the school community to report anonymously any activities that could cause harm to our students, staff, or facilities. Threats of violence, theft, instances of alcohol or drug abuse, the presence of weapons or other security concerns can be reported by dialing 800-418-6423 Ext. 359 or go to [www.safeschoolhelpline.com](http://www.safeschoolhelpline.com)

## **Security Awareness Programs for Students and Employees**

Safety and security awareness programs are in place for students and employees. The common theme of awareness and crime prevention programs are to encourage students and employees to be aware of their responsibility for their own security and the security of others. The safety rules, including crime prevention, are available in Northern Career Institute's Emergency and Safety Information Handbook and reviewed with students during orientation. Security, including crime prevention, is reviewed with employees at hire dates and during staff and faculty meetings.

Instructors are required at the start of each term to discuss emergency evacuation procedures and safety policy on the first day of class. Visual emergency exiting layouts are posted at the entrances of all campus rooms and Emergency Classroom Procedures shall be posted in each lab.

In the event of imminent danger or immediate emergency, information is released through email, voice mail, or classroom and campus announcements.

## **Alcoholic and Drug Prevention Policy**

The Northern Career Institute is proud to be a drug-free work place, comply with the Drug Free Work Place Act, and the Drug Free Schools and Campuses Act.

### **Prevention and Treatment**

The Northern Career Institute has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees on campus or at off campus student related activities. The program provides information related to drug use and abuse including dissemination of informational materials, disciplinary actions and a list of educational programs, counseling services, and treatment programs. A directory of services can be found in the main office or by visiting [www.ncioh.edu/servicedirectory](http://www.ncioh.edu/servicedirectory).

The Campus Director or Campus Coordinator provides an overall coordination of the Drug-Free School Program. Drug and Alcohol education materials are available to students and employees.

### **Alcoholic Beverages**

The possession, sale or the furnishing of alcohol at the Northern Career Institute is governed by the Willoughby-Eastlake City Schools' Drug and Alcohol Policy and state law. Laws regarding the possession, sale, consumption or furnishing of alcohol is controlled by the state's Department of Commerce. However, the enforcement of alcohol laws on-campus is the primary responsibility of the Campus Director, Campus Coordinator and local law enforcement agencies. The Northern Career Institute has been designated "Drug free" and in no circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Campus Director, Campus Coordinator and local law enforcement agencies. Violators are subject to the Northern Career Institute's disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of the Willoughby-Eastlake City Schools' Drug and Alcohol Policy for anyone to consume or possess alcohol in any public or private area of the Northern Career Institute. Students and employees violating alcohol/substance policies or laws will be subject to discipline by the Northern Career Institute. For more information, please refer to the most recent Drug and Alcohol policy.

## **Health Risks Associated with Substance Abuse**

Substance abuse can cause very serious health and behavioral problems, including short-and long-term effects upon both the body (physiological) and mind (psychological), as well as impairment of learning ability, memory, and performance. For additional information on health risks of substance abuse, see: <http://www.drugabuse.gov>. **(See Appendix B)**

### **Illegal Drug Possession**

The Northern Career Institute has been designated "Drug free". The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Campus Director, Campus Coordinator and local law enforcement agencies. Violators are

subject to The Northern Career Institute's disciplinary action, criminal prosecution, fine and imprisonment. For more information, please refer to the most recent Drug and Alcohol policy.

### **Disciplinary Action for Weapons, Drug, and Alcohol Violation**

The Northern Career Institute is committed to helping students meet their educational and career goals. Employees are held to a high standard and are required to conduct themselves in a professional manner. When students or employees violate weapon, drug, or alcohol laws, disciplinary action will result as described on the following page. The Northern Career Institute provides assistance in obtaining an appropriate referral to a counseling or rehabilitation agency.

The results of any investigation are available upon request to victims or if necessary, the victim's next of kin as determined and required by Federal and State laws.

### **Legal Sanctions – Laws Governing Alcohol**

The Clery Act requires the Northern Career Institute to inform students and employees of laws governing school. The State of Ohio has set 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, are available from the State Department of Ohio. **(See Appendix A)**

### **Northern Career Institute Sanctions**

A violation of any law regarding the unlawful possession, use or distribution of illicit drugs and alcohol by students or employees is also a violation of Northern Career Institute's Drug and Alcohol policy and will be treated as a separate disciplinary matter by Northern Career Institute. For more information, please refer to the most recent Drug and Alcohol policy.

### **Sexual Offense Policy and Other Information**

The Northern Career Institute is required by the Clery Act to include in its Annual Security Report information about sex offense policy and procedures, prevention and how to access information on registered sex offenders in the campus community.

#### **Sexual Offense Policy**

Sexual assault is not tolerated by the Northern Career Institute. The Northern Career Institute will promptly investigate all allegations of sexual assault and take appropriate action where required. For instance, the Northern Career Institute will change a student's academic schedule in order to protect the victim of a sexual offense.

#### **What to do if you are Sexually Assaulted**

If you are a victim of a sexual assault, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The Northern Career Institute strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. Victims of an assault should be reported directly to the local law enforcement agency but

reporting is at the victim’s discretion. In addition, the Campus Director or Campus Coordinator will assist the student in notifying these authorities at the student’s request.

Numbers to local law enforcement agencies are as follows:

<b>Campus</b>	<b>Local Law Enforcement Agency</b>	<b>Non-Emergency Number</b>
The Northern Career Institute	Eastlake Police Department	440-951-1400

Filing a police report with the local law enforcement agency will not obligate the victim to prosecute. Filing a police report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests at no expense to the victim;
- Provide the opportunity for collection of evidence helpful in prosecution which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam); and
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

### **Sexual Assault Counseling Services**

The Northern Career Institute does not provide on-campus or off-campus counseling services. However, the Northern Career Institute can and will refer the victim to a non-related, outside counseling service such as a local rape counseling center.

### **Sexual Assault Disciplinary Action**

The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and the Northern Career Institute or only the latter. To initiate disciplinary action against a student or employee for sexual assault, a report must be made to the Campus Director.

The following disciplinary procedures will be conducted in cases of an alleged sex offense:

- The Northern Career Institute will delegate an investigator to review the specifics in the case, interview the accuser and accused, and any witnesses.
- The Northern Career Institute will conduct a meeting during which the accuser and the accused are entitled to participate and have the option of one person who has had no formal legal training to accompany them throughout the meeting.
- Both the accuser and the accused will be informed in writing of the Northern Career Institute’s final determination with respect to the alleged sex offense and any sanction that is imposed against the accused.

### **Sanctions**

A student or employee found guilty of a sexual assault would face disciplinary action up to dismissal or termination.

## **Disclosures to Alleged Victims of Crimes of Violence or Non-forcible Sex Offenses**

The Northern Career Institute will, upon written request, disclose to the victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the Northern Career Institute against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, the results of the disciplinary action may be provided to the victim's next of kin, if requested.

## **Prevention Programs**

Educational information regarding sexual assaults, date rape, acquaintance rape, and other forcible and non-forcible sex offenses is addressed through R.A.D. Program that is offered free of charge to all students annually. The Northern Career Institute also has information concerning these topics available in the office.

## **Availability of Sex Offender Registry**

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne *Clery Act* and the Family Educational Rights and Privacy Act of 1974, the Northern Career Institute is providing a link to the State of Ohio Department of Justice's register sex offender's website. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by the State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In Ohio, convicted sex offenders must register with local law enforcement under Megan's Law.

The registry is available via Internet and is available at the following web address:

<https://www.parentsformeganslaw.org/public/meganStateByState.jsp> or  
<http://www.icrimewatch.net/index.php?AgencyID=55149&disc=>

## **Violence Against Women Reauthorization Act of 2013 (VAWA)**

The Violence Against Women Reauthorization Act of 2013 (VAWA) amended the Clery Act and will require the Northern Career Institute to compile statistics for additional crimes that are reported to the Northern Career Institute or to local police agencies. These additional crimes include sexual assault, domestic violence, dating violence, and stalking. The Northern Career Institute will begin to compile statistics on VAWA crimes in 2013 and as additional guidance is provided to the Northern Career Institute. Future Annual Security Reports may have more details on this new law.

## **Hate Crimes**

There were no reported incidents of hate crimes reported for 2013, 2014, or 2015.

Hate crime statistics are presented in narrative format when there are no hate crimes to report or if there are a limited number of hate crimes reported.

A *Clery Act* hate crime is committed when the victim was intentionally targeted because of bias. Bias for the purpose of *Clery Act* hate crime reporting is *a preformed negative opinion or attitude toward a group*

of persons based on their race, gender, religion, disability, sexual orientation, or ethnicity/national origin.

Hate crime categories include murder/non-negligent manslaughter, sex offenses – forcible, sex offences – non forcible, incest, statutory rape, robbery, aggravated assault, burglary, motor vehicle theft, arson, simple assault, larceny-theft, intimidation, destruction/damage/vandalism of property.

The Northern Career Institute takes hate crimes and all criminal offences seriously and encourages the campus community to report any crime to the Campus Director or Campus Coordinator. Crimes also can be reported by calling 911.

### **Annual Disclosures Preparation**

The Northern Career Institute maintains a Security Incident Report wherein all events related to safety and/or security are kept and documented. At the conclusion of each year, the Northern Career Institute assembles this data, along with local Police reports, in order to produce the data found below. Most of the public statistics below were taken from <http://www.city-data.com/crime/crime-Eastlake-Ohio.html>.

### **Campus Crime Statistics**

<b>Northern Career Institute Crime Statistics 2014 – 2016 Criminal Offenses</b>						
	<b>On Campus</b>			<b>Public Property</b>		
	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Murder & Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Northern Career Institute**  
**Crime Statistics 2014 – 2016**  
**Hate Crimes**

	On Campus			Public Property		
	2014	2015	2016	2014	2015	2016
Murder & Non-Negligent Manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Destruction, Damage, Vandalism of Property	0	0	0	0	0	0
Any other crime involving bodily injury	0	0	0	0	0	0
<b>Totals</b>	0	0	0	0	0	0

## Arrests & Disciplinary Actions

Northern Career Institute Crime Statistics 2014 – 2016 Arrests						
	On Campus			Public Property		
	2014	2015	2016	2014	2015	2016
Liquor Law Violations	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0	0
<b>Totals</b>	0	0	0	0	0	0

Northern Career Institute Crime Statistics 2014 – 2016 Disciplinary Actions						
	On Campus			Public Property		
	2014	2015	2016	2014	2015	2016
Liquor Law Violations	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	2
Illegal Weapons Possession	0	0	0	0	0	1
<b>Totals</b>	0	0	0	0	0	3

## **Emergency Quick Reference Sheet**

<b>Situation</b>	<b>Action</b>	<b>Action</b>
Blood and Bodily Fluids	Notify Administration	Secure area. Wash Hands.
Bomb Threat	Notify Administration/ If Administration is not available Call 911	If evacuation is ordered, avoid use of cellular phones, portable radios, pagers, etc. Do not turn off lights.
Child Abuse/Neglect	Notify Administration	Contact Children Services.
Fire & Explosion	Call 911- Evacuate and Pull nearest fire alarm on way	Follow directional instructions in each room.
Hazardous Materials Emergency	Call 911	Evacuate students in area. Notify Administration. Follow MSDS instructions in room.
Hostage Situation	Call 911	Evacuate students in area if possible. Notify Administration.
Intruder/Unauthorized Visitor	Notify Administration	Direct/escort subject to office.
Lock-down Procedures	Notify Administration	Follow A.L.I.C.E. process.
Natural Gas Oder	Call 911 - Evacuate and Pull nearest fire alarm on the way out	Follow instructions to evacuate the building.
Suicide/Suicide Attempt	Call 911	Notify Administration.
Tornado/Severe Weather	If you spot funnel cloud notify administration	Proceed designated safety zones that are listed in each
Weapon	Notify Administration	Follow A.L.I.C.E. process.

## **Phone Numbers by Agency**

<b>Agency</b>	<b>Emergency Number</b>
Lake County Sheriff's Office	440-350-5500
Eastlake Police	440-951-1400
Eastlake Fire Department	440-951-2287
Illuminating Company	1-800-589-3101
Dominion Gas	1-800-362-7557
Poison Control Center	1-800-222-1222 Nationwide
American Red Cross-Local	440-352-3171
Lake Health Systems	440-953-9600
Lake County Health Department	440-350-2543
Lake County Emergency Management Agency	440-350-5499
Lake County Children Services	440-350-4218

**Any Emergency Call 9-1-1**

## **APPENDIX A**

### **FEDERAL PENALTIES AND SANCTIONS FOR ILLEGAL POSSESSION OF A CONTROLLED SUBSTANCE**

#### **21.U.S.C. 884(a)**

1<sup>st</sup> conviction: Up to 1 year imprisonment and fined at least \$1,000.00, but not more than \$100,000.00 or both.

After 1 prior drug conviction: At least 15 days in prison, not to exceed 2 years and fined \$2,500.00, but not more than \$250,000.00 or both.

After 2 or more prior drug convictions: At least 90 days in prison, not to exceed 3 years and fined at least \$5,000.00, but not more than \$250,000.00 or both.

Special sentencing provisions for possession of crack cocaine; Mandatory at least 5 years years in prison, not to exceed 20 years and fined up to \$250,000.00 or both.

- A) 1<sup>st</sup> conviction and the amount of crack possessed exceeds 5 grams.
- B) 2<sup>nd</sup> conviction and the amount of crack possessed exceeds 3 grams
- C) 3<sup>rd</sup> or subsequent crack conviction and the amount of crack possessed exceeds 1 gram

#### **22.U.S.S. 853(a)(2) and 881(a)(7)**

Forfeiture of personal and real property used to possess or to facilitate possessions of a controlled substance, that offense is punishable by more than 1 year imprisonment. (See special sentencing provisions re: crack).

#### **21,U.S.C.881(a)(4)**

Forfeiture of vehicles, boats, aircraft or any other conveyance used to transport or conceal a controlled substance.

#### **21.U.S.C.884a**

Civil fine of up to \$10,000.00 (Pending adoption of final regulations).

#### **21.U.S.C.853a**

Denial of Federal benefits such as student loans, grants, contracts and professional and commercial licenses, up to 1 year for 1<sup>st</sup> offense, up to 5 years for 2<sup>nd</sup> and subsequent offenses.

#### **18.U.C.933(g)**

Ineligible to receive or purchase a firearm.

Miscellaneous: Revocation of certain Federal licensees and benefits, e.g. pilot license, public housing tenancy, etc., are vested within the authorities of individual Federal Agencies.

**\*\*\*NOTE: These are only Federal penalties and sanctions. Additional State penalties and sanctions do apply**

## **APPENDIX B**

### **HEALTH RISKS ASSOCIATED WITH ALCOHOL**

Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required in driving a car safely, increasing the likelihood that the driver will be involved in a car accident. Low to moderate doses of alcohol also increases the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms including severe anxiety, tremors, hallucinations and convulsions. Alcohol withdrawal symptoms can be life threatening. Long term consumption of large quantities of alcohol, particularly when combined with poor nutrition can also lead to permanent damage to vital organs such as the brain and liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.

As described in What Works: Schools Without Drugs (1989 Edition, Department of Education).