



## **Maintenance/Caretaker**

### **C5 Youth Foundation Of Southern California**

C5LA is a 5 year youth leadership development program. Our mission is to identify high potential, under-resourced 8<sup>th</sup> graders and engage them in a comprehensive and intentional 5-year continuum of programs. Our goal is to equip our young people with the tools and resources to graduate high school, identify future goals, enroll in a post-secondary institution and become leaders in their community.

The first year experience is at Camp Paintrock in Wyoming where participants travel far from home and far out of their comfort zones. At camp students gain new experiences, and learn leadership skills through high adventure activities including, horseback riding, rappelling, camping and aquatic activities. Our site is a rural, ten-acre facility within a 20,000+ acre working cattle ranch with a wide range of maintenance needs that requires use of a particular skillset.

### **Role and Expectation**

The Camp Maintenance role ensures that the camp facilities are clean, safe, and in working order for participants and staff during the entire length of the summer. The Camp Maintenance position requires a work week of 6 days. (additional work and hours will be discussed with Camp Director).

### **Additional Duties**

- Set up camp before students and seasonal staff arrive and close down camp after students and seasonal staff depart
- Ensure the camp facilities are clean, safe, and in working order
- Manage maintenance closet including all tools, chemicals and maintenance equipment
- Clean and stock bathrooms (TP, soap, towels, etc.)
- Maintain the camp pool
- Dispose of trash to designated location
- Make repairs on various regular-use structures
- Keep camp vehicles in operating condition
- Assist with other duties and special projects as needed

### **Qualifications**

- Documented training and experience in maintenance or caretaking (e.g. general contracting, electrical, plumbing, pool and vehicle maintenance)
- At least 18 years of age and one year removed from high school
- Skill in communication both verbally and written, and able to listen and write clearly and analytically
- Ability to accept supervision and guidance under flexible circumstances and prioritize tasks from a pool of multiple responsibilities
- Good show of character, integrity, adaptability, enthusiasm, sense of humor, patience, and self-control
- Strong capability to live away from home for an extended period (on-site staff training, two four-week sessions) and maintain mental and emotional presence
- Physical ability and stamina to fulfill specific responsibilities in outdoor summer camp environment (including tasks such as lifting and transporting equipment, extensive repair tasks)
- Culturally aware and sensitive and able to work with and lead diverse teams and individuals

### **Contact**

Please email cover letter, resume and salary requirements to [C5LAinfo@gmail.com](mailto:C5LAinfo@gmail.com)  
For questions or concerns, contact Joseph Collins at (323) 686-4214 or visit [www.C5LA.org](http://www.C5LA.org)