



Description of the Internship & Intern Hours of Operation:

Uncle Dad's Art Collective is seeking two enthusiastic, community minded, music loving production intern to assist in the creation, implementation, marketing, and production of Uncle Dad events. This is an unpaid internship that offers 15-20 hours/week for 12 weeks, in congruence with a CSUC semester timeline and internship requirements for the 2016 fall semester. Intern hours of operation will be set by the intern any day of the week and is flexible.

What is Uncle Dad's Art Collective:

Uncle Dad's Art Collective is a Chico CA based production company specializing in mixed media art events. The mission of Uncle Dad's Art Collective is produce high quality art that is artistically and fiscally responsible for the artist involved, the collective, and for the community as a whole. The guiding principle of the Uncle Dad's Art Collective is to produce events that challenge and inspire artists to create works that will in turn challenge and inspire audiences.

Duties may include but are not limited to:

- Attending UDAC programs and events
- Writing media materials and performing media relations functions
- Creating, managing, and implementing various of live production work including:
 - o Budgets
 - o Ticketing
 - o Show conceptualization
 - o Stage and rehearsal management
 - o Technical direction
- Managing social networking accounts and overseeing online marketing tasks

Intern Qualifications and requirements:

- Must be 18+ years of age
- Access to a computer with internet connection
- General comfort using the internet, computer, and phone technology
- Competence using computers and social media
- Ability to follow through on tasks
- Ability to collaborate with a variety of community partners including businesses and musicians
- Ability to work independently
- Basic understanding of North State music and production preferred but not required
- Ability to offer creative input and problem solving

Communication:

- UDAC has unconventional hours of operation and widespread location of performances, meetings, and team members. Thus, it is important for interns to be timely and responsive members of the UDAC team. Communication is done primarily through phone, email, and online, and should elicit responses within 48 hours.

Intern Learning Goals and Opportunities:

To apply classroom learning to real world experience in managing and producing events.

UDAC offers interns opportunities to acquire experience in navigating the music business, to apply academic skills to real world situations, to contribute to the mission of the organization, to be a part of a team of creative thinkers and collaborators, and to develop community networks and partnerships.

UDAC will benefit from the work of interns by growing our community relationships, being challenged by intern input and ideas, and diversifying our reach of services.

Supervision:

The interns will receive primary supervision and work directly under the Uncle Dad managing director and may receive task management supervision under any of the UDAC directors and managers.

Within the first week of the internship, the intern will have an orientation meeting with the collective and receive an orientation.

Interns will meet weekly with the managing director to discuss progress of goals, tasks, and objectives. The intern will receive direct and constructive feedback regarding the intern' work at the weekly meeting.

UDAC Supervisor Contact Info

Joshua Hegg, Managing Director

Phone: 760-822-4664

Email: josh@uncledadart.com (email highly preferred for communication)

Salary: Unpaid. If you are part of a college class/internship program, we will work with your institution to assure adherence to intern requirements for college credit.

Hours: Estimated 10-15 hours/week, flexible.

How to become a UDAC intern:

- IN PDF FORMAT, send your resume and cover letter to josh@uncledadart.com
 - o Your resume should reflect related experience to the internship description and requirements
 - o Include in your cover letter who you are, why you think you may be a good fit for Energy Plant, what interests you about the music production industry, and what you hope to achieve in your internship
 - o Also include a link to your current favorite artist/band and a description of what you appreciate about them. Please be detailed.
- In the subject heading, write "CSUC Intern Opportunity_ Your Name"
- Know the content of the following links
 - o WEBSITE: www.uncledad.co
 - o Facebook: www.facebook.com/uncledadchico