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## Volunteer Guidelines & Expectations

The staff of PMBC greatly appreciates your willingness to serve! In order to have a fulfilling experience for you and a great time of refreshment for our guests, we ask that you the following responsibilities and expectations.

1. Volunteers must sign the Volunteer Waiver & Application. This is to protect and inform YOU and to help protect PMBC. It can be found at [www.camppmbc.com/support-us#volunteer](http://www.camppmbc.com/support-us#volunteer)
2. A major part of PMBC's ministry is to provide a hospitable environment for our retreat guests. Please help us maintain a "guests first" mentality- allow our guests to take part in meals first, give our guests space to enjoy each other through recreation and relaxation. We greatly encourage you to interact with those visiting us, but be mindful that they're paying to be here.
3. In front of our guests, we encourage an "invisible phone policy." While serving our guests or interacting with our guests, please limit use of your phone. How can we encourage groups to disconnect if our staff and volunteers don't do the same?
4. Please dress modestly. No revealing clothing or extremely tight clothes. No midriff showing. As far as the pool is concerned, please, no two-piece bathing suits for girls over the age of 7 and men should refrain from wearing speedos.
5. We strive to keep PMBC a clean and comfortable place for everyone to relax and fellowship. Please help us keep camp tidy by returning dishware to the dish area, disposing of trash in the wastebaskets (even if it's not yours) and returning equipment like sports balls or board games back to where they belong when you're done with them.
6. Thank you for being mindful of the words you use, what you watch or listen to. There are children around camp, please don't expose them to coarse language or inappropriate images.
7. PMBC is a place for family and we love when volunteers bring theirs, too! convey these expectations with your family as well.

*For those of you staying overnight...*

8. We want you to have the utmost comfort and rest during your stay. Sleeping directly on the mattresses or mattress covers without utilizing sheets or a sleeping bag will ruin the mattresses. If someone forgets linens, please let us know so that we can accommodate your need.
9. We seek to provide comfortable conditions. Please be reasonable with the heat and air-conditioning. Make sure to close doors when you leave a room. We would also appreciate you adjusting the temperature to a lower setting when you check-out.
10. We would greatly appreciate you stripping your bed of your sheets before you leave. You can put your sheets in the pillowcase and leave them outside of your door.