VITALS

Chapter Title — it’s important to distinguish your FRN Chapter from FRN National

• Food Recovery Network, School Name
• Food Recovery Network at School Name
• Unique Chapter Name

Position Title — If you’re a member of the leadership team, include your current title. If you helped found the chapter, be sure to include that! If you volunteer regularly but do not hold a leadership team position, specify “team member” or “volunteer”

Position Description — Take a moment to reflect on the responsibilities of your position. Check your chapter’s handbook, as well as the Leadership Team Responsibilities Outline. Don’t see your position listed? Tell us how you describe your role!

ADD SOME NUMBERS

Incorporating numbers is a great way to emphasize the impact of your work.

• Pounds of food recovered / meals donated
• Recoveries you led
• Volunteers in the chapter
• Years chapter has been active
• Recovery locations
• Partner Agencies
• Clubs partnered with on campus
• Money Raised

SKILLS TO HIGHLIGHT

• Leadership
• Public Speaking
• Conflict Resolution
• Team Building
• Time Management
• Public Relations
• Strengthening Partnerships
• Volunteer Recruitment and Delegation
• Service

PHRASES

If you currently hold the position you’re describing, use present-tense language. Otherwise, use past-tense language.

• Implemented first food recovery program on [school name] campus (*for founders)
• Manage team of [#]
• Organize [# of] volunteers
• Schedule shifts for [# of recoveries] weekly
• Organize/oversee/led [# of] recoveries total
• Facilitate [# of] meetings per semester
• Serve as liaison between dining service provider and hunger fighting partner
• Promoted food recovery through negotiations with university staff and dining managers
• Execute outreach campaigns that [describe campaign]
• Utilize social media to share updates about chapter activity
• Fundraise [amount of $]
• Operate within budget of [amount of $]
• Plan [educational, social] events [for # of people]
• Navigate difficult conversations around sensitive matters such as food insecurity