Dear FRNd (Friend),

On behalf of Food Recovery Network (FRN), we are thrilled that your chapter will remain a part of the network this upcoming academic year! We are grateful for your participation in the movement to end food waste and hunger. To date, as a community, we have recovered more than 10 million pounds of food that would have gone to waste to instead feed people. We are thankful for your continued support of FRN and are excited about the impact that your chapter can have this upcoming year. Your leadership is needed now more than ever, as more than 42 million people remain at risk of hunger during the pandemic.

As the leader of your chapter, please review and sign this document, FRN's Official Chapter Agreement (OCA), by September 30, 2022. Below is an outline of how you and your chapter can participate in the network this year and remain in good standing, and what you can expect from FRN National. If you have any questions, please contact our team at programs@foodrecoverynetwork.org.

Chapter Requirements:

- Complete the FRN membership form when you submit this OCA. We request that you provide contact information for your leadership team and the members of your chapter so that FRN National can communicate timely updates and share upcoming events with all FRN volunteers in our network. *Please note that students will have the ability to unsubscribe from these communications at any time.*
- In November and May, FRN will send out an End of Semester Survey, which provides FRN National with important metrics and information about our chapters and our network as a whole. Please be prepared to complete this survey at the end of each semester.

**If your chapter will recover food this semester:**

- All volunteers from your chapter must review FRN’s food recovery and food safety resources, including a Food Safety Webinar, Food Safety Quiz, and Food Safety Guidelines prior to recovering food.
- Ensure that you have an established partnership with a 501c3 nonprofit organization to accept surplus food donations from your campus or an off-campus food donor. This is important to ensure liability protection as outlined in the Bill Emerson Good Samaritan Food Donation Act.
- Ensure that your chapter or individual volunteers have car insurance for any school-issued or personally-owned vehicles used for food recoveries.

Chapter Activation Opportunities:

- Recover food and track all data using FRN’s Food Tracking Forms. We know that there might be restrictions for chapters to recover food this fall, but we hope that all chapters that want to resume or begin recovering food can do so.
- Attend virtual Chapter Leader Calls hosted by FRN. We will convene our chapter leaders several times throughout the year so our students can connect, learn from each other, and grow as leaders in the movement to fight climate change and end hunger.
- Volunteer virtually with FRN and The Farmlink Project. We are seeking 50+ volunteers to help expand our impact with The Farmlink Project. Last school year our network ensured that
1,062,000 pounds of farm-fresh produce was diverted from landfill to feed people in food insecure areas across the country. **Join us again this year!**

- **Organize or advocate** for issues related to food waste, hunger, and sustainability. Mobilize at least 8-10 other college students to join your advocacy efforts.
- **Plan virtual educational events** for your campus and/or community to raise awareness about issues related to climate change, hunger, and/or food waste.
- **Fundraise** for your partner agency, or another local organization that’s fighting climate change or feeding people.
- **Engage in volunteer opportunities** shared by FRN National to address food waste and hunger.

We encourage all chapters to participate in the activities that make sense for your volunteers, campus, and/or community. If you are inspired to do more than the activities listed here, we encourage that! We are here to support your impact however we can.

**Chapter Benefits:**

- The opportunity to be part of a larger movement to fight climate change, end food waste, and reduce hunger;
- The opportunity to grow as a leader, an advocate, and a champion for a more just and sustainable food system;
- Access to FRN's network of college students, alumni, and activists working to end food waste and hunger;
- Support from FRN National staff, including technical assistance and coaching to increase your chapter’s impact;
- The opportunity to receive funding for food recovery supplies. Review our Grant Application for details.

This agreement is FRN’s way of maintaining standards and safety guidelines for the 181 chapters in our network. This agreement provides an overview of our expectations for all of the FRN chapters, student leaders, and volunteers. FRN chapters are not legally part of FRN National and FRN National is not liable for chapter programs, volunteers, or partners. FRN will provide resources, FRN branding, guidance, and grants to our chapters.

**Please sign below to acknowledge you have reviewed the expectations for chapters to be a part of the FRN network for 2021-2022.**

**School Name:**

**Your Name (Print):**

**Your Signature:**

**Date:**
If you would like a confirmation email sent to you, please include your preferred email address here:

Thank you for your commitment to FRN and for your efforts to end food waste and hunger. We are thrilled to support your impact in the upcoming year.

Erin Price

Program Manager, Food Recovery Network

Pronouns: She/her/hers

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