



Sweet I Do's *Month of Coordination*

Please let your event coordinator know if there are services you wish to add or services you do not need. We will be more than happy to customize our package to make your dream a reality. If there is a service you would like that you do not see listed, please let us know.

Much like our Day of Coordination Package, our Month of Coordination Package is for those couples who have invested many hours planning their perfect day, but now they want to relax and enjoy that day instead of worrying that all of the details come together in perfect harmonious execution. We do recommend that you hire your MOC at least two months prior to the event to ensure that your event coordinator can obtain and finalize the details to make your day go smoothly and without incident.

Pre-Rehearsal and Wedding (to take place 2 months prior to the rehearsal)

Create and modify as necessary a detailed wedding day schedule.

Communicate wedding day schedule to all necessary parties (vendors, bridal party, family, etc.)

Provide bridal party with duties list and timeline for completion.

Perform vendor confirmations 1 month and 2 weeks prior to wedding day.

Provide vendor referrals for those services not yet secured.

Day of Coordination services (please see Day of Coordination Package for details).

Rehearsal

Set the date, time and location of the rehearsal dinner. Communicate with all required and optional attendees as directed by the couple.

Attend rehearsal dinner to coordinate events as requested by the couple.

Day of Coordination services (please see Day of Coordination Package for details).

Wedding Day

Organize and coordinate breakfast the morning of for bride and groom.

Provide list of recommended photography poses.

Provide list of custom music selections to fit theme of wedding.

Coordinate with photographer that all requested special photographs have been taken.

Set-up photo sharing website for guests to contribute and view photographs from the wedding.

Day of Coordination services (please see Day of Coordination Package for details).