

**LMPS Residency Advisory Council
Minutes**

Date/Time: 30 Sept 2014, 1300-1500hr
Location: VGH – LMPS Office – Heather Pavilion, Level D, Conference Room #1
Chair: Janice Yeung
Minutes: Janice Yeung
Attendance: Alison Alleyne, Roxane Carr, Susan Chunick, Anar Dossa, Zahra Kanji, Tim Lau, Mike Legal, Ann-Marie Liberman, Marianna Leung, Alison MacDonald, Kieran Shah, Jason Tan, Adil Virani
Regrets: Liz Dasilva, France Carriere, May Lok

1.0	Review of Minutes 17 Jun 2014	All
	<ul style="list-style-type: none"> ▪ http://www.vhpharmsci.com/residency/resources/residency_advisory_council.html 	
2.0	Business Arising from Minutes	
2.1	<p>Direct Patient Care ITER</p> <ul style="list-style-type: none"> ▪ New ITER launched for the 2014-15 cycle and currently in use ▪ Residents were oriented to the new ITER in Program Orientation and Q&A sessions for preceptors have been conducted at PAH, VGH, C&W and Forensic Psych Hospital to date ▪ Site/preceptor feedback solicited from RAC members <p>ACTION ITEMS</p> <ul style="list-style-type: none"> ▪ ML suggested a Q&A session be held at SPH – JY to confirm date/time ▪ AM will solicit feedback from RCH preceptors and whether there is interest in a Q&A session at their site ▪ JY to liaise with Gabe Loh re: LGH feedback 	JY
3.0	New Business	
3.1	<p>RAC Membership Update</p> <ul style="list-style-type: none"> ▪ Welcome to Alison Alleyne and our incoming 2014-15 LMPS Chief Residents Kieran Shah, France Carriere and Jason Tan ▪ Kendra Sih is currently away on maternity leave ▪ Welcome back to Alison MacDonald 	JY
3.2	<p>Summer Didactic Sessions</p> <ul style="list-style-type: none"> ▪ Held July 14 – July 25 at the UBC FoPS for all BC Residents (34) ▪ Evidence Based Medicine and Pharmacokinetics/Research ▪ Physical Assessment ADS ▪ Feedback solicited from the residents <p>ACTION ITEMS</p> <ul style="list-style-type: none"> ▪ PPRPC to modify sessions for 2015-16 cycle based on feedback provided 	
3.3	<p>2013-14 Residents</p> <ul style="list-style-type: none"> ▪ Residency Certificate Night - Sept 19 at the UBC Golf Club ▪ LMPS Residency Award recipients - http://www.vhpharmsci.com/residency/resources/awards.html ▪ Photos from the evening available at https://flic.kr/s/aHsk4kvk7b ▪ 2013-14 residency program exit evaluations discussed ▪ Discussion re: ongoing challenges with IS access for all learners (residents, OEE, Phar D. students) <p>ACTION ITEMS</p> <ul style="list-style-type: none"> ▪ JY to follow up with Helen Lee re: streamlining IS access for learners 	JY

	<ul style="list-style-type: none"> JY to forward exit evaluations and response to RAC members for review/further feedback 	
3.4	<p>Residency Project Progress Presentations</p> <ul style="list-style-type: none"> Scheduled for Sept 17 (SMH), Sept 23 (SPH), Sept 25 (VGH), Sept 26 (BC C&W) Update on ethics approval process: Projects completed within a UBC REB-affiliated health authority, specifically BC Children & Women’s Hospital, Providence Health Care or Vancouver Coastal Health, must obtain UBC ethical approval. For projects completed exclusively within Fraser Health (ie: a non-UBC REB-affiliated health authority), UBC will accept the FHA REB review and approval as the only ethical review and approval required for those studies. However, it is mandatory that an e-mail notice must be forwarded to the UBC Office of Research Ethics via elmira.chan@ors.ubc.ca once FHA REB approval has been received. The body of the e-mail should include a) the PI’s name b) the resident’s name c) full title of the study d) the FHA study number eg: ‘FHREB 20XX-XXX’ and e) expected study completion date. For QI/QA research projects, FH REB does provide a letter of acknowledgement SC confirmed that any study accessing FH patient information, including QI/QA studies, requires DAA approval <p>ACTION ITEMS</p> <ul style="list-style-type: none"> LMPS Residency Program website updated JY to advise current residents of the above 	JY
3.5	<p>Selection Process</p> <ul style="list-style-type: none"> Bruce Millin and Judy Roberts from HR have suggested changes for the residency selection process ie: MMI format and weighted scoring of applicants AV provided salient points of discussion from the PLT meeting where the above was presented Discussion re: pros/cons of the above proposal Discussion re: consideration of LMPS employee applicants <p>ACTION ITEMS</p> <ul style="list-style-type: none"> RAC in agreement that LMPS employees should not received preferential consideration and are subject to the same selection criteria as all other applicants Coordinators to close the loop and connect back with those LMPS applicants that did not get an interview or residency position and to help identify other means of continued learning and professional development for the employee RAC in agreement that an MMI process should not be implemented for this cycle and current interview process to be maintained Weighted scoring process of applicants to be developed, with consideration for allowance of intangibles RAC in agreement that weighting alone will not address ranking discrepancies. Mechanism for addressing this in the upcoming cycle to include a set meeting time after interviews for selection committee members to discuss JY to meet with Bruce to discuss 	
3.6	<p>Evaluation</p> <ul style="list-style-type: none"> Preceptor/rotation evaluation summaries compiled and forwarded to preceptors and their Coordinators at the end of each residency cycle Suggestion to combine DPC ITER and DPC rotation evaluations – reduced paperwork for the residents and preceptors will then be able to view feedback immediately after their rotation via one45 <p>ACTION ITEMS</p> <ul style="list-style-type: none"> RAC in agreement to combine DPC ITER and rotation evaluations 	JY RC

	<ul style="list-style-type: none"> JY to revise and implement for 2015-16 cycle 	
3.7	<p>Distribution Credit</p> <ul style="list-style-type: none"> Suggestion to consider a precepting rotation for those residents granted a credit for their distribution rotations Discussion ensued re: how to incorporate more precepting opportunities in general across the program ie: more tiered learning opportunities <p>ACTION ITEMS</p> <ul style="list-style-type: none"> ML to liaise with AV to further explore coordination of OEE and resident rotations to further facilitate tiered learning and increased precepting opportunities for the resident 	AA
4.0	Resident Progress	
	<ul style="list-style-type: none"> 	JY
5.0	Roundtable	
	<ul style="list-style-type: none"> SC – Discussed GRADE methodology tool to evaluate evidence and whether this is something residents use for their research projects as this is now part of FH policy; discussion re: this is an academic tool to consider potentially adding to an ADS or the EBM session 	All
6.0	Next Meeting	
	Jan 2015	