



VCH/PHC PHARMACY SERVICES  
**Residency Advisory Council**  
**Meeting Minutes**

**DATE/TIME:** 7SEP06, 1300h-1500h      **LOCATION:** Willow Chest Center Rm 301, VGH Campus  
**CHAIR:** P. Loewen      **MINUTES:** P. Loewen  
**PRESENT:** P. Loewen, R Ensom, M. Leung, M. Legal, A. Dossa, S. Gorman  
**REGRETS:** M. Collins, Z. Kanji

#	Item (Person)	Time	Type (BS, FYI, SBAR) / Action Plan
1.0	<p>Update on current status of residency program (PL)</p> <ul style="list-style-type: none"> <li>resident progress: all residents progressing well.</li> <li>scheduling events: preceptor relocations have forced us to rearrange some rotations (eg, ED @ LGH, HIV @ SPH). Our merged “family” of sites and programs helped immensely in smoothly accommodating the residents and preceptors.</li> <li>WebEval online evaluations launched – PL identified that over 200 evaluations have been completed by residents and preceptors so far... a monumental task that would not be feasible without the WebEval system. PL explained that there are few “new” evaluation episodes compared to previous years... existing systems at LGH, VA, and PHC have been mostly ported unchanged to WebEval. Next year, significant streamlining and standardization of evaluation processes will be required.</li> <li>mentorship program – no concerns reported. RE reiterated his support for this program, and its essentiality in the support structure for our residents.</li> <li>projects – no concerns.</li> </ul>		N/A
2.0	<p>Comments from / questions to Regional Director (RE)</p> <ul style="list-style-type: none"> <li>RE expressed his thanks to the group for their contributions to the ResProg and its continued evolution, his support for the regionalization process, and the need to continue to ensure our residents are properly supported through this process.</li> <li>It was clarified that there will likely be a need to train at least as many residents per year as we currently do.</li> <li>It was clarified that PL will work with the Regional Coordinator of Professional Practice to establish processes for scheduling preceptorship of residents.</li> <li>This process will, by necessity, favor our operational need to train residents over our desire to accommodate all preceptor preferences.</li> <li>PL expressed support for “alternative” preceptorship models (eg, 2:1 resident:preceptor ratios, PharmD student/resident/preceptor trios, primary/secondary preceptor arrangements). Experience with these already exists in our region.</li> </ul>		N/A
3.0	<p>“External” member of the RAC – suggestions invited                      PL will pursue a member who is involved or experienced in running a residency</p>		Group to provide

Peter Loewen 2006-5-29 2:50 PM  
**Comment [1]:** BRAINSTORM  
 Peter Loewen 2006-5-29 2:51 PM  
**Comment [2]:** Situation, Background, Assessment, Recommendation

	program (e.g., medical). Suggestions were invited from the group as well.	suggestions. PL to suggest/pursue an appropriate individual.
4.0	<p>Review of Strategic Planning Document (All)</p> <p><b>Focus areas:</b></p> <ul style="list-style-type: none"> <li>• general "Program Elements" overview (suggestions for 52nd week?) – suggestions incorporated into document</li> <li>• Distribution rotation(s): PLAN: form a working group with stakeholders from LGH, RMD, VA, PHC. Give them an 8-week "black box" in which to design a standardized distribution rotation using 8 weeks or less, in compliance with the relevant CHPRB standards. PL to work with Anar to initiate this.</li> <li>• Mandatory vs. elective rotations – discussed. Agreed per the StratPlanDoc</li> <li>• Projects –ideas: creative scheduling (link project weeks to clinical rotations, link project preceptors to clinical/distribution rotations), have a PROJECT FAIR to minimize residents setting up multiple meeting with project preceptors.</li> <li>• practice management – RE will begin developing a curriculum within the confines of the academic half-day. Parameters: 3h per session, 1-2 sessions per month. RE to decide how many sessions are required.</li> </ul>	Numerous actions. Described at left, and/or incorporated into StratPlanDoc
5.0	Interviewers for class of 2008 (PL) Interviews @ SPH on Nov 18 (& possibly 19th).	Group invited to volunteer
6.0	Milestones & Timelines -Application process and dates for 2007 JUN-starts	N/A
7.0	Marketing Materials for Class of 2008 (PL) -PL will update program website <a href="http://www.vhpharmsci.com/residency">www.vhpharmsci.com/residency</a> per our discussion today	PL to update website
8.0	Next Meeting: Tues, 5DEC06, 1300-1500h, WCC 301 (unless demolished)	N/A