

**Pharmacy Practice Residency Program Advisory Committee (RPAC) Meeting
Fraser Health Authority
Minutes**

27 May 2009

Place: Sherbrooke Building – RCH, CR #2

Time: 13:00-14:45

Attendance: Adil Virani, Robin Cho, Michael Kandler, Shallen Letwin, Dale Toews

Regrets: Liz DaSilva, Susan Chunick

1.0 Review of 29 October, 2008 minutes

- Accepted as circulated

2.0 Old Business

2.1 Review of the progress of Maria Chan, resident 2007-08

- Maria writes her supplemental oral exam on June 11, 2009
- In preparation for the supplemental exam, Maria has spent approximately eleven weeks with Ed, four weeks with either Tina Sekhon, Joanne Swanston &/or Chelsea Argent & numerous sessions with Dale Toews.
- Maria has shown steady progress
- If Maria does not pass the oral exam, she will not be awarded a residency certificate
- **ACTION:** Maria to write the oral exam on June 11, 2009

2.2 Changes to the FH Pharmacy Practice Residency program.

- Ed explained that there are now 5 funded residency positions in FH
- FH will have 10 positions for 2009-10 due to the contributions from external funding
- The program is now operating on competency-based standards
- There are new TofR for the RPAC
- There are two new sub-committees: Residency Program Project Sub-Committee (RPPS) & the Residency Program Operations Sub-Committee (RPOS)
- General Surgery & Emergency Medicine are no longer compulsory rotations due to resources

2.3 Terms of Reference

- New TofR were presented & accepted with minor modifications.

2.4 Compulsory Rotations

- Administration, didactics, EBM, distribution, pharmaceutical care & research project remain as required rotations
- Robin & Michael questioned the need for two rotation choices from level II & suggested that only one rotation should be required from that level to allow for more rotation selections from levels III & IV
- Michael inquired as to the nature of preceptor development within FH & Ed briefly outlined the options
- Dr. Virani indicated that Pao Yi Chu may be available to offer a Medicine rotation again next year; but to check with Dr. Mabasa

- **ACTION:** more growth is expected in general medicine & general surgery from sites such as SMH. The program will continue to be upgraded & evolve based on the available resources

2.5 **Teleconferencing**

- Ed reminded the committee that we still do not have a usable videoconferencing platform for the residency program in FH for the 2009 program year
- Ed outlined the options that have been considered since December 2007 to replace the enunciate videoconferencing platform: Adobe Acrobat Connect, Webex, Go To Meeting & most recently MS Live
- Drs. Letwin & Virani indicated that the goal is to obtain a viable videoconferencing platform for the FH residency program to use
- **ACTION:** FH IS is working with Dr. Virani to attempt to evaluate the MS Live platform

2.6 **Review of M/F Resident seminars**

- Ed indicated that based upon a survey of the sites, Mondays, Tuesdays & Fridays were the best days on which to schedule student presentations in order to avoid conflicts with other scheduled staff events
- Ed explained that conflicts resulted in less attendance by the staff & a reduced experience on the part of the resident
- Robin thought that the Monday, Tuesday & Friday format worked quite well
- Dr. Virani encouraged for a more structured process to be in place
- Ed explained that a process is in place (as per the Residency Manual). However, it continues to be an ongoing struggle for compliance

2.7 **Progress of the FH Pharmacy Practice Residents for 2008-09**

- All are doing well & expected to experience a successful conclusion to the program

2.8 **FH Pharmacy Practice Residency Program applicants' SMH visitation 8/4/2009**

- Ed indicated that the event was a huge success
- 32 applicants had signed up for the event & 26 showed up for the information session
- Michael mentioned that the proximity of the site to a sky-train station was a desired request from some of the attendees
- **ACTION:** BH to host the event in April 2010. Ed to let Dr. Mabasa know of the exact date so that the planning can commence. It was suggested that rotational site visits from year to year should proceed as follows: BH => RCH => SMH

3.0 **New Business**

3.1 **New Pharmacy Practice Residents 2009-10**

- Ed listed the names of the new 2009-10 residents: Erica Lo, Roxanna Mohammed, Elizabeth Monchesky, Elisa Mok, Jill Protz, Craig Roels, Matthew Tsang, Eugene Yeung, Sayako Yokoyama & Stephanie Yu
- Two started May 11: Mohammed & Yeung
- Two started May 25: Yokoyama & Yu
- The remaining six start on June 8

3.2 **Residency Program Project Sub-Committee**

- ToFR were discussed & accepted. See attachment.

3.3 Residency Program Operations Sub-Committee

- Ed mentioned that this was essentially the CPL Committee that he would attend prn to discuss residency program operational issues
- **ACTION:** Plans are to have one CPL meeting a year totally dedicated to residency program issues

3.4 Residency Program Service Contracts

- Ed reported that all of the service contracts for the 2009-10 residents were signed & received
- **ACTION:** Ed gave the signed contracts to Dr. Virani

3.5 Resident Scheduling process

- Ed reviewed the current process that is in place: CPL provides Ed with the preceptor availability for their site by January 31 of each year; CPLs updates Ed with any changes to the preceptor availability for their sites throughout the year prn
- Ed produces a final draft of the FH residency schedule by the end of March
- Ed informs external programs of our preceptor availabilities by the end of March
- External schedules are circulated prn
- **ACTION:** If external requests cannot be accommodated for in our program, even for existing staff in the external PharmD programs, they will be asked to satisfy their needs elsewhere.

4.0 Next Meeting

- *October 28th, 2009; 1300-1430 h; RCH- Neil Russell Rm*