



**Pharmacy Services
Residency Advisory Committee
MINUTES**

Friday October 12th, 2007
11:30 – 12:30h

Present: John Hope, Don Hamilton, Mary Ensom, Eva Cho, Jennifer Kendrick, Jennifer Tam
Patricia Gerber

Regrets: Alison Macdonald, Kathleen Collin, Roxane Carr

1. Approval of Minutes

- Minutes of the June 6th 2007 meeting were approved with the following addition: Jennifer Kendrick's name to be added to list of "Regrets"
- Patricia welcomed John Hope and Jennifer Tam to the RAC

2. Past Resident (Claire Fowkes)

- Patricia noted that Claire Fowkes, currently in the Pharm D Program, successfully completed the Residency Program and received the Certificate of completion at the September 19th Certificate Night at the UBC Golf Club. John Hope, Roxane, and Patricia were at the event
- A poster of Claire's residency project was presented by Roxane at the 16th Annual Pediatric Pharmacy Advocacy Group Meeting in Portsmouth Virginia on September 29th 2007.
- Claire has kindly agreed to participate in our up-coming CHPRB Accreditation Visit if her schedule allows.

3. Current Resident Progress (Jennifer Tam)

a. Rotation / Activity Update

Jennifer commented on her activities to-date and provided feedback on the following:

- i. Dispensary training
 - Rotation and performance evaluations were performed
 - Jennifer commented on the value of the week of morning dispensary shifts she completed in early October. She commented that those shifts helped her practice her distribution skills
- ii. Didactics, DLE Week, Kinetics Week
 - Feedback from the group of residents was very positive
 - Patricia commented that the Residency Coordinators Group is considering modifying the current 3 week period of didactics by compressing it to 2 weeks
- iii. General Pediatrics rotation
 - Jennifer Kendrick commented on Jennifer Tam's rotation in General Pediatrics in September. Was a very positive experience for both resident and preceptor
- iv. Academic ½ Day
 - Jennifer has had 3 sessions to date. She finds these sessions to be great learning opportunities
 - It was suggested that, since the discussion leader in the first 2 sessions was also the rotation preceptor at the time, it may be wise to have some one else other than the rotation preceptor to conduct those sessions next year, as it otherwise feels like Academic ½ Day is no different from other didactic discussions between preceptor and resident that may be occurring during the rotation.
 - Patricia discussed the need to have an evaluation process for this new program. Group decided to have a very simple evaluation tool for both the resident and discussion leader to provide their feedback. Patricia to develop a draft form and circulate to the Group for comment
- v. Up-coming week of Dispensary / Miscellaneous

- Jennifer already completed her first week of “Distribution / Miscellaneous” activities as noted above. Next one is scheduled for week of December 17th

b. Project Update

- Jennifer provided an update on her project.
- Submission for Ethics approval was completed in early September and a re-submission of some minor items was required. Final approval is still pending. Don suggested proceeding with the next steps in the data collection to ensure the approval process does not interfere with the project timeline

4. Chief Resident 2007 -2008

a. Terms of Reference and selection of Chief Resident

- Patricia informed Group that as the residency year was coming to an end in 2006-07, the Coordinators Group were made aware of discrepancies that existed between the Terms of Reference for the Chief Resident as noted by the Coordinators Group and those posted on the CSHP BC Branch website.
- Coordinators Group engaged in discussion with Dr. Sue Corrigan (President, BC Branch) and requested that the TOR be removed from CSHP-BC Branch's stable and be placed under the BC Residency Program since most of the TOR has to do with roles and responsibilities that relate directly to the operation of the residency program and not to BC Branch's issues. Coordinators Group also felt that since there is a need to revisit it and update it regularly, requiring BC Branch involvement in that process would be inefficient for the program and would not contribute to the functions of the BC Branch. Coordinators Group did note that, since the Chief Resident involvement with BC Branch council is viewed as an important part of their role, the Branch would be alerted of any revisions and that no changes in the document that deal with the Branch would be made without their involvement and approval. BC Branch Council supported this proposal
- Patricia also commented that the VCH-PHC Residency Program now has its own Chief Resident and that more than ever, having a clear understanding of roles is important. Jennifer Tam will contact the VCH-PHC Chief Resident to discuss her roles and ensure a clear system of communication exists amongst all BC residents.

5. Up-coming CHPRB Accreditation Visit

a. Process, itinerary, your involvement

- Patricia informed Group that the schedule for the Accreditation visit October 25-26 is almost complete and that Lynne would be sending it around early next week for all to note their involvement

6. Learning Portfolio (LP)

- Group brainstormed on drawbacks of current format of the resident's LP. Jennifer Tam commented on her experience thus far keeping her binder up-to-date.
- Group discussed the issue of whether in its current format the LP truly shows *evidence of learning*. CHPRB does not provide specific guidance as to the format, content of the LP. Patricia suggested we can discuss this with the CHPRB members coming for our Accreditation visit Oct 25-26 and get their ideas and input. Group agreed
- Patricia presented a template of what an e-portfolio may look like utilizing a resource called “KEEP Toolkit”. She showed the Group the capabilities of such a tool and the possible merits of going this route were discussed.
- Group agreed that an e-tool may be beneficial for sharing the resident's experiences / learning reflections / etc between resident – coordinator – preceptors, although group agreed that resident and preceptor evaluations would not be housed in such a tool

- Possible concerns with the use of an e-LP include the fact that making “public” (within our Department) of a “URL” of the resident’s LP may result in similar confidentiality issues as other on-line items face.
- Group agreed to have Jennifer Tam, Eva, and Patricia meet in November to continue the discussion and formulate a recommendation to the RAC that will be discussed at the next meeting.

7. Evaluation of opportunities for Resident skill development

- Group agreed to re-open the discussion on this topic (originally discussed at June 6th meeting, in light of up-coming 2010 Standards) at the next RAC meeting when more data on a possible new format for the resident’s LP is discussed

8. Project evaluation process

- Tabled. To be discussed at the next meeting

9. News from the Residency Coordinators Group

a. Residency Application and Selection Process for June 2008 Start

- Patricia informed Group that the application deadline for June 2008 residency positions is October 19th, however, UBC had a problem with its server last week that did not allow applicants to access the on-line application system for approximately 3 days. The Coordinators Group decided to extend the deadline to October 22nd
- Subsequently, a short list of applicants to be interviewed will be made and interviews will take place in early December

10. Next meeting

- Next meeting sometime in February 2008

Meeting adjourned 12:45 pm