



**Pharmacy Services
Residency Advisory Committee
MINUTES**

Wednesday June 7, 2007
1500h – 1600h

Present: Don Hamilton, Mary Ensom, Roxane Carr, Claire Fowkes, Alison MacDonald,
Patricia Gerber

Regrets: Eva Cho, Kathleen Collin, Ian Sheppard

Approval of Minutes

Minutes of the Feb 07 meeting were approved with no changes required.

Patricia opened the meeting with an apology if any RAC member felt uncomfortable giving feedback on issues related to the last RAC meeting. She commented that everyone's input, participation, and comments are valued and are key to the effective running of this committee and our Program.

Current Resident Progress (Claire Fowkes)

2.1 Rotation Update

a. NICU

- Claire found that this was a very busy clinical area
- She felt that having multiple preceptors made the rotation a little inconsistent; she was not sure if each person knew what the other preceptors were teaching her; a little disjointed
- She felt, however, that having John as the "regular" contact person was great
- Roxane suggested that Claire provide this feedback to the preceptors, especially to Al
- Don suggested that we follow up on communication between preceptors
- Alison suggested a clipboard as a means to communicate
- Group agreed that pharmacists' duties are mixed in this area, as NICU pharmacists never have protected "clinical time" like other clinical pharmacists. As such, the resident will not spend as much time on a daily basis with the same preceptor as in other rotations
- Action: Patricia welcomes further feedback and will follow up with Roxane for the planning of next year's NICU rotation

2.2. Oral Assessment

- Claire successfully completed the oral assessment

3.0 Project Update

3.1 Residency Presentation Night

- Claire commented that the downside of the new venue and set-up for the event was that there was a long waiting period from the time residents set up posters to when evaluators visited them
- Claire also noted that residents were taken by surprise when asked by evaluators to provide a brief introduction to their project
- Patricia agreed that the schedule for the afternoon was not ideal and had much to do with the last minute change in the event location, etc. She informed Group

that this issue will be discussed at the next Residency Coordinators meeting in September

- Patricia asked that Claire to provide any other suggestions for improving the event so she can take these to the Residency Coordinators meeting in September
- The event will be held at the Chan Centre next year

3.2 C&W Annual Student Research Forum Poster Presentation

- Claire has submitted her project abstract for participation at the Annual C&W Student Research Forum scheduled for June 21, 2007

3.3 Project Write-up

- Claire will have until July 26 to complete and hand in her project manuscript, which will constitute the last of her Residency Program requirements.
- Claire, Roxane and Berni will have subsequent meetings to decide on manuscript publication details and submission to the up-coming Annual PPAG meeting in September

4.0 Evaluation of Residency Coordinator and Residency Program

- Patricia informed Group that in 2003, following the recommendations from the last CHPRB Accreditation visit, she created an evaluation form for the out-going resident to evaluate the Residency Coordinator and Program (as per CHPRB Standards at the time)
- This form has been completed by the last 4 Residents.
- The current Standards do not state who should complete the evaluation (e.g., Resident only? Preceptors as well?)
- Want to take to next level to have a more complete Program evaluation in keeping with the 2010 Standards and include an evaluation of the Program Director
- Don suggested that we adopt one form for evaluating the Director, Coordinator and Program
- Patricia requested that everyone give the form some thought and provide her with feedback via email or in her mailbox

5.0 Learning Portfolio (LP)

- The 2006 Standards state that “Residents shall maintain a learning portfolio...” but provide no guidance detailing format, content, etc. We have addressed this by drafting up a guideline and having our Resident maintain documentation of a number of aspects of the Program which speak of the learning experiences, reflections and values for the Resident
- Currently the Resident works on the LP during the year and Patricia collects it at the end. This process is not ideal, as the concept of a LP implies it be a life-long learning exercise that requires re-visiting for on-going reflection
- Some programs have gone to an E-Portfolio, essentially a webpage maintained by each Resident
- Claire commented that it has been useful to have a record to see how she has improved, but that it is sometimes difficult to find time to reflect on it
- Don commented that the fact that the Resident completes the Program is itself proof that they become lifelong learners. As a Program, he feels we need to focus on how we use these portfolios and how they relate to the skills and abilities the Resident needs to acquire
- Patricia commented that it could also be a useful tool for the preceptor to see how the resident is doing although it is currently not used like this in our Program.
- Patricia asked if we could defer to our next meeting in September and discuss this in more depth

- Don noted that there may be value to getting Claire, Eva, and Jennifer together to formulate comments regarding the LP

6.0 New Resident – Jennifer Tam

6.1 Start date June 26th. See Attached schedule

- Patricia has discussed her distribution training period with both Marianne and Susan

6.2 Potential Residency projects

- Patricia circulated a summary of the topics currently available as potential resident projects
- Group was briefed on the project selection process employed by other BC programs, which greatly resemble ours. Patricia presented a written summary of the process employed in our Program (timeline for solicitation of topics, presentation of these to the in-coming resident, etc). A discussion ensued on the difficulties of selecting an appropriate project in an area such as critical care, where a study is likely to involve many individuals
- Group agreed to continue to employ the same procedure and that whenever possible, have the resident select the topic as soon into the Program as possible so a significant amount of work can be done by the resident during the summer months

6.3 Update on Rotation Objectives

- Patricia informed Group that many preceptors are in the process of up-dating their respective rotation objectives
- Starting this year, the Residency Manual is available electronically on the Pharmacy V-drive. This change from the hard copy (binder) format offers many advantages including the ability to revise and post documents when needed, the ease of accessibility, etc

7.0 CHPRB

7.1 Accreditation Standards 2010

- Patricia informed Group that CHPRB has solicited feedback on the second Draft of the Accreditation Standards 2010. Patricia and Don were involved in providing feedback on the document

7.2 Evaluation of Opportunities for Skill Development

- A new feature of the new Standards involves the Evaluation of Opportunities for Skill Development, whereby the resident is evaluated in terms of critical thinking, scientific reasoning, problem solving, decision making, etc.
- Group discussed the role, place, added value, format, and preceptor involvement in this evaluation process and how it can contribute to the actual rotation evaluations as well as how it may relate to the Learning Portfolio
- Patricia has taken the liberty to construct a draft document which will be discussed again at the next meeting in September

7.3 RAC membership

- While the 2006 Accreditation Standards state that “A Residency Advisory Committee with representation external to the Pharmacy Department shall be in place...”, the new 2010 draft Standards change this statement to “...should have representation from another health profession that provides residency... training” (the word should meaning a guideline rather than a requirement)

- Group discussed the potential pros and cons of inviting an external health professional to join the RAC
- Group decided to continue the discussion at a future RAC meeting

Meeting adjourned 4:25 pm