

**LMPS Residency Advisory Council  
Minutes**

**Date/Time:** 1 Oct 2015, 1300-1500hr  
**Location:** VGH – Heather Pavilion, Level D, Conference Room #2  
**Chair:** Janice Yeung  
**Attendance:** Roxane Carr, Susan Chunick, Zahra Kanji, Mike Legal, Ann-Marie Liberman, Adil Virani, Renee Dagenais, Nate Paras, Wendy Luong  
**Regrets:** Rumi McGloin, Anar Dossa, Liz Dasilva, Alison Alleyne, Marianna Leung, May Lok, Tim Lau  
**Teleconference:** Dial-in: 604-953-5061/1-888-953-5061; Conference ID: 3060; Personal Code: 038460

<b>1.0</b>	<b>Review of Minutes 3 June 2015</b>	All
	<ul style="list-style-type: none"> <li>▪ <a href="http://www.lmpsresidency.com/preceptors/residency-advisory-council/">http://www.lmpsresidency.com/preceptors/residency-advisory-council/</a></li> </ul>	
<b>2.0</b>	<b>Business Arising from Minutes</b>	
2.1	<p><b>2014-15 Residency Projects</b></p> <ul style="list-style-type: none"> <li>▪ Feedback from the event compiled by the UBC CPPD</li> <li>▪ Overall well attended with good feedback re: structure of the event, opportunities to network, quality of the projects and presentations</li> <li>▪ Suggestions for “better food” and videoconferencing availability – feedback: to consider how the event is posted (unpublished literature)</li> <li>▪ 2014-15 CSHP BC Branch awards – 10 submissions received</li> </ul> <p><b>ACTION ITEMS</b></p> <ul style="list-style-type: none"> <li>▪ <b>PPRPC to explore video conferencing/recording option and alternate caterers for 2016 RRN</b></li> </ul>	JY
2.2	<p><b>2016-17 Residency Program</b></p> <ul style="list-style-type: none"> <li>▪ Applications open Aug 15<sup>th</sup>, close Oct 1<sup>st</sup></li> <li>▪ 23 adult-focused residency positions and 7 pediatric-focused will be offered</li> <li>▪ Interviews will be held in early December at the UBC FoPS</li> </ul>	JY
2.3	<p><b>UBC Experiential Education Facilitators (EEF)</b></p> <ul style="list-style-type: none"> <li>▪ Newly hired EEFs – Tila Pelletier (VGH), Sharon Leung (SPH), Jennifer Day (SMH) – these are 50/50 positions with a clinical assignment and are likely to start in early November</li> <li>▪ EEFs will be pan-BC positions, with EEFs planned in the Island and Interior Health Authorities</li> <li>▪ ML is planning for regular video-conference meetings with the EEFs to share ideas and experiences</li> <li>▪ Ideas being explored by UBC OEE: Implementation of an early hospital experience in 2<sup>nd</sup> year (shadowing experience); elective opportunities for 4<sup>th</sup> year students; a teaching rotation offered by an EEF; concept of regional support vs site-specific; continued expansion of the EEF program</li> <li>▪ ML will be presenting at the November CAT meeting to connect with site Coordinators</li> </ul> <p><b>ACTION ITEMS</b></p> <ul style="list-style-type: none"> <li>▪ <b>ML and JY to further discuss/identify tiered learning opportunities for 2016-17 cycle</b></li> </ul>	ML
2.4	<p><b>Mentorship Program</b></p> <ul style="list-style-type: none"> <li>▪ Proposal of Residency Advisors for the 2016-17 cycle</li> <li>▪ Advisors will be drawn from the RAC group and have a more formal, clearly defined role than that of our current mentors</li> <li>▪ Current Mentorship program will continue, but the seasoned preceptor role will be</li> </ul>	AL

	<p>reviewed and potentially revised to minimize overlap with the Resident Advisor role</p> <ul style="list-style-type: none"> <li>▪ Discussion re: mentorship programs within FHA, Transition Shock Model</li> <li>▪ Discussion re: UBC Pharm D Faculty Advisor model – helping students prepare for seminars (selection of topic, case, etc.) and oral assessments; attending evaluations for rotations where there is an issue; providing guidance on career options/job matching; providing coping support</li> </ul> <p><b>ACTIONS</b></p> <ul style="list-style-type: none"> <li>▪ JY to review UBC Pharm D Faculty Advisor description/policies</li> <li>▪ JY and AL to draft a guidance document</li> <li>▪ SC to forward reference on Transition Shock Model to JY</li> </ul>	
<b>3.0</b>	<b>New Business</b>	
3.1	<p><b>RAC Membership Update</b></p> <ul style="list-style-type: none"> <li>▪ Welcome to our LMPS Chief Residents Renee Dagenais, Wendy Luong and Nate Paras</li> </ul>	JY
3.2	<p><b>Residency Website</b></p> <ul style="list-style-type: none"> <li>▪ <a href="http://www.lmpsresidency.com">www.lmpsresidency.com</a></li> <li>▪ Many thanks to UBC student volunteer Robin Lee who was instrumental in getting our new website up and running this summer!</li> </ul>	JY
3.3	<p><b>2014-15 Residency Program</b></p> <ul style="list-style-type: none"> <li>▪ Residency Certificate Night – Fri, Sept 18<sup>th</sup> at the UBC Golf Club</li> <li>▪ Feedback from the resident exit evaluations: decrease Distribution from 3 to 2 weeks, but also one comment Distribution should be longer; ensure Medicine is a high-quality rotation with an experience preceptor; Leadership offered as an elective on its own; some rotations should be more patient-focused e.g. Antimicrobial Stewardship; evaluation fatigue</li> <li>▪ Discussion re: variability in Distribution rotations between sites and the need for getting the resident involved in the process i.e.: more learning by doing vs observing/shadowing</li> <li>▪ Discussion re: mitigating expectations by both residents and preceptors that everything can not be covered in a rotation; consideration of the preceptor’s time and workload; rotations should focus on skill set vs content detail as this is provided by the ADS program</li> <li>▪ Discussion re: rotation quality and mechanism for providing feedback to the preceptor and their Coordinator</li> </ul> <p><b>ACTION ITEMS</b></p> <ul style="list-style-type: none"> <li>▪ JY to touch base with Distribution Coordinators to discuss how to improve consistency in the rotation experience across sites</li> <li>▪ JY to solicit annual preceptor feedback on the residency program</li> <li>▪ Exploration of preceptor networking opportunities and discussion groups</li> </ul>	JY
3.4	<p><b>2015-16 Residency Program</b></p> <ul style="list-style-type: none"> <li>▪ Summer Didactics completed July 13<sup>th</sup> - 24<sup>th</sup></li> <li>▪ Project Progress Presentations completed (SMH - Mon, Aug 31<sup>st</sup>; VGH – Tues, Sept 1<sup>st</sup>; SPH – Wed, Sept 2<sup>nd</sup>; C&amp;W – Tues, Sept 15<sup>th</sup>)</li> <li>▪ Rural Medicine rotations (Squamish, Powell River)</li> </ul> <p><b>ACTION ITEMS</b></p> <ul style="list-style-type: none"> <li>▪ PPRPC to consider alternate format for 2016-17 PK week to increase clinical application component</li> </ul>	JY
3.5	<p><b>CPRB Accreditation</b></p> <ul style="list-style-type: none"> <li>▪ Oct 14-16<sup>th</sup>, 2016</li> <li>▪ 5 Surveyors</li> </ul>	

	<ul style="list-style-type: none"> <li>▪ 10 site visits (ARH, BC C&amp;W, BH, JPOCSC, LGH, RH, RCH, SPH, SMH, VGH)</li> <li>▪ LMPS Program Summary feedback</li> </ul> <p><b>ACTION ITEMS</b></p> <ul style="list-style-type: none"> <li>▪ JY to forward LMPS Program Summary to Directors, Coordinators and preceptors in preparation for their upcoming accreditation site visits</li> </ul>	
3.6	<p><b>Preceptor Workshop</b></p> <ul style="list-style-type: none"> <li>▪ Nov 19<sup>th</sup>, 2015 at UBC FoPS with video-linking to Kelowna, Prince George and Victoria – collaboration between PPRPB, UBC Pharm D and OEE</li> <li>▪ Discussion re: potential preceptor discussion topics – mental health issues, how to assist a resident that is not coping</li> </ul> <p><b>ACTION ITEMS</b></p> <ul style="list-style-type: none"> <li>▪ JY to touch base with Nicole Bruchet re: registration/program details</li> </ul>	JY/ML
<b>4.0</b>	<b>Resident Progress</b>	
	<ul style="list-style-type: none"> <li>▪</li> </ul>	JY
<b>5.0</b>	<b>Roundtable</b>	
	<ul style="list-style-type: none"> <li>▪ FHA ethical review process – updated application form now includes the Data Access Agreement so a separate DAA form is no longer required</li> <li>▪ Discussion re: assessment of coping skills; EARLY ALERT program at UBC - <a href="https://facultystaff.students.ubc.ca/systems-tools/early-alert">https://facultystaff.students.ubc.ca/systems-tools/early-alert</a>; resident access to EFAP <a href="http://www.efap.ca/about/who-can-use-efap.htm">http://www.efap.ca/about/who-can-use-efap.htm</a></li> </ul>	All
<b>6.0</b>	<b>Next Meeting</b>	
	Jan 2016	