



Policy on Methods of Parental Notification

We at The Preparatory Academy believe in providing high quality care and that open, honest and respectful communication between teachers and parents establishes the foundation to build a trusting relationship. This partnership will enhance everyday learning, provide meaningful experiences, and support active learning. Ongoing communication/collaboration is encouraged in the following ways:

Daily Communication at drop-off and pick-up lets parent or teacher know how the day progressed for the child. To keep parents informed of learning activities and special events in the classroom, Teachers post important information on their classroom bulletin board or provide written reminders on a white board if they have one in their classroom. Important information and special events are also posted on our community board located at the front of our school.

The Preparatory Academy also uses the communication tool: Remind which is a text messaging service. Parents are encouraged to sign up to receive important classroom and school information and special activities and events occurring both on and off campus. Family social events are planned several times during the year and in June, we plan a family fun day at our school.

NOTE: PLEASE SEE INSTRUCTIONS ON THE BACK OF THIS PAGE TO SIGN UP FOR REMIND

E-mail is also used on a weekly basis to inform parents of important information and special activities and events occurring on and off campus. The school web site and face book page also includes general information, current events & links for school closings, delayed openings and early dismissals. A list of important dates for the school year is also provided and school activities are posted on a monthly calendar.

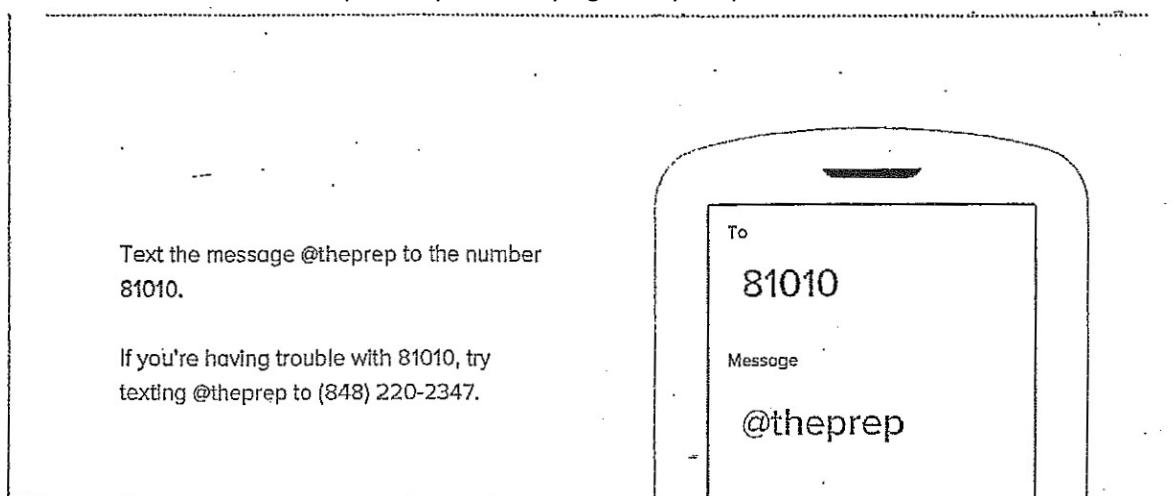
Meeting with Parents: The Preparatory Academy shall assure that the Director, Owner (or designee) meets with the parent(s) prior to admitting a child to the program. The parents shall have an opportunity to visit the classroom at the time of the meeting or prior to enrollment of the child.

Parent Conferences: The Preparatory Academy's teacher(s) are available for individual conferences at the request of the parent(s) at any time during the school year. Twice a year conferences will be scheduled for all children in order to discuss their growth and development. Progress Reports will be distributed twice a year and Report Cards will be distributed twice a year.



Sign up for important updates

Get information for The Preparatory Academy right on your phone—not on handouts.



Don't have a mobile phone? Go to rmd.at/theprep on a desktop computer to sign up for email notifications.