

**BUILDER REGISTRATION CHECK LIST**

- \_\_\_ Registration fee of **(NS, NB, NL & PEI, \$805.00)** – HST included
- \_\_\_ Application for Registration
- \_\_\_ Personal Guarantee (for all principals of the Company)
- \_\_\_ Standard form for spousal disclosure (if required)
- \_\_\_ Two Agreement with Builders
- \_\_\_ Financial Information (Personal Net Worth Statement)
- \_\_\_ A letter of good standing with the Workers Compensation (if applicable)
- \_\_\_ Proof of evidence of liability insurance for a minimum value of \$1,000,000.

**(A)-STANDARD - TECHNICAL ABILITY/CHARACTER (ANY 2)**

Listed in order of preference:

- \_\_\_ Three customer references **(enclosed form)**
- \_\_\_ Reference from registered builder member of AHW
- \_\_\_ Journeyman’s/Carpenter Certificate
- \_\_\_ Inspection report “code compliance” on units under construction
- \_\_\_ Detailed resume of applicants past/proposed activities

**(C)-STANDARD - CREDIT (ANY 2)**

Listed in order of preference:

- \_\_\_ Bank Information Form
- \_\_\_ Two trade references from suppliers or subcontractors **(enclosed form)**
- \_\_\_ Letter from bank (credit reference)
- \_\_\_ Satisfactory credit report on the applicant

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If enrolling a home at the time of registration, include:

<b><u>7 YEAR WARRANTY</u></b> <b>\$644.00 NS, NB, NL &amp; PEI - HST included</b>
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*\*Condominium projects are to be assessed on an individual basis.*