



791-93 High St, Thornbury VIC 3071
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Call Out for Gallery Volunteers

NEON PARLOUR is a multi-purpose creative space, which seeks to support the practice of artists, curators, writers, designers and makers.

We offer a diverse program, including exhibitions, workshops, launches, live music events, pop-ups and performances. These programs are curated by a selected panel. Our aim is to foster the cultural activities of the local community and actively support the makers and artists of Melbourne.

The Gallery is situated on High Street Thornbury at street level.

The Project Space is behind the gallery and is ideal for workshops, launches, photo shoots. There are also 12 secure artist studios on site, which are excellent for designers, artists, writers and makers. Neon Parlour fosters a positive group environment where skill sharing is active and supported.

We are currently seeking Gallery volunteers to join our team, in an ongoing Volunteer Program. The program consists of a commitment of 4 hours a week/fortnight attending the gallery and assisting with everyday operations. It is a great opportunity to extend your skills including installation, events management, administration, marketing/promotions, social media, and research. We greatly appreciate the time and contribution of volunteers to Neon Parlour and endeavour to make this an enriching and beneficial experience for each individual. Our aim is to make this an enjoyable, enriching and beneficial experience for each individual.

As a Gallery volunteer your role will be to sit the Gallery space, and assist with a variety of other tasks. These may include:

- Assisting with promotion of Neon Parlour through social media and our website
- Distributing promotional material
- Helping with the monthly newsletter
- Research, including upcoming shows and possible exhibitions
- Assisting artists with deinstall and install
- Working behind the bar at openings (Need RSA)
- Skill sharing

The Neon Parlour Gallery hours are Wed-Fri 11-6 & Sat-Sun 11-5. We are currently seeking volunteers for daytime weekday shifts, with the possibility of weekend/evening shifts occasionally being available.

Benefits of volunteering at Neon Parlour:

- Experience in a gallery environment as well as participating in gallery management
- Training sessions in Gallery operations as well as continuous on the job learning
- 5 passes to weekly life drawing class
- Being part of an active and creative community
- Working with and learning from an inspiring team
- Opportunity to contribute ideas and carry out creative ventures, in an encouraging/nurtured environment

Send your application and current CV to neonparlour@gmail.com

We look forward to hearing from you.