



369 Neighborhood Road, Mastic Beach, NY 11951  
631-281-2326 631-772-2432 Fax

## BLOCK PARTY RULES

**ALL HIGHLIGHTED AREAS MUST BE COMPLETED ON ALL FORMS.**  
**INCOMPLETE APPLICATIONS WILL BE RETURNED**

PERMIT FEE \$50.00 — payable by cash, check, bank check or money order.

FEE TO BE PAID WHEN PERMIT IS APPROVED. DO NOT MAIL WITH APPLICATION.

There is a \$20.00 fee for all returned checks.

All paperwork must be completed and returned to this office a minimum of four (4) weeks prior to the party date. **IF PAPERWORK IS NOT FILED ON TIME, A PERMIT WILL NOT BE ISSUED.** Applications may be submitted up to 6 months prior to the party date. Applications cannot be faxed. Applicant/Permit Signer must be a resident within the area of the street to be closed and must be over 21 years of age.

A Block can only be closed from one corner to the very next corner. Partial closing of a block is permitted. Please call for rules for dead end streets or cul-de-sacs.

The Hold Harmless Clause must be signed by a resident of **EVERY HOUSE** within the area to be closed, including all **CORNER HOUSES.** Everyone signing the Hold Harmless Clause must be over 21 years of age. Every residence having property within the party area must have a signature; it does not matter where the driveway is or which way the house faces. If a signature cannot be obtained from a residence, the party must be moved beyond that property line, **BUT** the occupants must have an alternate means of ingress and egress.

If a house is vacant, please note the house number on the Hold Harmless Clause and mark it as vacant.

All signatures must be on the Hold Harmless Clause form, not on plain paper. Signatures on plain paper or on the back of the Hold Harmless Clause form will not be accepted.

Barricades are **NO LONGER AVAILABLE.** You may use sawhorses, picnic tables, garbage pails or yellow tape to block the street. You **MAY NOT, UNDER ANY CIRCUMSTANCES,** use any sort of vehicle to block the street.

Emergency vehicles must be allowed access at all times. **NO EXCEPTIONS.**

Any person residing on said street must not be denied vehicular access to and from his/her property. **NO EXCEPTIONS.**

Permits are issued until 10:00 pm only. Everything must be off the street, and the road opened, by 10:00 pm.

Clean up of the street after the party is the responsibility of the residents.

Fireworks are **ILLEGAL** in the State of New York.

All inflatables, DJs and/or bands must be on private property, not in the roadway. The roadway cannot be blocked under any circumstances, for any reason.

Please notify your mail carrier to make arrangements for mail delivery.

The Village of Mastic Beach will notify the Suffolk County Police Dept. and the local Fire and Ambulance Depts. Failure to comply with these rules will result in no further permits being issued for the street.

We are located at 369 Neighborhood Road, Mastic Beach Our hours are Monday to Friday 9:00 am to 4:30 pm.



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### APPLICATION FOR BLOCK PARTY PERMIT

PERMIT FEE \$50.00 — payable by cash, check, bank check or money order.

**FEE IS TO BE PAID WHEN PERMIT IS APPROVED. DO NOT SEND CHECK WITH APPLICATION.**

There is a \$20.00 fee for all returned checks.

### PLEASE NOTE:

**ALL COMPLETED PAPERWORK MUST BE SUBMITTED TO HIGHWAY DEPT.  
AT LEAST FOUR (4) WEEKS PRIOR TO THE PARTY DATE**

### PLEASE PRINT

**NAME:** \_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**HAMLET:** \_\_\_\_\_ **VILLAGE OF MASTIC BEACH ZIP CODE:** \_\_\_\_\_

**DATE OF PARTY:** \_\_\_\_\_ **RAIN DATE:** \_\_\_\_\_

**TIME OF PARTY: STARTING AT:** \_\_\_\_\_ **ENDING AT: 10:00 P.M.**

**STREET TO BE CLOSED:** \_\_\_\_\_

**BEGINNING:** \_\_\_\_\_ **ENDING:** \_\_\_\_\_  
NAME OF CROSS STREET OR HOUSE # NAME OF CROSS STREET OR HOUSE #

Have all of the residents within the block party area agreed to close the street and signed the Hold Harmless Clause?

YES \_\_\_\_\_ NO \_\_\_\_\_

Has this location had a previous block party?

YES \_\_\_\_\_ NO \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_

DATE \_\_\_\_\_

Applicant must be a resident of the street to be closed.  
Applicant must be over 21 years of age.

**COMPLETED FORM CANNOT BE FAXED.**



