

**MINUTES OF WEEKLY WORK SESSION OF THE BOARD OF TRUSTEES
OF THE INCORPORATED VILLAGE OF MASTIC BEACH
HELD ON SEPTEMBER 21, 2011 AT THE SENIOR NUTRITION CENTER, 369
NEIGHBORHOOD ROAD, MASTIC BEACH AT 5:00 PM**

Mayor Breschard called the session to order at 5:25 PM

Present were:

Mayor Paul Breschard
Deputy Mayor Gary Stiriz
Trustee Bill Biondi
Trustee Ken Olivo

Absent: Trustee Bob Morrow

Discussion about the issuance of a liquor license to "Good Friends", including requirements and procedures. Building Department and Fire Marshall must do an inspection, owner must post public notices on premises and in the newspaper. Tomorrow ask Jill to post a 2 line notice in the South Shore Press.

HIGHWAY BIDS

Contract #1 - Asphalt & Pothole Repair
Three bids received - Parkline being the lowest.
Call Parkline in for an interview.

Contract #2 - General Paving
Two bids were received - Rosemar being the lowest
Paving will stop in two months as there is no paving done between
November and March.
Call Rosemar in for an interview.

Contract #3 - Street Striping
One bid was received from Parkline.
Discussion about painting the lines or using plastic.
Amend contract to specify plastic.
Call Parkline in for an interview.

Contract #4 - Street Signs
The bids for street signs were rejected.
Discussion on the possibility of procuring the signs and doing the
installations in house.

Contract #5 - Street Sweeping
The bids for street sweeping were rejected.
Discussion was held into investigating the possibility of renting or
purchasing our own equipment and doing the work in house.

Contract # 6 - Grass Cutting
Three bids were received - Roy Ratigan being the lowest.
This bid was for lawn and house grass.
Amend the contract to include road side grass.
Call Roy Ratigan in for an interview.

We must inform all the residents that the road side grass and shrubs must be trimmed by the property owner. If allowed to grow wild, the Village will do the trimming and charge the property owner for the work, as well as an administration fee.

Contract #7 - Tree Cutting
Two bids were received - All Island Tree Experts being the lowest bidder.
Call All Island Tree Experts in for an interview.

Contract #9 - Storm Structure and Pipe Cleaning, Installation and Repair
Four bids were received - Debut being the lowest bid.
Call Debut in for an interview.

SUMMARY:

- Call Parkline in for an interview on contract numbers 1, 3, and 7.
- Call Rosemar in for an interview on contract #2
- Call Roy Ratigan in for an interview on contract #6
- Call All Island Experts in for an interview on contract #8
- Call Debut in for an interview on contract #9

Contract numbers 4 and 5 were rejected.

Snow Removal - This item on the agenda was taken out of order. Paul questioned where we were on the snow removal bids. Joe said the bid packets will be coming out next week.

Building Department Procedures: Ken Olivo read the proposed building department procedures as to building permits. A discussion ensued as to whether to charge an application fee for all building permits. It was decided that there would be a \$25.00 non-refundable application fee to commence in January.

Tim Brojer read the proposed procedures for handling rental permits.

Tim Brojer read the proposed procedures for handling the applications for accessory apartments (owner occupied rentals). It was proposed that the term of the permit would be lowered to two years, and the fee be set at \$200.00.

Contracting a Public Relations Firm - It was agreed that the communication between the Village and the residents must be improved. One firm that was discussed was PRMG. Their proposal was 10 hours per month to cover such items as: maintaining and updating the web site

- Redeveloping the web site, if we choose.
- Produce four newsletters per year
- Produce an e-newsletter
- Handle all press releases

For this service they would charge \$750.00 per month.

We would need to get quotes from at least two more firms.

Set up an appointment with Flo Ivy and her husband to hear what they would propose.

Gary suggested we talk to the library about tacking on some of our information in their monthly newsletter and adding our events to their calendar.

FEMA Meeting - Paul and Gary attended the FEMA meeting and were given forms to fill out and return at a subsequent "Kick Off" meeting.

Village participation in the "Drug Free" program was discussed. A motion was made by Gary and

Seconded by Bill Biondi that we participate, the vote was as follows:

Mayor Paul Breschard	Yes
Deputy Mayor Gary Stiriz	Yes
Trustee Bill Biondi	Yes
Trustee Ken Olivo	Yes

Motion Passed

LIPA Solar Energy Incentive - The first fifteen villages to participate will receive an incentive bonus. The conditions state that the application fee cannot be more than \$50.00 and that the home owner be given approval within 14 days. This will be brought up at the next meeting.

Jefferson Drive - The village will maintain Jefferson Dr, It is a public road, and cannot be closed. Also, Fawn Road is in dire need of grading, we will get a quote and add it to our storm damage.

Contracting MS-4 Consultant - Nelson & Pope gave us a quote of \$8,000.00. We will get on or two more quotes.

Court Audit - It is not required until next year.

Suffolk County Industrial Commercial Board - County Executive Steve Levy thanked us for appointing a representative. Paul is awaiting a call from Mr. Levy.

Smitty's Purchase - The seller wants \$750,000.00, this would require a bond and could be challenged. The seller is pressing for a commitment, our building inspectors are taking a final look at the building tomorrow. Paul asked Joe to ask the sellers to wait until Friday and we can give them an answer then. Also, Gary is going to take a look at the Associated Building as an alternate site.

Dredging Meeting - There will be a meeting tomorrow, September 22, 2011 at Paca from 7 to 9 PM. This is to discuss the proposed spoil sites.

CTL Form - Constitutional Tax Limit - Our report is being prepared by Felix Weinclaw.

Fuel IMA - The IMA is complete. We need to add 5 new cars.

16.) Police District - Something to think about for the future. Nick & Rae Busa have written up an outline of the specifications and qualifications required. Paul asked that the trustees read it over and think about the possibility.

17.) MBPOA Case - Joe reports he had a meeting with Judge Cohallan's law secretary on September 14. A time table for the procedure is as follows: November 1, 2011 both parties must submit a Bill of Particulars. Both parties must respond to this no later than December 15, 2011. Depositions to be done on or before January 15, 2012. At this point either party can ask for a Summary Decision. The trial should begin sometime late 2012.

A motion was made at 7:40 PM by Bill Biondi and seconded by Ken Olivo to go into Executive Session to discuss personnel matters.

Executive session ended at 8:45 PM, work session was reopened at 8:46 PM and adjourned at 8:47 PM.

Respectfully submitted,

Ann Smith

