

**MINUTES OF WEEKLY WORK SESSION OF THE BOARD OF TRUSTEES OF
THE INCORPORATED VILLAGE OF MASTIC BEACH HELD ON
WEDNESDAY, OCTOBER 24, 2012 AT THE SENIOR NUTRITION CENTER,
369 NEIGHBORHOOD ROAD, MASTIC BEACH NEW YORK AT 5:00PM**

Mayor Biondi opened the Work Session at 5:10 pm and led the audience in the Pledge of Allegiance and Moment of Silence.

Roll Call was taken by the Village Clerk

In attendance: Mayor Biondi
Deputy Mayor Stiriz
Trustee Cappiello
Trustee Morrow

Absent: Trustee Bissonette

Also in attendance:

Christopher Bianco, Esq.
Tim Brojer, Village Administrator
Virgilia C. Gross, Village Clerk

Mayor Biondi and Village Administrator Tim Brojer meet with Suffolk County Police Department Inspector Neubauer, Sgt. Suarez and Commander Murphy on October 19, 2012 to call alert regarding the police response in the Village and procedures in place for Mayor Biondi to get information from the SCPD.

A proposal regarding Village sponsored events was distributed. Going forward, Mayor Biondi will sign off on all requests for events requesting road closures and information will be forwarded to all emergency service agencies as in the past. Suggested Village sponsored events will be calendared and will occur at the same time every year.

Impound discussion – Cars currently in impound yard have been sitting, with the Mayor requesting that the Village not be held responsible for impounded vehicles after 30 days. The impound procedure will be reviewed by attorney's office.

A discussion was held regarding the Senior Nutrition Center. An update will follow shortly, but building may not be suitable for court. The building is one level and the Village may have to look for another court facility.

Deputy Mayor Stiriz led a discussion regarding pre-fab buildings that may be used for Village Hall. Mr. Stiriz has been in contact with several companies and is awaiting quotes based on floor layout. No visual on outside (exterior), suggest Maritime colonial theme.

Trustee Cappiello discussed the following items:

- Met with Colonial Youth regarding court ordered community service. Village Attorney Bianco recommended that the Village be issued a Certificate of Insurance with the Village being added as additional insured.
- Habitat for Humanity – Long Island Housing Partnership will be presenting at the November meeting.
- \$5,000 - \$10,000 grant for advertising is available through Suffolk County.
- Tax grievances – Mrs. Cappiello inquired if the Village of Mastic Beach should offer to assist residents in tax grievance process. Attorney Bianco advised that the Village of Mastic Beach may want to step back, but will look into it. Mrs. Cappiello stated that a person has served as consultant to Village already; Trustee Morrow is not sure if it would look right. Attorney Bianco stated that the Village assisting residents may be limited by corporate documents. Deputy Mayor Stiriz suggested that a seminar be set-up through local civics.

Upon motion made by Mayor Biondi, seconded by Trustee Morrow and unanimously carried with Trustee Bissonette absent, it was RESOLVED to set a Public Hearing regarding Section 330-4 of Article 1 of Chapter 330 of the Village Code.

A discussion was held regarding debris removal and prevailing wage schedule for flagman supervisor. Grinder rate at \$200 per hour is too low as per Deputy Mayor Stiriz, with rates

normally \$10,000 per day. Attorney Bianco advised that the snow removal rates were taken from the Town of Brookhaven and are about 10-15% less for the Village rate. Mayor Biondi requested that the rates be commensurate with the Town of Brookhaven.

Upon motion made by Mayor Biondi, seconded by Trustee Cappiello and unanimously carried with Trustee Bissonette absent, it was RESOLVED adopting an application package and rate schedule for independent contractors involved in emergency debris removal.

Upon motion made by Mayor Biondi, seconded by Trustee Cappiello and unanimously carried with Trustee Bissonette absent, it was RESOLVED adopting an application package and rate schedule for independent contractors involved in Village snow removal.

Upon motion made by Deputy Mayor Stiriz, seconded by Mayor Biondi and unanimously carried with Trustee Bissonette absent, it was RESOLVED to authorize a refund in the amount of \$1,500 to Existence Media, Inc. for withdrawal of a fire plan application.

Upon motion made by Deputy Mayor Stiriz, seconded by Trustee Morrow and unanimously carried with Trustee Bissonette absent, it was RESOLVED to authorize a refund in the amount of \$110 to John Stein for withdrawal of a building permit application.

Upon motion made by Deputy Mayor Stiriz, seconded by Trustee Cappiello and unanimously carried with Trustee Bissonette absent, it was RESOLVED permitting Lorraine Haas-Meyer to beautify the Village property known as the "Cannon Parcel".

Upon motion made by Deputy Mayor Stiriz, seconded by Mayor Biondi and unanimously carried with Trustee Bissonette absent, it was RESOLVED to appoint Erin B. Kowtna, Esq. as Assistant Village Prosecutor.

Upon motion made by Mayor Biondi, seconded by Trustee Cappiello and unanimously carried, it was RESOLVED to cancel October 31, 2012 Work Session.

Mayor Biondi met former Attorney Prokop who stated that he has been receiving great reports on the job being done by the Village's Board of Trustees.

Upon motion made by Mayor Biondi, seconded by Deputy Mayor Stiriz and unanimously carried, it was RESOLVED to Enter Executive Session for personnel and litigation discussions at 5:42 PM.

Upon motion made by Trustee Stiriz, seconded by Deputy Mayor Stiriz and unanimously carried, it was RESOLVED to End Executive Session the Work Session at 6:30 PM.

Upon motion made by Trustee Stiriz, seconded by Deputy Mayor Stiriz and unanimously carried, it was RESOLVED to re-open Work Session at 6:31 PM.

Deputy Mayor Stiriz advised that the Neighborhood Road Lighthouse has been repaired and is working again.

Upon motion made by Mayor Biondi, seconded by Trustee Cappiello and unanimously carried, it was RESOLVED to Authorize the hiring of Kristen Gionta as Assistant Justice Court Clerk, as part time at \$18.00 per hour, pending Civil Service approval.

Upon motion made by Mayor Biondi, seconded by Trustee Cappiello and unanimously carried, it was RESOLVED to Authorize the hiring of Catherine Shisler as Assistant Justice Court Clerk, as part time at \$16.00 per hour, pending Civil Service approval.

Upon motion made by Trustee Morrow, seconded by Trustee Cappiello and unanimously carried, it was RESOLVED to Close the Work Session at 6:43 PM.

Respectfully submitted,

Virgilia C. Gross
Village Clerk

October 24, 2012