

**THE INCORPORATED VILLAGE OF MASTIC BEACH  
369 NEIGHBORHOOD ROAD  
MASTIC BEACH, NY 11951**

**BOARD MEETING MINUTES  
OCTOBER 14, 2014**

**PRESIDING OFFICER:** William Biondi, *Mayor*

**MEMBERS OF THE BOARD OF TRUSTEES PRESENT AND VOTING:** Nick Busa, *Deputy Mayor*, Maura Sperry, Gary Stiriz, Bruce Summa

**MEMBERS OF THE BOARD OF TRUSTEES ABSENT:** None

**OFFICIALS OF THE BOARD OF TRUSTEES PRESENT:** Susan F. Alevas, Esq., *Village Clerk*; Brian T. Egan, Esq., *Village Attorney*

**ADMINISTRATIVE STAFF PRESENT AND REPORTING:** James Olivo, *Village Treasurer*

**INVITED GUESTS:** Suffolk County Police Officer William Cunningham, 7<sup>th</sup> Precinct; Suffolk County Police Sergeant John Doyle, 7<sup>th</sup> Precinct/COPE

**1. CALL TO ORDER AND WELCOME**

Mayor **William Biondi** called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Mayor **Biondi** led the salute to the flag and asked for a moment of silence for U.S. service members both past and present.

**3. EMERGENCY-EVACUATION ANNOUNCEMENT**

Village Clerk **Susan Alevas, Esq.** reviewed the emergency procedure for exiting the building.

**4. ROLL CALL**

Village Clerk **Alevas** conducted a roll call of the Board of Trustees.

**5. INTRODUCTION OF NEW VILLAGE CLERK**

Mayor **Biondi** introduced recently-appointed Village Clerk **Alevas**.

**6. REPORT FROM SUFFOLK COUNTY POLICE DEPARTMENT**

Suffolk County Police Officer **William Cunningham** and Suffolk County Police Sergeant **John Doyle**, 7<sup>th</sup> Precinct, reported to the Board of Trustees about Village police activity during the past month.

Following their presentations, they responded to questions from both the Board of Trustees and the audience.

Lastly, they invited those in attendance to complete a Suffolk County Police Department Survey, a copy of which is attached to these minutes as **Attachment #1**, and return completed surveys to the Village Hall.

**7. PUBLIC HEARING – ELECTRIC VEHICLE CHARGING STATIONS**

Pursuant to the Village’s “Notice of Public Hearing”, Mayor **Biondi** led a discussion among the Board of Trustees about the Village’s proposed local law to add Article XV to Chapter 530 of the Village Code to create a process for the installation of electric vehicle charging stations, a copy of which is attached hereto as **Attachment #2**. Following the Board’s discussion, Mayor **Biondi** recognized those in attendance who wished to address the Board of Trustees about this matter.

Motion offered by **William Biondi**, seconded by **Maura Spery** to wit:

**WHEREAS,**

the Board of Trustees has conducted a Public Hearing on the subject of adding a new law to the Village Code permitting the installation of electric vehicle charging stations; and

**WHEREAS,** the Board of Trustees has received the benefit of public input; now, therefore, be it

**RESOLVED,** that the Board of Trustees closes its public hearing on the matter of a proposal to add Article XV to Chapter 530 of the Village Code to create a process for the installation of electric vehicle charging stations in the Village.

Motion carried: 5-Yes; 0-No

**8. ADOPTION OF NEW LAW – ELECTRIC VEHICLE CHARGING**

Motion offered by **Maura Spery**, seconded by **Gary Stiriz** to wit:

**WHEREAS,** the Board of Trustees has conducted a Public Hearing on the subject of adding a new law to the Village Code permitting the installation of electric vehicle charging stations and having received public comments on the same; now, therefore, be it

**RESOLVED,** that the Board of Trustees approves the addition of Article XV to Chapter 530 of the Village Code to create a process for the installation of electric vehicle charging stations in the Village, a copy of which is annexed hereto and made a part hereof as **Attachment #3**; and be it further

**RESOLVED,** that the Board of Trustees authorizes all necessary action to effectuate this law, effective immediately.

Motion carried: 5-Yes; 0-No

**9. APPROVAL OF MINUTES**

Motion offered by **William Biondi**, seconded by **Nick Busa** to wit:

**WHEREAS,** the Board of Trustees has been presented with a copy of its meeting minutes, dated October 1, 2014; now, therefore, be it

**RESOLVED,** that the Board of Trustees approves the October 1, 2014, meeting minutes, as presented; and be it further

**RESOLVED,** that the Board of Trustees authorizes the Village Clerk to insert the October 1, 2014, meeting minutes with annexed attachments into the official Meeting Minute books maintained by the Village of

Mastic Beach and that the same shall remain a permanent Village record.

Motion carried: 5-Yes; 0-No

**10. FINANCIAL MATTERS**

**A. TREASURER’S REPORT**

Treasurer **James Olivo** reviewed with the Board of Trustees the Treasurer’s report for June 2014 through September 2014, inclusive, and will be available for any related questions. He responded to questions posed by members of the Board of Trustees and a discussion followed.

Motion offered by **William Biondi**, seconded by **Nick Busa** to wit:

**WHEREAS,** the Board of Trustees has been presented with a copy of the June 2014 through September 2014, inclusive, Treasurer’s report; and

**WHEREAS,** upon the recommendation of the Village Treasurer; now, therefore, be it

**RESOLVED,** that the Board of Trustees approves the June 2014 through September 2014, inclusive, Treasurer’s Report, as presented, a copy of which is annexed hereto and made a part hereof as **Attachment #4.**

Motion carried: 3-Yes; 1-No (**B. Summa**); 1-Abstain (**M. Spery**)

**B. AUTHORIZATION FOR THE PAYMENT OF BILLS**

A motion was made by **William Biondi** and seconded by **Maura Spery** to authorize the payment of bills. Before a vote on the motion, Trustee **Spery** called for questions. She offered several questions to which Mayor **Biondi**, Treasurer **Olivo** and Village Attorney **Egan** responded. Mayor **Biondi** asked Trustee **Spery** to work with Village Clerk **Alevas** to see if some of the costs could be reduced. Following this discussion, the Village Clerk called for a vote on the pending motion.

Motion offered by **William Biondi**, seconded by **Maura Spery** to wit:

**WHEREAS**, upon the recommendation of the Village Treasurer; now, therefore, be it

**RESOLVED**, that the Board of Trustees authorizes the payment of claims as presented in Abstract No. A5-2014(a), in the total amount of \$176,197.64, a copy of which is annexed hereto and made a part hereof as **Attachment #5**.

Motion carried: 5-Yes; 0-No

### **C. ACCEPTANCE OF AIM FUNDS**

Treasurer **Olivo** responded to questions posed by members of the Board of Trustees about the Village's recent receipt of AIM funds. Following the discussion, the following motion was made and voted upon.

Motion offered by **Maura Spery**, seconded by **Gary Stiriz** to wit:

**WHEREAS**, the Board of Trustees has received a report from its Village Treasurer about the receipt of AIM funds from the New York State Office of the Comptroller; and

**WHEREAS**, the Village Treasurer has advised the Board of Trustees that these funds were anticipated in the 2014-15 Village Budget and are provided from the State of New York as an offset of Village expenses; now, therefore, be it

**RESOLVED**, that the Board of Trustees authorizes the acceptance of AIM funds from the New York State Office of Comptroller, in the amount of \$75,000.00.

Motion carried: 5-Yes; 0-No

### **11. PERSONNEL ACTION**

Former Village Clerk **Susan Draghi** submitted her letter of resignation, effective at the close of business on September 22, 2014.

Motion offered by **Bruce Summa**, seconded by **Maura Spery** to wit:

**WHEREAS,** the Board of Trustees has received a letter from Ms. **Susan Draghi**, regarding her resignation from the position of Village Clerk; now therefore, be it

**RESOLVED,** that the Board of Trustees accepts the letter of resignation from former Village Clerk, **Susan Draghi**, effective at the close of business on September 22, 2014; and be it further

**RESOLVED,** that the Board of Trustees authorizes appropriate Village personnel to take action to close out Ms. Draghi's employment with the Village; and be it further

**RESOLVED,** should this former employee be entitled to any payouts for unused leave time as a result of her resignation, the Village Finance Department shall provide to the Village Clerk an audited statement of the same so that this matter can be included on a future Board agenda for review and approval of payment.

Motion carried: 5-Yes; 0-No

**12. APPOINTMENT OF FREEDOM-OF-INFORMATION LAW (FOIL) OFFICER**

Motion offered by **Nick Busa**, seconded by **William Biondi** to wit:

**WHEREAS,** the Board of Trustees, at its October 1, 2014, meeting, appointed **Susan F. Alevas, Esq.** to the position of Village Clerk, effective October 6, 2014; and

**WHEREAS,** upon the recommendation of Mayor **Biondi**; now, therefore, be it

**RESOLVED,** that the Board of Trustees appoints Ms. **Alevas** to serve as the Village's Freedom-of-Information Law (FOIL) Officer, retroactive to her date of appointment on October 6, 2014; and be it further

**RESOLVED,** that Ms. **Alevas** is authorized to carry out all related duties pursuant to applicable law.

Motion carried: 5-Yes; 0-No

**13. APPOINTMENT OF RECORDS MANAGEMENT OFFICER (RMO)**

Motion offered by **Bruce Summa**, seconded by **Gary Stiriz** to wit:

**WHEREAS**, the Board of Trustees, at its October 1, 2014, meeting, appointed **Susan F. Alevas, Esq.** to the position of Village Clerk, effective October 6, 2014; and

**WHEREAS**, upon the recommendation of Mayor **Biondi**; now, therefore, be it

**RESOLVED**, that the Board of Trustees appoints Ms. **Alevas** to serve as the Village's Records Management Officer (RMO), retroactive to her date of appointment on October 6, 2014; and be it further

**RESOLVED**, that Ms. **Alevas** is authorized to carry out all related duties pursuant to applicable law.

Motion carried: 5-Yes; 0-No

**14. UNSAFE STRUCTURE -- 59 WASHINGTON DRIVE**

Present at the meeting were the following individuals who addressed the Board of Trustees about the unsafe structure located at 59 Washington Drive, Mastic Beach, NY 11951.

Property owner: **Satwinder Singh**

Property owner's attorney: **Peter M. Kutil, Esq.**,  
King & King, LLP  
27-12 37<sup>th</sup> Avenue  
Long Island City, NY 11101

A discussion ensued during which Village Attorney **Egan** and members of the Board of Trustees asked questions of the property owner and his attorney. At the conclusion of the discussion, Mayor **Biondi** called for a related resolution.

Motion offered by **Maura Sperry**, and seconded by **Nick Busa** to wit:

**WHEREAS**, pursuant to a public hearing that the Board of Trustees conducted relating to the property located at 59 Washington Avenue, Mastic Beach, New York 11951; and

**WHEREAS,** the Board of Trustees has received a report from its Building Inspector deeming the structure at 59 Washington Avenue, Mastic Beach, New York 11951 to be hazardous and unsafe; now, therefore, be it

**RESOLVED,** that pursuant to Chapter 180, the Board of Trustees hereby orders the structure at 59 Washington Avenue, Mastic Beach, New York 11951 to be removed within the next thirty (30) days or, alternatively, the property owner can apply for a demolition permit or, alternatively, the property owner can apply for a building permit from the Village; and be it further

**RESOLVED,** that this Resolution shall take effect immediately.

Motion carried: 5-Yes; 0-No

**15. DESIGNATE NON-PROFIT GRANT RECIPIENT/SPONSOR**

Trustee **Summa** highlighted the work of community volunteers to conduct several successful cat spay-neuter programs within the Village. Accordingly, he discussed a desire to designate a non-profit recipient/sponsor of animal spaying and neutering program grants to be applied for the continuation of the animal spaying and neutering program held in the Village for the remainder of 2014 and 2015.

Motion offered by **Bruce Summa**, seconded by **Maura Spery** to wit:

**WHEREAS,** the Board of Trustees recognizes and appreciates the work of the many volunteers who have successfully undertaken several animal spaying and neutering programs in the Village during 2014; and

**WHEREAS,** the Board of Trustees recognizes the quality-of-life improvements a well-administered animal spaying and neutering program can have both for Village residents and animals located within its boundaries; now, therefore, be it

**RESOLVED,** that the Board of Trustees designates the **Pattersquash Creek Civic Association**, located at 373 Neighborhood Road, Mastic Beach, New York 11951, to serve as the non-profit recipient and sponsor of animal spaying and neutering programs for purposes of

grants to be applied for the continuation of said program for the balance of 2014; and be it further

**RESOLVED,** that the Board of Trustees authorizes appropriate Village personnel to effectuate this Resolution, which shall take effect immediately.

Motion carried: 5-Yes; 0-No

**16. AUTHORIZATION TO EXTEND CODE-ENFORCEMENT HOURS**

Trustee **Summa** discussed with the Board of Trustees his recommendation to extend Code-Enforcement patrols over the Halloween holiday.

Motion offered by **Bruce Summa**, seconded by **Nick Busa** to wit:

**WHEREAS,** the Board of Trustees wishes to take all reasonable action to help assure a safe and enjoyable Halloween holiday for its residents and visitors; now, therefore, be it

**RESOLVED,** that the Board of Trustees authorizes the extension of Village Code-Enforcement patrols until 11:59 p.m. on Thursday, October 30, 2014, and until 11:59 p.m. on Friday, October 31, 2014, with two Code-Enforcement patrol cars.

Motion carried: 5-Yes; 0-No

**17. REQUEST-FOR-PROPOSAL (RFP) PROCEDURE CHANGE**

Trustee **Summa** discussed with the Board of Trustees his recommendation for a formalized procedure relating to the publication and distribution of Requests-for-Proposals (RFP's).

A motion was offered by **Bruce Summa**, and seconded by **Maura Spery** to modify RFP procedure changes. Questions were called on the motion and a discussion among the Board of Trustees occurred. At the conclusion of the discussion, Trustee **Summa** rescinded his motion to modify RFP procedures.

**18. DE-FUNDING OF POSITION**

Trustee **Summa** discussed with the Board of Trustees his recommendation to defund the position of Senior Code-Enforcement Officer, and Mayor **Biondi** advised this would be discussed in executive session.

**19. AUTHORIZATION FOR STATE COMPTROLLER FOLLOW UP**

Trustee **Summa** discussed with the Board of Trustees his recommendation to contact the New York State Comptroller's Office about the scheduling of an Information Technology (IT) audit of Village operations.

A related motion was made by **Bruce Summa** and seconded by **Maura Spery**. Before a vote on this motion was held, the following motion to table was made and voted upon.

Motion offered by **William Biondi**, seconded by **Nick Busa** to wit:

**WHEREAS,** the Board of Trustees has a pending motion before it to authorize contact with the New York State Comptroller's Office about the scheduling of an Information Technology (IT) audit of Village operations; now, therefore, be it

**RESOLVED,** that the Board of Trustees authorizes a table of the pending motion.

Motion carried: 3-Yes; 2-No (**M. Spery; B. Summa**)

**20. AUTHORIZATION FOR FORENSIC AUDIT**

Trustee **Summa** discussed with the Board of Trustees his recommendation to have a forensic audit of Village operations conducted.

A related motion was made by **Bruce Summa** and seconded by **Maura Spery**. Before a vote on this motion was held, the following motion was made and seconded to table the pending motion, and a call on the question of the second motion was made. Following a discussion during which Village Attorney **Egan** responded to

questions from the Board of Trustees, a vote on the motion to table was conducted.

Motion offered by **William Biondi**, seconded by **Gary Stiriz** to wit:

**WHEREAS,** the Board of Trustees has a pending motion before it to authorize that a forensic audit of Village operations be conducted; and

**WHEREAS,** there has been a discussion on the question; now, therefore, be it

**RESOLVED,** that the Board of Trustees authorizes a table of the pending motion.

Motion carried: 3-Yes; 2-No (**M. Spery; B. Summa**)

**21. SUMMER/VACATION-RENTAL PERMIT LAW PROPOSAL**

Trustee **Spery** continue discussions with the Board of Trustees about her ongoing recommendation to propose a new summer/vacation-rental permit law. At the conclusion of the discussion, a related motion was made.

Motion offered by **Gary Stiriz**, seconded by **William Biondi** to wit:

**RESOLVED,** that the Board of Trustees authorizes the Village Attorney to prepare the necessary wording to reflect the Board's intent to propose a new law for summer/vacation-rental permits; and be it further

**RESOLVED,** that a public hearing on this matter will be held at 7:00 p.m. on Tuesday, December 9, 2014, at Village Hall, 369 Neighborhood Road, Mastic Beach, New York 11951; and be it further

**RESOLVED,** that the Village Clerk is authorized to publish all related meeting notices; and be it further

**RESOLVED,** that this Resolution shall take effect immediately.

Motion carried: 5-Yes; 0-No

**22. RE-POST REQUESTS FOR PROPOSALS**

Trustee **Spery** discussed with the Board of Trustees her recommendation to re-post solicitations for Requests-for-Proposals for both marketing/public relations and process-server services.

A motion was made by **Maura Spery**, seconded by **Bruce Summa** to re-post Requests for Proposals (RFP's) for marketing/public relations and process-server services. There was a discussion on the question followed by a motion to table that resulted in voting as follows.

Motion offered by **William Biondi**, seconded by **Nick Busa** to wit:

**WHEREAS,** the Board of Trustees has before it a pending motion to re-post the Requests for Proposals (RFP's) for marketing/public relations services and process-server services; now, therefore, be it

**RESOLVED,** that the Board of Trustees tables its pending motion to repost RFP's for both marketing/public relations and process-server services.

Motion failed: 2-Yes; 3-No (**M. Spery, G. Stiriz; B. Summa**)

Given the failed vote on the motion to table, a vote on the original motion to re-post RFP's for marketing/public relations and process-server services was conducted.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

**WHEREAS,** in September 2014 requested and received various Requests-for-Proposals (RFP's) for both Marketing/Public Relations Services and Process-Server Services; and

**WHEREAS,** to assure all proper Requests for Proposals (RFP's) procedures are followed, it is in the best interest of both the Village and all interested proposal submitters for these two services to be re-advertised; now, therefore, be it

**RESOLVED,** that the Board of Trustees rejects all submissions it received to its September 2014 RFP's for both marketing/public relations and process-server services; and be it further

**RESOLVED,** that the Board of Trustees authorizes the Village Clerk to solicit RFP's for both Marketing/Public Relations services and Process Server services; and be it further

**RESOLVED,** that the Village Clerk is authorized to take all necessary actions in accord with established Village procedure; and be it further

**RESOLVED,** that the Board of Trustees authorizes the Village Clerk to contact all individuals and firms who recently filed an RFP submission for either or both of the afore-mentioned services and further provide each with the new RFP documents; and be it further

**RESOLVED,** that this Resolution shall take effect immediately.

Motion carried: 3-Yes; 2-No (**W. Biondi; N. Busa**)

**23. COMPREHENSIVE-PLAN FUNDING**

Trustee **Spery** discussed with the Board of Trustees her continuing recommendation to allocate the necessary budgetary funds to pay for the development of a comprehensive plan for the Village.

A motion was offered by **Maura Spery** and seconded by **Bruce Summa** to authorize a meeting with **Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC**, 898 Veterans Memorial Highway, Suite 310, Hauppauge, New York 11788, to discuss a payment schedule and related action plan. Before a vote on the motion was taken, Mayor **Biondi** called for a discussion on the question. Following a response from Treasurer **Olivo** about related lack of 1014-15 budgetary allocations for a comprehensive plan, Village Attorney **Egan** recommended that Mayor **Biondi** and Trustee **Spery** meet with the Village Treasurer and Deputy Treasurer to discuss budgetary considerations and funding for this matter. The following motion to table the pending motion was then made as follows.

Motion offered by **Maura Spery**, second by **Bruce Summa** to wit:

**RESOLVED,** that the pending motion to set a meeting with **Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC**, 898 Veterans Memorial Highway, Suite 310, Hauppauge, New York 11788, to discuss a payment schedule and

action plan relating to the development of a Comprehensive Plan for the Village be tabled; and be it further

**RESOLVED,**

that Mayor **Biondi** and Trustee **Sperry** will meet with the Village Treasurer and Deputy Treasurer to discuss related budgetary allocations for the Comprehensive Plan.

Motion carried – 5-Yes; 0-No

**24. GRANT APPLICATIONS**

Trustee **Sperry** announced the Village recently received a grant from the County of Suffolk to revitalize Neighborhood Road and commended Village Grant Writer **Deborah Slack** for her work on securing these funds.

Trustee **Sperry** then referred to her ongoing requests for copies of Village grant applications that have been filed with various funding agencies to include grant title, grant number, grant purpose and amount of Village buy-in if said grants are approved, and a discussion followed. Mayor **Biondi** stated he would find out the next day whether the requested information is public information.

**25. HOUSING TRUST/LIMITED DEVELOPMENT CORPORATION**

Trustee **Sperry** request a follow-up report form the Village Attorney pursuant to questions that were raised at a September 2014 Board of Trustees meeting concerning the Village creating a non-profit housing trust and/or limited development corporation. Village Attorney **Egan** delivered his report, and a discussion followed. It was agreed that New York State Assembly Member **Edward Hennessey** shall be invited to speak to the Board of Trustees about this matter at the Board's November 5, 2014, work-session meeting.

**26. SHARED COST WITH WESTHAMPTON BEACH VILLAGE**

Mayor **Biondi** reported he received an October 6, 2014, letter from Incorporated Village of Westhampton Beach Mayor **Maria Z. Moore** requesting that the Village of Mastic Beach share in the training/travel costs for Mastic Beach Village Court

Clerk **Leanne Reilly**, who recently attended the New York State Association of Magistrates Court Clerks Annual Fall Conference. As the Board may be aware, Ms. **Reilly** works as Court Clerk in several Villages, including Mastic Beach and Westhampton Beach.

A motion was made by **William Biondi** and seconded by **Maura Spery** to approve this shared cost, and before a vote on the motion was taken Trustee **Summa** called for a discussion on the question. Following the discussion, the pending motion was voted upon as follows.

Motion offered by **William Biondi**, seconded by **Maura Spery** to wit:

**WHEREAS,** the Village of Mastic Beach employs a part-time Village Court clerk who also works in the same capacity part-time in the Incorporated Village of Westhampton Beach; and

**WHEREAS,** the Mayor of the Incorporated Village of Westhampton Beach is requesting that the Village of Mastic Beach share in the costs for training and related reasonable travel expenses; now, therefore, be it

**RESOLVED,** that the Board of Trustees authorizes a pro-rated payment in the amount of \$277.72, pursuant to an October 6, 2014, letter from Incorporated Village of Westhampton Beach Mayor **Maria Z. Moore**, a copy of which is annexed hereto and made a part hereof as **Attachment # 6**, upon the submission of official, audited claims with appropriate receipts, for training and reasonable travel costs relating to Village Court Clerk **Leanne Reilly's** attendance at the New York State Association of Magistrates Court Clerks Annual Conference, held September 28, 2014, through October 1, 2014, in Albany, New York; and be it further

**RESOLVED,** that this Resolution shall take effect immediately.

Motion carried: 5-Yes; 0-No

**27. UNION REPRESENTATION OF EMPLOYEES**

Mayor **Biondi** reported to the Board of Trustees about correspondence he received earlier in the day concerning the union representation of employees within the Village. He recommended that union representatives meet with the Board of Trustees at the November 5, 2014 work-session meeting. A discussion followed during which Village Attorney **Egan** responded to related questions.

**28. TRUSTEE REPORTS**

The following reports were made:

Buildings – Deputy Mayor **Busa**  
Department of Public Works – Trustee **Stiriz**  
Parks and Recreation – Trustee **Sperry**  
Code Enforcement – Trustee **Summa**  
General Announcements - Mayor **Biondi**

**29. HEARING OF PUBLIC COMMENTS/QUESTIONS**

Mayor **Biondi** invited members of the public to address the Board of Trustees after they sign into the Comments/Questions Log that the Village Clerk made available.

Accordingly, the following persons signed in to the log book relating to the following topics:

<u>Name:</u>	<u>Topic:</u>
<b>Frank Cappiello</b>	Business
<b>Maureen DiMeo</b>	Food Pantry Donations
<b>Frank Fugarino</b>	Audit
<b>Aimee Gentile</b>	Elm/Washington
<b>Ernest Hoffstaetter, Jr.</b>	Building Inspector <sup>1</sup>
<b>Madeline Marullo</b>	New York State Buy-outs
<b>John Mutt</b>	Electric
<b>Theresa Pananello</b>	Business
<b>Irene Pascual</b>	Planning Board

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<sup>1</sup> Mr. Hoffstaetter, Jr., submitted for entry into the formal record of this meeting a statement, dated October 14, 2014, a copy of which is annexed hereto and made a part hereof as **Attachment # 7**.

<u>Name: (Continued...)</u>	<u>Topic: (Continued...)</u>
<b>Anne Snyder</b>	59 Washington Avenue; Street Sweeping
<b>Ewa Welmut Stankiewicz</b>	Better cooperation among Board
<b>Aida Wetzel</b>	Speed bumps to deter speeding

**30. MOTION TO ENTER INTO EXECUTIVE SESSION**

Motion offered by **William Biondi**, seconded by **Maura Spery** to wit:

**RESOLVED,** that the Board of Trustees enter into executive session for the purpose of discussing litigation and particular personnel matters.

Motion carried: 5-Yes; 0-No

Accordingly, Mayor **Biondi** adjourned the public session at 10:40 p.m. and convened the Board of Trustees in executive session at 10:50 p.m.

**31. EXECUTIVE SESSION**

Mayor **Biondi**, Deputy Mayor **Busa**, Trustees **Spery**, **Stiriz** and **Summa** Village Attorney **Egan** were present in executive session. Village Clerk **Alevas** arrived at the executive session at 10:55 p.m.

The Board of Trustees discussed the following items.

**A. LITIGATION MATTERS**

The Village Attorney discussed various aspects of pending litigation(s).

**B. PARTICULAR PERSONNEL MATTERS**

Following discussions, a motion was offered by **Bruce Summa**, and seconded by **Maura Spery**. Before a vote on that motion was made the following motion to table was made, seconded and voted upon as follows:

Motion offered by **William Biondi**, seconded by **Nick Busa** to wit:

**WHEREAS,** the Board of Trustees has a motion pending to de-fund a staffing position; now, therefore, be it

**RESOLVED,** that the Board of Trustees tables the pending motion to de-fund a staffing position until such time as additional reports are filed with the Board of Trustees.

Motion carried: 3-Yes; 2-No (**M. Spery; B. Summa**)

### **C. PERSONNEL COMPLAINTS**

The Village Attorney and Village Clerk discussed several personnel complaints.

#### **32. ADJOURNMENT OF EXECUTIVE SESSION**

There being no further items to be discussed in executive session, the Mayor called for a motion to adjourn the executive session and to re-convene the meeting in public session.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

**RESOLVED,** that the Board of Trustees adjourn its executive session at 12:33 a.m.

Motion carried 5-Yes; 0-No

#### **33. MEETING RE-CONVENED IN PUBLIC SESSION**

Motion offered by **Gary Stiriz**, seconded by **Nick Busa** to wit:

**RESOLVED,** that the Board of Trustees re-convene its meeting in public session at 12:34 a.m.

Motion carried – 5-Yes; 0-No

**34. ACTIONS ARISING OUT OF EXECUTIVE SESSION**

Pursuant to discussions held in executive session, the Mayor called for a motion to call for a new Request for Proposals for process-server services.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

**RESOLVED,** that the Board of Trustees rejects all proposals submitted in response to the Village's Request for Proposals (RFP), dated September 16, 2014, for process-server services; and be it further

**RESOLVED,** that the Board of Trustees authorizes the Village Clerk to re-publish the Village's Request for Proposals (RFP) for process-server services and to work with the Village Attorney regarding the wording of said RFP; and be it further

**RESOLVED,** that this Resolution shall take effect immediately.

Motion carried: 5-Yes; 0-No

**35. MEETING ADJOURNMENT**

There being no further items to come before the Board of Trustees, the Mayor called for a motion to adjourn.

Motion offered by **Gary Stiriz**, seconded by **Maura Spery** to wit:

**RESOLVED,** that the Board of Trustees adjourn its meeting at 12:36 a.m.

Motion carried: 5-Yes; 0-No

Respectfully submitted,

Susan F. Alevas, Esq., *Village Clerk*