

**THE INCORPORATED VILLAGE OF
MASTIC BEACH
369 NEIGHBORHOOD ROAD
MASTIC BEACH, NY 11951**



**PUBLIC AGENDA
JUNE 9, 2015**

Prepared by: Susan F. Alevas, Esq., *Village Clerk*

**THE INCORPORATED VILLAGE OF MASTIC BEACH
369 NEIGHBORHOOD ROAD
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BOARD MEETING AGENDA

- 1. CALL TO ORDER AND WELCOME**
- 2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
- 3. EMERGENCY-EVACUATION ANNOUNCEMENT**
- 4. ROLL CALL**
- 5. PRESENTATION OF PROCLAMATION**

Mayor **Sperry**, on behalf of the Board of Trustees, will present William Floyd High School teacher and Village resident Mr. **Richard Daly** with a Proclamation recognizing his achievement as a Master Ice Sculptor.

- 6. SUFFOLK COUNTY POLICE REPORT**

Mayor **Sperry** will introduce representative(s) from the Suffolk County Police Department, 7th Precinct, who will give an update about police matters within the Village during the past month.

- 7. ACCEPTANCE OF MINUTES**

Mayor **Sperry** will call for a motion to accept the June 3, 2015, board-meeting minutes.

- 8. AUTHORIZATION FOR THE PAYMENT OF CLAIMS**

Treasurer **Hedy Bluth** will be present to review with the Board of Trustees the Financial Abstract #A1-2015(a), in the amount of \$142,943.63, after which Mayor **Sperry** will call for a motion to authorize said payment of claims.

9. PROCUREMENT POLICY

Mayor **Spery** will call for a motion to adopt the proposed revisions to the Village Procurement Policy, that was last approved at the May 2014 annual reorganization meeting, and which has been subsequently revised by the Village Attorney, Village Clerk/Administrator and Village Treasurer.

10. REQUEST-FOR-PROPOSAL -- INDEPENDENT AUDITOR

Mayor **Spery** will discuss with the Board of Trustees her recommendation to solicit Request-for-Proposals (RFP's) for an Independent Auditor, after which she will call for a motion to authorize the solicitation of said RFP's.

11. TAX-REFUND PAYMENTS

Treasurer **Bluth** has recommended to Mayor **Spery** that the procedure for issuing tax refunds to Village taxpayers requires updating in order to provide more constituency-focused service. Accordingly, Mayor **Spery** will call for a related motion to authorize the same.

12. INCREASED INSURANCE COVERAGE -- MODIFICATION

At the April 14, 2014, Board meeting, and upon the recommendation of then-Interim Village Attorney **J. David Eldridge**, the Board enacted a Resolution authorizing the purchase of increased insurance coverage based upon the Village's insurance broker's estimates at the time.

The Village was recently notified that its insurance broker, **Salerno Brokerage Corp.** had to modify the placement of this insurance, and Mayor **Spery** will call for a related motion to authorize this change.

13. PERSONNEL ACTIONS

A. PROMOTIONAL APPOINTMENT

Mayor **Sperry** will call for a motion to authorize a promotional appointment for a Village employee.

B. PART-TIME TO FULL-TIME APPOINTMENTS

Mayor **Sperry** will call for motions to increase two part-time Village employees to full-time status.

C. SALARY INCREASE

Mayor **Sperry** will call for a motion to authorize a request from the Village Justice to increase a Court employee's hourly-salary rate.

14. RE-APPOINTMENT OF VILLAGE HISTORIAN

Pursuant to discussions at the May 6, 2015, Mayor **Sperry** will discuss with the Board of Trustees her recommendation for the re-appointment of a Village Historian following her and the Village Clerk/Administrator's interviews of interested candidates. She will call for a motion to reappoint a Village Historian.

15. RESCIND PRIOR BOARD RESOLUTION

In researching prior Board-meeting minutes, Village officials learned that on September 13, 2011, the Board of Trustees enacted a Resolution, numbered 162-2011, prohibiting the annual budget from being posted on the Village of Mastic Beach website.

Mayor **Sperry** and Village Records Management Officer **Alevas** recommend that the Board rescind this prior Resolution and confirm that, as a matter of public record, the Village's budget shall be posted on the Village website, and Mayor **Sperry** will call for a motion to rescind the Board's September 13, 2011, Resolution.

16. AUTHORIZATION FOR USE OF VILLAGE HALL

Mayor **Spery** will discuss with the Board of Trustees her recommendation to permit New York State Senator **Thomas Croci** to utilize Village Hall to conduct a mobile-office meeting with local residents and will call for a related motion to authorize the same.

17. SPECIAL EXCEPTION (USE)- ACCESSORY APARTMENT

Mayor **Spery** will call for a motion to set a public hearing to consider the application for a Special Exception (Use)-Accessory Apartment.

18. CHANGE IN JULY WORK-SESSION MEETING DATE

Mayor **Spery** will discuss with the Board the need to change the July work-session meeting date to 6 p.m. on Tuesday, July 8, 2015, at Village Hall instead of July 1, 2015.

19. DECLARING CERTAIN VILLAGE VEHICLES AS SURPLUS

Mayor **Spery** will discuss with the Board of Trustees her recommendation to move forward with the disposition of older Department of Public Works and Department of Public-Safety vehicles that are becoming too expensive to repair and maintain, and she will call for a related motion to authorize the same.

20. SEPTIC-SYSTEM UPGRADE – LOCAL LAW

Mayor **Spery** will discuss with the Board of Trustees her recommendation to move forward with the consideration of a new local law to establish a threshold standard for new construction, additions and/or renovations proposed within tidal and freshwater wetlands that would require Village and Suffolk County Department of Health Services approval for the proposed sanitary system.

21. AUTHORIZATION TO ACCEPT PROPERTY

Mayor **Spery** will discuss with the Board of Trustees a request she has received from Suffolk County Legislator **Kate Browning's**

office to have the Village extend its authorization to accept certain parcels of real property from the County of Suffolk. Mayor **Spery** will call for a motion to authorize the same.

22. AUTHORIZATION FOR SALE OF PROPERTY TO VILLAGE

Mayor **Spery** will call for a motion to authorize the sale of property to the Incorporated Village of Mastic Beach by the County of Suffolk.

23. TRUSTEE REPORTS

Mayor **Spery** will call upon the following members of the Board to render reports as follows:

Parks and Recreation and General Updates – Mayor **Spery**

Buildings and Housing – Trustee **Elizabeth Manzella**

Public Safety – Trustee **Anne Snyder**

Public Works – Deputy Mayor **Bruce Summa**

24. ADDENDUM

Mayor **Spery** may raise additional items for discussion and/or Resolution by the Board of Trustees for matters that may arise after the publication of this agenda.

25. PUBLIC COMMENTS/QUESTIONS

Mayor **Spery** will invite those members of the public who completed public-comment cards to address the Board of Trustees. In keeping with the Board's existing *Rules of Procedure*, each member of the public will be given three (3) minutes to address the Board.

26. MOTION TO ENTER INTO EXECUTIVE SESSION

Mayor **Spery** may request a motion for the Board of Trustees to executive session for the purpose of discussing matters permitted under the *New York State Public Officers Law*.

27. EXECUTIVE SESSION

Pursuant to *New York State Public Officers Law*, Mayor **Sperry** will adjourn the public session of the meeting so that the Board may convene its discussions in executive session.

28. ADJOURNMENT OF EXECUTIVE SESSION

Mayor **Sperry** will call for a resolution of the Board of Trustees to adjourn its executive session and to reconvene the meeting in public session.

29. POSSIBLE ACTIONS ARISING OUT OF EXECUTIVE SESSION

Mayor **Sperry** will reconvene the meeting in public session and will call for resolution(s) for any action(s) that may arise out of executive-session discussions.

30. MEETING ADJOURNMENT

Mayor **Sperry** will call for a resolution to adjourn the public meeting.