

THE INCORPORATED VILLAGE OF MASTIC BEACH
369 NEIGHBORHOOD ROAD
MASTIC BEACH, NY 11951

BOARD MEETING MINUTES
MAY 21, 2015

PRESIDING OFFICER: Maura Spery, *Mayor*

MEMBERS OF THE BOARD OF TRUSTEES PRESENT AND VOTING:

Christopher Anderson; Elizabeth Manzella; Anne Snyder, *Trustees*

MEMBERS OF THE BOARD OF TRUSTEES ABSENT:

Bruce Summa, *Deputy Mayor* None

OFFICIALS OF THE BOARD OF TRUSTEES PRESENT:

Guy W. Germano, Esq., *Village Attorney*; G. William Germano, Esq., *Deputy Village Attorney*; Gerard Glass, Esq., *Labor Counsel*; Susan F. Alevas, Esq., *Village Clerk/Administrator*; Wendy Scharf, *Deputy Village Clerk*

STAFF PRESENT AND REPORTING:

None

INVITED GUESTS:

None

1. CALL TO ORDER AND WELCOME

Mayor **Maura Spery** called the meeting to order at 5:04 p.m.

2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor **Spery** led the salute to the flag and asked for a moment of silence for U.S. service members both past and present.

3. EMERGENCY-EVACUATION ANNOUNCEMENT

Village Clerk/Administrator **Susan F. Alevas, Esq.** reviewed the emergency procedure for exiting the building.

4. ROLL CALL

Village Clerk/Administrator **Alevas** conducted a roll call of the Board of Trustees.

5. PROCLAMATION – AMERICAN LEGION

Motion offered by **Maura Spery**, seconded by **Elizabeth Manzella** to wit:

WHEREAS, in recognition of the extraordinary service and sacrifice our nation's veterans have rendered; and

WHEREAS, upon the recommendation of Mayor **Spery**; now, therefore be it

RESOLVED, that the Board of Trustees authorizes a Proclamation recognizing the volunteer service of members of the **Arthur H. Clune Post No. 1533 of the American Legion**; and be it further

RESOLVED, that this Proclamation shall be presented at this year's Memorial-Day Observance in the Village.

Motion carried – 4-Yes; 0-No; 1-Absent (**B. Summa**)

6. MOTION TO ENTER INTO EXECUTIVE SESSION

Mayor **Spery** requested a motion for the Board of Trustees to executive session for the purpose of discussing particular personnel matters, as permitted under the *New York State Public Officers Law*.

Motion offered by **Maura Spery**, seconded by **Christopher Anderson** to wit:

RESOLVED, that the Board of Trustees enters into executive session for the purpose of discussing particular personnel matters.

Motion carried – 4-Yes; 0-No; 1-Absent (**B. Summa**)

Upon passage of the foregoing Resolution, Mayor **Spery** adjourned the public session at 5:07 p.m. and convened the Board of Trustees in executive session at 5:10 p.m.

7. EXECUTIVE SESSION

Mayor **Spery**, Trustees **Anderson, Manzella** and **Snyder**, Village Attorney **Germano**, Deputy Village Attorney **G. William Germano, Esq.**, Labor Counsel **Gerard Glass, Esq.**; Village Clerk/Administrator **Alevas** and Deputy Village Clerk **Scharf** were present in executive session. The Board of Trustees discussed particular personnel matters.

Following a discussion, the following motion was made and voted upon as follows.

Motion offered by **Maura Spery**, seconded by **Elizabeth Manzella** to wit:

WHEREAS, the Board of Trustees received a report from the Village Clerk/Administrator concerning her inquiry into an employee's workplace-violence complaint; now, therefore, be it

RESOLVED, that the Board of Trustees accepts the findings of the Village Clerk/Administrator concerning this employee complaint as being insufficient to support the complainant's allegations; and be it further

RESOLVED, that the Board of Trustees authorizes the Village Clerk/Administrator to provide the employee who filed said complaint with a letter of findings; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 4-Yes; 0-No; 1-Absent (**B. Summa**)

8. ADJOURNMENT OF EXECUTIVE SESSION

Motion offered by **Maura Spery**, seconded by **Christopher Anderson** to wit:

RESOLVED, that the Board of Trustees adjourn its executive session.

Motion carried: 4-Yes; 0-No; 1-Absent (**B. Summa**)

Upon passage of the foregoing Resolution, Mayor **Spery** adjourned the executive session at 5:56 p.m. and re-convened the Board of Trustees in public session at 5:58 p.m.

9. MEETING ADJOURNMENT

There being no further items to come before the Board of Trustees, Mayor **Spery** called for a motion to adjourn the meeting.

Motion offered by **Maura Spery**, seconded by **Anne Snyder** to wit:

RESOLVED, that the Board of Trustees adjourn its meeting at 5:59 p.m.

Motion carried: 4-Yes; 0-No; 1-Absent (**B. Summa**)

Respectfully submitted,

Susan F. Alevas, Esq.
Village Clerk/Administrator