

THE INCORPORATED VILLAGE OF MASTIC BEACH
369 NEIGHBORHOOD ROAD
MASTIC BEACH, NY 11951

BOARD MEETING MINUTES
MAY 12, 2015

PRESIDING OFFICER: Maura Spery, *Mayor*

MEMBERS OF THE BOARD OF TRUSTEES PRESENT AND VOTING:

Bruce Summa, *Deputy Mayor*; Christopher Anderson; Elizabeth Manzella, Anne Snyder,
Trustees

MEMBERS OF THE BOARD OF TRUSTEES ABSENT:

None

OFFICIALS OF THE BOARD OF TRUSTEES PRESENT:

Guy W. Germano, Esq. (starting with Item #6) *Village Attorney*; Susan F. Alevas, Esq.,
Village Clerk/Administrator

STAFF PRESENT AND REPORTING:

None

INVITED GUESTS:

COPE Sergeant **Peter Kelly**, Suffolk County Police Department, Seventh Precinct

1. CALL TO ORDER AND WELCOME

Mayor **Maura Spery** called the meeting to order at 7:02 p.m. and welcomed those in attendance.

2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor **Spery** led the salute to the flag and asked for a moment of silence for U.S. service members both past and present.

3. ROLL CALL

Village Clerk **Alevas** conducted a roll call of the Board of Trustees.

4. EMERGENCY-EVACUATION ANNOUNCEMENT

Village Clerk **Susan Alevas** reviewed the emergency procedure for exiting the building.

5. SUFFOLK COUNTY POLICE REPORT

COPE Sergeant **Peter Kelly** gave a summary report about police activities in the Village during the past month. He responded to questions from those in attendance.

6. APPOINTMENT OF VILLAGE ATTORNEY AND COUNSEL

At the April 6, 2015, Board of Trustees' meeting, the Board approved the appointment of an interim Village Attorney in order to afford the Mayor sufficient time to interview law firms for longer-term appointment as Village Attorney and special counsel. Mayor **Sperry**, having conducted a number of interviews with various law firms, called for a motion to appoint a Village Attorney, Deputy Village Attorneys and special-counsel firms.

A. Germano & Cahill/Meyer, Suozzi, English & Klein, P.C.

A motion was made by **Bruce Summa** and seconded by **Elizabeth Manzella** to appoint a Village Attorney, Deputy Village Attorneys and special-counsel firms, and a discussion on the motion was conducted. Following the discussion, the voting on the pending motion was as follows.

Motion offered by **Bruce Summa**, seconded by **Elizabeth Manzella** to wit:

WHEREAS, upon the recommendation of Mayor **Sperry**; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the appointment of **Guy W. Germano, Esq.**, a member of **Germano and Cahill, P.C.**,

with offices at 4250 Veterans Memorial Highway, Suite 275, Holbrook, New York 11741, at an hourly rate of \$230, to serve as Village Attorney, effective immediately and continuing through April 3, 2017; and be it further

RESOLVED, that the Board of Trustees authorizes the appointment of **G. William Germano, Esq.**, a member of **Germano and Cahill, P.C.**, with offices at 4250 Veterans Memorial Highway, Suite 275, Holbrook, New York 11741, at an hourly rate of \$230.00, to serve as Deputy Village Attorney, effective immediately and continuing through April 3, 2017; and be it further

RESOLVED, that the Board of Trustees authorizes the appointment of **A. Thomas Levin, Esq.**, a member of **Meyer, Suozzi, English & Klein, P.C.**, with offices at 990 Stewart Avenue, Garden City, New York 11530, at an hourly rate of \$270.00, to serve as Deputy Village Attorney, effective immediately and continuing through April 3, 2017; and be it further

RESOLVED, that the Board of Trustees authorizes the appointment of **Brian S. Stollar, Esq.**, a member of **Meyer, Suozzi, English & Klein, P.C.**, with offices at 990 Stewart Avenue, Garden City, New York 11530, at an hourly rate of \$250.00, to serve as Deputy Village Attorney, effective immediately and continuing through April 3, 2017; and be it further

RESOLVED, that the Board of Trustees further authorizes the appointment of the firm **Germano & Cahill, P.C.**, to serve as special counsel to the Village at an hourly rate of \$270.00 for both partners and associates, effective immediately and continuing through April 3, 2017; and be it further

RESOLVED, that the Board of Trustees further authorizes the appointment of the firm **Meyer, Suozzi, English & Klein, P.C.**, to serve as special counsel to the Village at an hourly rate of \$270.00 for both partners and associates, effective immediately and continuing through April 3, 2017; and be it further

RESOLVED, that the Board of Trustees authorizes the Mayor to execute the retainer agreement, a copy of which is annexed hereto and made a part hereof as **Attachment #1**; and be it further

RESOLVED, that the Village Clerk and the Village Treasurer are authorized to take all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that the foregoing attorneys shall take the required Oath of Office within the statutory period of thirty (30) days from the date of this appointment; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 3-Yes; 1-No (**C. Anderson**); 1-Abstention (**A. Snyder**)

B. Taylor, Eldridge and Endres, P.C.

A motion was made by **Bruce Summa** and seconded by **Maura Spery** to appoint a Village Attorney, Deputy Village Attorneys and special-counsel firms, and a discussion on the motion was conducted. Following the discussion, the voting on the pending motion was as follows.

Motion offered by **Bruce Summa**, seconded by **Maura Spery** to wit:

WHEREAS, upon the recommendation of Mayor **Spery**; now, therefore, be it

RESOLVED, that given the conclusion of interim Village Attorney **J. David Eldridge's** appointment, the Board of Trustees authorizes the continuation of Mr. **Eldridge** and members of the firm **Taylor, Eldridge and Endres, P.C.**, with offices at 811 Jericho Turnpike, Suite 201W, Smithtown, New York 11787, to serve as special counsel to the Village, at an hourly rate of \$225.00, effective immediately and continuing through April 3, 2017; and be it further

RESOLVED, that the Board of Trustees authorizes the Mayor to execute a modified retainer agreement with **Taylor, Eldridge and Endres, P.C.**, that reflects the change in appointment from interim Village Attorney to special counsel, effective immediately; and be it further

RESOLVED, that the Village Clerk and the Village Treasurer are authorized to take all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that the foregoing attorneys shall take the required Oath of Office within the statutory period of thirty (30) days from the date of this appointment; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Vote on motion: 3-Yes; 1-No (**C. Anderson**); 1-Abstention (**A. Snyder**)

7. DEPARTURE AND RETURN OF VILLAGE CLERK

Village Clerk **Susan F. Alevas, Esq.** left the meeting at 7:16 p.m. and returned at 7:20 p.m. and left the meeting at 7:21 p.m. and returned at 7:25 p.m. during the discussion of Item #6 above and before the vote on the pending motion.

8. MAYORAL APPOINTMENTS

A. VILLAGE CLERK/ADMINISTRATOR

A motion was made by **Maura Spery** and seconded by **Bruce Summa** to appoint a Village Clerk/Administrator, and a discussion on the motion was conducted. Following the discussion, the voting on the pending motion was as follows.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, it is in the Village's best interest to extend the employment of **Susan F. Alevas, Esq.** as Village Clerk and also appoint her as Village Clerk/Administrator for the balance of the Mayor's term that expires at 12 noon on April 3, 2017; and

WHEREAS, upon the recommendation of Mayor **Spery**; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the appointment of **Susan F. Alevas, Esq.** as Village Clerk/Administrator and further authorizes the employment contract between **Susan F. Alevas, Esq.** and the Incorporated Village of Mastic Beach, dated October 1, 2014, and amended by an April 6, 2015, Board Resolution, now be extended by the Board of Trustees to remain in full force and effect through and including 12 noon on April 3, 2017; and be it further

RESOLVED, that Ms. **Alevas** shall be paid an annual salary of \$125,000.00 and shall receive four (4) weeks of annual vacation, effective immediately, as well as all other benefits that the Village offers its full-time managerial employees and, further, that with the exception of the foregoing, all other terms and conditions as set forth in Ms. **Alevas's** original employment contract with the Village, dated October 1, 2014, remain in full force and effect; and be it further

RESOLVED, that the Board of Trustees authorizes the Mayor to execute a new employment contract that encompasses the provisions in this Resolution and includes all other provisions set forth in the original employment contract, dated October 1, 2014, that have not been modified by this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 3-Yes; 2-No (**C. Anderson; A. Snyder**)

B. DEPUTY VILLAGE CLERK

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, it is in the Village's best interest to extend the employment of **Wendy Scharf** as Deputy Village Clerk; and

WHEREAS, upon the recommendation of Mayor **Spery**; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the extended appointment of **Wendy Scharf** as Deputy Village Clerk, at an annual salary of \$55,000.00, and three (3) weeks of annual vacation, effective

immediately, as well as all other benefits that the Village offers its full-time managerial employees; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 4-Yes; 1-Abstention (**A. Snyder**)

C. TREASURER

A motion was made by **Maura Spery** and seconded by **Bruce Summa** to appoint a Village Treasurer, and a discussion on the motion was conducted. Following the discussion, the voting on the pending motion was as follows.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, it is in the Village's best interest to extend the employment of **Hedy Bluth** as Treasurer; and

WHEREAS, upon the recommendation of Mayor **Spery**; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the extended appointment of **Hedy Bluth** as Treasurer, at an annual salary of \$90,000.00, and four (4) weeks of annual vacation, effective immediately, as well as all other benefits that the Village offers its full-time managerial employees; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 3-Yes; 2-No (**C. Anderson; A. Snyder**)

D. DEPUTY VILLAGE TREASURER

A motion was made by **Maura Spery** and seconded by **Bruce Summa** to appoint a Deputy Village Treasurer, and a discussion on the motion was conducted. Following the discussion, the voting on the pending motion was as follows.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, it is in the Village's best interest to extend the employment of **Dawn McNeil** as Deputy Village Treasurer; and

WHEREAS, upon the recommendation of Mayor **Spery**; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the extended appointment of **Dawn McNeil** as Deputy Village Treasurer, at an annual salary of \$47,840.00, and two (2) weeks of annual vacation, effective immediately, as well as all other benefits that the Village offers its full-time managerial employees; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 4-yes; 1-No (**C. Anderson**)

9. SETTING DATES OF REGULAR MONTHLY MEETINGS

A motion was made by **Maura Spery** and seconded by **Bruce Summa** to set dates of regular monthly meetings, and a discussion on the question ensued. Thereafter Mayor **Spery** withdrew her pending motion and the following new motion was made and voted upon.

Motion offered by **Anne Snyder**, seconded by **Christopher Anderson** to wit:

WHEREAS, the Mayor and Board of Trustees of the Incorporated Village of Mastic Beach are required to set the date for regular monthly meetings of the Board of Trustees through the year, unless otherwise designated by the Board and proper public notification is given, and be it further;

WHEREAS, the Mayor and Board of Trustees are desirous of adopting the requirements of the open meetings law as set forth in the *New York State Public Officers Law*, and the other laws of the State of New York; now, therefore, be it

RESOLVED, that the regular meeting date of the Board of Trustees of the Incorporated Village of Mastic Beach shall be the second Tuesday of every month and by printed schedule, which shall be announced

at the annual Organizational Meeting, and that all meetings will begin at 7:00 p.m. and shall be conducted at Village Hall, 369 Neighborhood Road, Mastic Beach, New York 11951, unless a vote of the Board with proper public notice is otherwise made and given, then the meeting for that month shall be on such other date as may be set by the Board; and it is further

RESOLVED, that the monthly work session of the Board of Trustees of the Incorporated Village of Mastic Beach shall be the first Wednesday of every month and by printed schedule, which shall be announced at the annual Organizational Meeting, and that all work sessions will begin at 6:00 p.m. and shall be conducted at Village Hall, 369 Neighborhood Road, Mastic Beach, New York unless a vote of the Board with proper public notice is otherwise made and given, then the meeting for that month shall be on such other date as may be set by the Board; and be it further

RESOLVED, that the Board of Trustees hereby adopts the notice requirements of the *New York State Public Officers Law*, as the official procedure of the Board; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 5-Yes; 0-No

10. PROCEDURES FOR SETTING SPECIAL MEETINGS

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, the Mayor and Board of Trustees of the Incorporated Village of Mastic Beach desire to establish a procedure for setting special meetings of the Board of Trustees; now, therefore, be it

RESOLVED, that a special meeting of the Board of Trustees of the Incorporated Village of Mastic Beach may be called by either the Mayor or by two Trustees of the Incorporated Village of Mastic Beach acting together; and be it further

RESOLVED, that in the event of a special meeting being called, the Mayor and every member of the Board of Trustees shall be informed by telephone and/or email by either the Village Clerk or another member of the Board of Trustees of the date, time, location and

subject of the special meeting, and unless the meeting is called to respond to an emergency concerning the safety and welfare of the Incorporated Village of Mastic Beach, notice of the meeting shall be given to the trustees, newspapers and posted on the Village notice boards at least seventy-two (72) hours in advance of the meeting, unless lesser notice is unavoidable and is otherwise in conformance with the *New York State Public Officers Law* and the other laws of the State of New York; and be it further

RESOLVED, that the Village Clerk/Administrator is authorized to take all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 5-Yes; 0-No

11. APPROVING APPOINTMENTS OF VILLAGE OFFICIALS

A motion was made by **Maura Spery** and seconded by **Elizabeth Manzella** to approve appointments of Village officials, and a discussion on the motion was conducted. Trustee **Christopher Anderson** advised he was declining the Mayor's appointment of him to serve as Board liaison for Parks and Recreation. Thereafter, voting on the pending motion was as follows.

Motion offered by **Maura Spery**, seconded by **Elizabeth Manzella** to wit:

WHEREAS, the Honorable **Maura P. Spery**, as the Mayor of the Incorporated Village of Mastic Beach has made certain appointments of Village officials, Commissioners, Board Members and other appointed officers of the Village; and

WHEREAS, other public officials of the Incorporated Village of Mastic Beach have terms to which they have been elected; and

WHEREAS, at the annual reorganization meeting of the Incorporated Village of Mastic Beach on May 12, 2015, these appointments duly came before the Board of Trustees for approval, and the Board duly approved those appointments; now, therefore, be it

RESOLVED, that the terms of the elected officials and the appointments of Village Officials, Officers, Commissioners, Board Members and other appointed officers of the Incorporated Village of Mastic Beach are hereby made by the Mayor, the Honorable **Maura P. Spery**, and approved by the Board of Trustees as follows:

Board Liaison for Public Safety – Trustee **Anne Snyder**

Board Liaison for Buildings and Housing – Trustee **Elizabeth Manzella**

Board Liaison for Parks and Recreation – Trustee **Christopher Anderson (declined this appointment)**

Board Liaison for Public Works – Deputy Mayor **Bruce Summa**

Building Inspector – **Teresa Madarasz**, with a term to run through April 4, 2016

Village Auditor – subject to a Request-for-Proposal (RFP)

Records Management Officer – Village Clerk/Administrator **Susan F. Alevas, Esq.**, with a term through April 3, 2017

Freedom-of-Information Law (FOIL) Appeal Officer – Village Attorney **Guy W. Germano, Esq.**, with a term through April 3, 2017

Village Prosecutor – **Paul Feuer, Esq.**, with a term through April 3, 2017, at an hourly rate of \$200.00

Deputy Village Prosecutor – **Erin Kowtna, Esq.**, with a term through April 3, 2017, at an hourly rate of \$200.00

Village Assessor – Treasurer **Hedy Bluth**, with a term through April 3, 2017

Planning Board Member – **Evan Proios**, with a term expiring April 6, 2020

Village Public-Safety Official – Public-Safety Supervisor **Anthony Prudenti**, with a term through April 4, 2016

Assistant to the Mayor – **Aileen Markowsky**, with a term through April 4, 2016

Secretary to the Mayor – **Joan Crawford**, with a term through April 4, 2016; and be it further

RESOLVED, that the Village Clerk/Administrator, Village Attorney and the Village Treasurer are authorized to take all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 4-Yes; 1-No (**C. Anderson**)

12. VILLAGE COST OF BONDING VILLAGE OFFICERS

A motion was made by **Maura Spery** and seconded by **Bruce Summa** to approve the cost of bonding Village officers.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, certain officers of the Incorporated Village of Mastic Beach are required by law to be bonded; and

WHEREAS, such bonding is in conjunction with the discharge of their duties as officers of the Incorporated Village of Mastic Beach; and

WHEREAS, the Board of Trustees, by law, may determine that the cost of such bonding is a Village expense; now, therefore, be it

RESOLVED, that the Board of Trustees of the Incorporated Village of Mastic Beach authorizes and approves that the cost of the bonding required of certain Village officers in conjunction with the discharge of their respective duties as a Village Officer is a Village expense, and that such charge shall be charged to and paid by the Incorporated Village of Mastic Beach; and be it further

RESOLVED, that the Board of Trustees authorizes the following Village officials to be bonded and the respective bond amounts shall be as follows:

Village Justice **Barbara O'Malley** -- \$300,000.00

Village Treasurer **Hedy Bluth** -- \$300,000.00

Village Clerk/Administrator **Susan F. Alevas, Esq.** -- \$300,000.00; and be it further

RESOLVED, that the Village Clerk/Administrator and the Village Treasurer are authorized to take all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 5-Yes; 0-No

13. DESIGNATION OF OFFICIAL BANK AND DEPOSITORY

A motion was made by **Maura Spery** and seconded by **Bruce Summa** to designate an official bank and depository.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, the Mayor and Board of Trustees of the Incorporated Village of Mastic Beach are required to designate and approve a bank as the official depository of the Village for the deposit of Village funds; now, therefore, be it

RESOLVED, that the official bank and depository of the Incorporated Village of Mastic Beach shall be **Chase Bank**; and be it further

RESOLVED, that the Village Clerk/Administrator and the Village Treasurer are authorized to take all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

5-Yes; 0-No

14. VILLAGE PROCUREMENT POLICY

A motion was made by **Maura Spery** and seconded by **Bruce Summa** to adopt the Village's procurement policy, and a discussion on the motion was conducted. Mayor **Spery** withdrew her pending motion in order for the Board of Trustees to further discuss this matter in executive session.

15. DESIGNATION OF OFFICIAL VILLAGE NEWSPAPER

A motion was made by **Maura Spery** and seconded by **Anne Snyder** to designate an official Village newspaper, and a discussion on the motion was conducted. Following the discussion, the voting on the pending motion was as follows.

Motion offered by **Maura Spery**, seconded by **Anne Snyder** to wit:

WHEREAS, the Mayor and Board of Trustees of the Incorporated Village of Mastic Beach are required to designate and approve a newspaper as the official newspaper of the Incorporated Village of Mastic Beach for the posting of public notices of the Village and other requirements; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes and designates that the official newspapers of the Incorporated Village of Mastic Beach shall be ***The Long Island Advance***; and be it further

RESOLVED, that the Village Clerk/Administrator and the Village Treasurer are authorized to take all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 3-Yes; 1-No (**C. Anderson**); 1-Abstention (**E. Manzella**)

16. ADOPTING OFFICIAL BOARD-MEETING PROCEDURES

A motion was made by **Maura Spery** and seconded by **Bruce Summa** to adopt official board-meeting procedures, and a discussion on the motion was conducted. Thereafter, the following motion to table the pending was made and voted upon.

Motion offered by **Anne Snyder**, seconded by **Christopher Anderson** to wit:

RESOLVED, that the Board of Trustees amends its official board-meeting procedures that were proposed to exclude all persons from executive session except for the Board and Village Attorney, unless otherwise invited.

Motion failed: 2-Yes; 3-No (**E. Manzella; M. Spery; B. Summa**)

Given the failed motion to amend the Board's official meeting procedures, the vote on the pending motion to approve the Board's official meeting procedures as first presented was voted upon as follows.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, the Mayor and Board of Trustees of the Incorporated Village of Mastic Beach are able to develop or designate rules of procedure and meetings to be applied for the meetings of the Board of Trustees; and

WHEREAS, the Mayor and Board of Trustees believe it is in the best interests of the Village to adopt the Village of Mastic Beach Village Meeting Procedure as the rules for the Board of Trustees; now, therefore, be it

RESOLVED, that the Incorporated Village of Mastic Beach's Rules of Procedure, a copy of which is annexed hereto and made a part hereof as **Attachment #2**, are hereby adopted as the rules of procedure for the Board of Trustees to the extent that the procedures are not inconsistent with New York State law; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 3-Yes; 2-No (**C. Anderson; A. Snyder**)

17. SETTING THE 2016 ANNUAL REORGANIZATION MEETING

A motion was made by **Maura Spery** and seconded by **Elizabeth Manzella** to set the 2016 Annual Reorganization Meeting of the Board of Trustees. During a discussion on the motion, Mayor **Spery** amended her motion, which was seconded by **Anne Snyder**, to modify the date and time for this meeting, and voting on the amended motion was as follows.

Motion offered by **Maura Spery**, seconded by **Anne Snyder** to wit:

WHEREAS, the Mayor and Board of Trustees of the Incorporated Village of Mastic Beach are empowered to set the date of the 2016 annual reorganization meeting of the Village; now, therefore, be it

RESOLVED, that the 2016 annual reorganization meeting of the Incorporated Village of Mastic Beach shall be held on Tuesday, May 10, 2016, at 7 p.m., at Village Hall, 369 Neighborhood Road, Mastic Beach, New York 11951; and be it further

RESOLVED, that the Village Clerk/Administrator is authorized to undertake all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 5-Yes; 0-No

18. ACCEPTANCE OF MINUTES

At the April 14, 2015, Board meeting, a motion to accept the minutes for the March 30, 2015, April 1, 2015, and April 6, 2015, Board meetings was requested. The vote on that motion failed for lack of three affirmative votes.

Mayor **Spery** called for a motion to accept the foregoing meeting minutes, copies of which were previously provided to the Board of Trustees.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, the Board of Trustees has been presented with a copy of its meeting minutes, dated March 30, 2015, and April 1, 2015; now, therefore, be it

RESOLVED, that the Board of Trustees approves the March 30, 2015, and April 1, 2015, meeting minutes, as presented; and be it further

RESOLVED, that the Board of Trustees authorizes the Village Clerk/Administrator to insert the March 30, 2015, and April 1, 2015, meeting minutes with annexed attachments into the official Meeting Minute books maintained by the Village of Mastic Beach and that the same shall remain a permanent Village record.

Motion carried – 3-Yes; 0-No; 2-Abstention (**C. Anderson; A. Snyder**)

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, the Board of Trustees has been presented with a copy of its meeting minutes, dated April 6, 2015; now, therefore, be it

RESOLVED, that the Board of Trustees approves the April 6, 2015, meeting minutes, as presented; and be it further

RESOLVED, that the Board of Trustees authorizes the Village Clerk/Administrator to insert the April 6, 2015, meeting minutes with annexed attachments into the official Meeting Minute books maintained by the Village of Mastic Beach and that the same shall remain a permanent Village record.

Motion carried – 5-Yes; 0-No

Additionally, Mayor **Spery** called for a motion to accept the meeting minutes for the April 14, 2015, April 15, 2015, April 28, 2015, and May 6, 2015, meetings.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, the Board of Trustees has been presented with a copy of its meeting minutes, dated April 14, 2015, April 15, 2015, April 28, 2015, and May 6, 2015; now, therefore, be it

RESOLVED, that the Board of Trustees approves the April 14, 2015, April 15, 2015, April 28, 2015, and May 6, 2015, meeting minutes, as presented; and be it further

RESOLVED, that the Board of Trustees authorizes the Village Clerk/Administrator to insert the April 14, 2015, April 15, 2015, April 28, 2015, and May 6, 2015, meeting minutes with annexed attachments into the official Meeting Minute books maintained by the Village of Mastic Beach and that the same shall remain a permanent Village record.

Motion carried – 3-Yes; 1-No (**C. Anderson**); 1-Abstention (**A. Snyder**)

19. AUTHORIZATION FOR THE PAYMENT OF CLAIMS

A motion was made by **Maura Spery** and seconded by **Bruce Summa** to authorize the payment of claims, and a discussion on the motion was conducted. Following a discussion, voting on the pending motion was as follows.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, upon the recommendation of the Village Treasurer; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the payment of claims as presented in Abstract No. A12-2015(a), in the total amount of \$35,290.77, a copy of which is annexed hereto and made a part hereof as **Attachment #3**.

Motion carried – 4-Yes; 0-No; 1-Abstention (**A. Snyder**)

20. AUTHORIZATION FOR SERIAL-BOND PAYMENTS

Mayor **Spery** called for a motion to authorize the Treasurer to make all scheduled serial-bond payments for both interest and principal pursuant to the debt schedule for the serial bonds that were issued for the purchase and renovation of the Village-Hall building in 2013.

Motion offered by **Maura Spery**, seconded by **Elizabeth Manzella** to wit:

WHEREAS, the Village has incurred debt relating to serial bonds that were issued in 2013 for the purchase and renovation of the Village-Hall building; and

WHEREAS, pursuant to the debt-payment schedule that Chase Bank issued, it is in the Village’s best interest to assure that its bond-debt payments are paid in a timely fashion so as to avoid penalties and to protect the Village’s credit rating; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the Treasurer to make all scheduled serial-bond payments, pursuant to the debt schedule issued relating to the purchase and renovation of the Village-Hall building in 2013, a copy of which is attached hereto and made a part hereof as **Attachment #4**; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 5-Yes; 0-No

21. PERSONNEL APPOINTMENT

PART-TIME APPOINTMENT

A motion was made by **Bruce Summa** and seconded by **Maura Spery** to authorize a part-time appointment, and a discussion on the motion was conducted. Following the discussion, voting on the pending motion was as follows.

Motion offered by **Bruce Summa**, seconded by **Maura Spery** to wit:

WHEREAS, it is in the Village’s best interest to add seasonal-staffing resources to its Department of Public Works; and

WHEREAS, pursuant to the Board’s April 14, 2015, authorizing the hiring of seasonal employees and upon the recommendation of Mayor **Spery**; now, therefore, be it

RESOLVED, the that the Board of Trustees authorizes the appointment of Ms. **Donna Martin** to a part-time Laborer position (Suffolk County Civil Service Job Duties Statement #13-1132), at an hourly rate of \$12.00, for a maximum of twenty (20) hours per week, effective May 13, 2015 (*contingent upon the successful completion of the Village’s drug-test requirements and other employment requirements*), and continuing for a period at the Village’s discretion and, in no event, to extend beyond September 30, 2015, with accrued leave benefits at the rate currently in effect for part-time Village employees; and be it further

RESOLVED, that the Village Clerk/Administrator and the Treasurer are authorized to take all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 4-Yes; 1-No (**C. Anderson**)

22. APPOINTMENT OF PUBLIC RELATIONS/MARKETING FIRM

Pursuant to interviews the Board of Trustees conducted at its May 6, 2015, meeting, Mayor **Sperry** called for a motion to appoint a public relations/marketing firm pursuant to the Village's recent Requests-for-Proposals (RFP's).

Motion offered by **Bruce Summa**, seconded by **Elizabeth Manzella** to wit:

WHEREAS, in February 2015, the Village solicited Requests-for-Proposals (RFP's) for public relations/marketing services; and

WHEREAS, the Board of Trustees interviewed several firms that filed RFP's with the Village; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the appointment of **Getco Company**, P.O. Box 89, Mastic Beach, New York 11951, effective May 13, 2015, for a period of one year, at the prices listed in the company's March 20, 2015, Request-for-Proposal, a copy of which is annexed hereto and made a part hereof as **Attachment #5**; and be it further

RESOLVED, that the Village Clerk/Administrator and the Village Treasurer are authorized to undertake all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 3-Yes; 1-No (**C. Anderson**); 1-Abstention (**A. Snyder**)

23. TRUSTEE REPORTS

Mayor **Sperry** advised the public that commencing with the June 2015 public-session meeting, she will be calling upon members of the Board to render reports as follows:

Buildings and Housing – Trustee **Elizabeth Manzella**
Public Safety – Trustee **Anne Snyder**
Public Works – Deputy Mayor **Bruce Summa**

24.

ADDENDUM

A. PART-TIME APPOINTMENTS

Mayor **Spery** discussed with the Board recommendations Deputy Mayor **Summa** has made following interviews for several authorized positions.

A motion was made by **Bruce Summa** and seconded by **Maura Spery** to authorize a part-time appointment, and a discussion on the motion was conducted. Following the discussion, voting on the pending motion was as follows.

Motion offered by **Bruce Summa**, seconded by **Maura Spery** to wit:

WHEREAS, it is in the Village’s best interest to add seasonal-staffing resources to its Department of Public Works; and

WHEREAS, pursuant to the Board’s April 14, 2015, authorizing the hiring of seasonal employees and upon the recommendation of Mayor **Spery**; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the appointment of Mr. **Dennis Matthews** to a part-time Laborer position (Suffolk County Civil Service Job Duties Statement #13-1132), at an hourly rate of \$12.00, for a maximum of twenty (20) hours per week, effective May 18, 2015 (*contingent upon the successful completion of the Village’s drug-test requirements and other employment requirements*), and continuing for a period at the Village’s discretion and, in no event, to extend beyond September 30, 2015, with accrued leave benefits at the rate currently in effect for part-time Village employees; and be it further

RESOLVED, that the Village Clerk/Administrator and the Treasurer are authorized to take all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 4-Yes; 1-No (**C. Anderson**)

PART-TIME SUPERINTENDENT OF PUBLIC WORKS

A motion was made by **Bruce Summa** and seconded by **Maura Spery** to authorize a part-time appointment, and a discussion on the motion was conducted. Following the discussion, voting on the pending motion was as follows.

Motion offered by **Bruce Summa**, seconded by **Maura Spery** to wit:

WHEREAS, it is in the Village’s best interest to provide managerial leadership for the Village’s Department of Public Works; and

WHEREAS, Deputy Mayor **Summa** has conducted related interviews for this budgeted position; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the appointment of Mr. **Peter Costelloe** to a part-time Village Superintendent of Public Works (Suffolk County Civil Service Job Title #7323), at an hourly rate of \$25.00, for a maximum of twenty (20) hours per week, effective May 18, 2015 (*contingent upon the successful completion of the Village’s drug-test requirements and other employment requirements*), with accrued leave benefits at the rate currently in effect for part-time Village employees; and be it further

RESOLVED, that the Village Clerk/Administrator and the Treasurer are authorized to take all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 4-Yes; 1-No (**C. Anderson**)

Following the passage of the foregoing motion, Mayor **Spery** introduced Mr. **Costelloe** who was in attendance at the meeting.

B. AUTHORIZATION FOR BROOKHAVEN TOWN SERVICES

Mayor **Spery** called for a Resolution to approve the Village receiving street-sweeping; road-repair and drain-cleaning services from the Town of Brookhaven.

A motion was made by **Bruce Summa** and seconded by **Maura Spery** to authorize the delivery of some Brookhaven Town services to the Village, and a discussion on the motion was conducted. Following the discussion, voting on the pending motion was as follows.

Motion offered by **Bruce Summa**, seconded by **Maura Spery** to wit:

WHEREAS, it is in the Village's best interest to provide cost-effective services to its residents; and

WHEREAS, upon the recommendation of Mayor **Spery**; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes Mayor to execute an agreement with the Town of Brookhaven for the following services the Town shall provide to the Village:

Street sweeping at a cost of \$3,295.92;
Road repair at a cost of \$4,431.76; and
Drain cleaning at a cost of \$4,596.72, for a total cost of \$12,324.40, and as further detailed in a May 8, 2015, description from the Town of Brookhaven Highway Department, a copy of which is annexed hereto and made a part hereof as **Attachment #6**; and be it further

RESOLVED, that the Village Clerk/Administrator and the Treasurer are authorized to take all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 4-Yes; 1-No (**C. Anderson**)

24. HOME-RULE RESOLUTION – ASSEMBLY BILL #6212

New York State Assembly Member **Dean Murray** requested the Board of Trustees enact a Home-Rule Resolution in support of New York State Assembly Bill #6212 Assembly Member **Murray** wishes to introduce. A discussion on this matter was conducted at the Board's May 6, 2015, and a motion to approve this home-rule message was tabled so the Board could obtain some additional information.

Accordingly, **Edward Flood, Esq.**, Assembly Staff Member, representing Assembly Member **Dean Murray**, was in attendance at this meeting and responded to the Board members' questions.

Following Mr. **Flood's** presentation, Mayor **Sperry** called for a motion, which was made by **Bruce Summa** and seconded by **Maura Sperry**, and a discussion followed. Following the discussion, the pending motion was amended to include a subject-to-review provision for the Village Attorney. Thereafter, voting on the pending, amended motion was as follows.

Motion offered by **Maura Sperry**, seconded by **Bruce Summa** to wit:

WHEREAS,

New York State Assembly Member **Dean Murray** will be introducing Bill #6212 to authorize the Village of Mastic Beach to enter into a contract to sell or pledge as collateral for a loan some or all of the delinquent liens held by such city to a private party or engage a private party to collect some or all of the delinquent tax liens held by it; and providing for the repeal of such provisions upon expiration thereof; now, therefore, be it

RESOLVED,

that the Board of Trustees authorizes this Home-Rule Resolution be adopted in support of New York State Assembly Bill #6212, which will be introduced by New York State Assembly Member **Dean Murray**, a copy of which is annexed hereto and made a part hereof as **Attachment #7**; and be it further

RESOLVED,

that, conditioned upon the review and approval of the Home-Rule message by Village Attorney **Germano**, the Board of Trustees authorizes the Village Clerk/Administrator to transmit a copy of this Resolution to New York State Assembly Member **Dean Murray's** office; and be it further

RESOLVED,

that this Resolution shall take effect immediately.

Motion carried – 3-Yes; 0-No; 2-Abstentions (**C. Anderson; A. Snyder**)

25.

PUBLIC COMMENTS/QUESTIONS

Mayor **Sperry** invited members of the public wishing to address the Board of Trustees to do so after they completed their Comments/Questions cards the Village Clerk/Administrator made available. In keeping with the Board's existing *Rules of Procedure*, each member of the public will be given three (3) minutes to address the Board.

The following persons addressed the Board on matters relating to the following topics.

<u>Name</u>	<u>Topic</u>
Alan Chasinov	Residency of the Village Clerk
Maureen DiMeo	Donations
Leo Garvey	Multiple topics including street lights
Joseph Johnson	Residency of the Village Clerk
Donna Maurice	Quality of Life Committee follow-up; Name change of Neighborhood Road
Bart Slatsky	Traffic on Market Street; Driveway at Good Friend's
Ewa Wolmut-Stankiewicz	Mastic Beach Property Owner's Association (MBPOA) Settlement; Regulations during public comment

26.

MOTION TO ENTER INTO EXECUTIVE SESSION

Mayor **Sperry** requested a motion for the Board of Trustees to executive session for the purpose of discussing particular personnel and legal matters, as permitted under the *New York State Public Officers Law*.

Motion offered by **Maura Sperry**, seconded by **Elizabeth Manzella** to wit:

RESOLVED, that the Board of Trustees enters into executive session for the purpose of discussing contractual matters.

Motion carried – 5-Yes; 0-No

Upon passage of the foregoing Resolution, Mayor Spery adjourned the public session at 9:30 p.m. and convened the Board of Trustees in executive session at 9:36 p.m.

27. EXECUTIVE SESSION

Mayor **Spery**, Trustees **Anderson**, **Manzella** and **Snyder**, Village Attorney **Germano**, Deputy Village Attorney **G. William Germano, Esq.**, and Village Clerk/Administrator were present in executive session. The Board of Trustees discussed particular personnel and legal matters.

Deputy Mayor **Summa** joined the executive session at 10:21 p.m.

28. ADJOURNMENT OF EXECUTIVE SESSION

Motion offered by **Christopher Anderson**, seconded by **Anne Snyder** to wit:

RESOLVED, that the Board of Trustees adjourn its executive session.

Motion carried: 5-Yes; 0-No

Upon passage of the foregoing Resolution, Mayor **Spery** adjourned the executive session at 10:34 p.m. and re-convened the Board of Trustees in public session at 10:35 p.m.

29. MEETING ADJOURNMENT

There being no further items to come before the Board of Trustees, Mayor **Spery** called for a motion to adjourn the meeting.

Motion offered by **Maura Spery**, seconded by **Anne Snyder** to wit:

RESOLVED, that the Board of Trustees adjourn its meeting at 10:36 p.m.

Motion carried: 5-Yes; 0-No

Respectfully submitted,

Susan F. Alevas, Esq.
Village Clerk/Administrator