

THE INCORPORATED VILLAGE OF MASTIC BEACH
369 NEIGHBORHOOD ROAD
MASTIC BEACH, NY 11951

BOARD MEETING MINUTES
APRIL 28, 2015

PRESIDING OFFICER: Maura Spery, *Mayor*

MEMBERS OF THE BOARD OF TRUSTEES PRESENT AND VOTING:

Bruce Summa, *Deputy Mayor*; Christopher Anderson; Elizabeth Manzella, Anne Snyder,
Trustees

MEMBERS OF THE BOARD OF TRUSTEES ABSENT:

None

OFFICIALS OF THE BOARD OF TRUSTEES PRESENT:

J. David Eldridge, Esq., *Village Attorney*; Susan F. Alevas, Esq., *Village Clerk*;
Wendy Scharf, *Deputy Village Clerk*

STAFF PRESENT AND REPORTING:

Hedy Bluth, *Treasurer*

INVITED GUESTS:

None

1. CALL TO ORDER AND WELCOME

Mayor **Maura Spery** called the meeting to order at 5:05 p.m. and welcomed those in attendance.

2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor **Spery** led the salute to the flag and asked for a moment of silence for U.S. service members both past and present.

3. EMERGENCY-EVACUATION ANNOUNCEMENT

Village Clerk **Susan Alevas** reviewed the emergency procedure for exiting the building.

4. ROLL CALL

Village Clerk **Alevas** conducted a roll call of the Board of Trustees.

5. ADOPTION OF 2015-16 BUDGET

Mayor **Spery** called upon Treasurer **Hedy Bluth** to respond to any questions the Board had regarding the final, revised 2015-16 budget. Hearing none, Mayor **Spery** called for a Resolution to adopt the 2015-16 budget.

Motion offered by **Bruce Summa**, seconded by **Maura Spery** to wit:

WHEREAS, the Board of Trustees has received the benefit of public input as it developed the 2015-16 budget; and

WHEREAS, it is in the Village's best interest to adopt a budget that provides for a reasonable level of services for the Village; and

WHEREAS, upon the recommendation of the Mayor; now, therefore, be it

RESOLVED, that the Board of Trustees adopts the 2015-16 budget, a copy of which is annexed hereto and made a part hereof as **Attachment #1**; and be it further

RESOLVED, that the Finance Department and Village administration are authorized to take all actions necessary to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 4-Yes; 1-No (**C. Anderson**)

6. **PROCLAMATIONS**

A. Pattersquash Creek Civic Association

Mayor **Spery** called for a Resolution to authorize the issuance of Proclamations for members of the **Pattersquash Creek Civic Association**.

Motion offered by **Bruce Summa**, seconded by **Maura Spery** to wit:

WHEREAS, the **Pattersquash Creek Civic Association** undertakes a variety of community-oriented activities, including the cat spay-and-neuter program; and

WHEREAS, upon the recommendation of Mayor **Spery**; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the issuance of Proclamations to the following individuals for their volunteer and humane efforts to help stem the growth of the feral-cat population in the Village:

Sylvia Balmer

Carol Clay

Don Martin

Frank Fugarino

Vinnie Martin

Gail Riccobono

Donna Thompson; and be it further

RESOLVED, that the Board of Trustees authorizes the attendance of its members at the May 4, 2015, **Pattersquash Creek Civic Association** meeting, at 7 p.m. at the Mastic Beach Fire Department, 265 Neighborhood Road, Mastic Beach, New York 11951, at which time the foregoing Proclamations will be presented.

Motion carried – 5-Yes; 0-No

B. WILLIAM FLOYD SUPERINTENDENT RETIREMENT

Mayor **Spery** called for a Resolution to authorize the issuance of a Proclamation to retiring William Floyd School Superintendent

Paul Casciano, Ed.D. and to authorize the attendance of Board members to attend Dr. **Casciano's** retirement party.

Motion offered by **Maura Spery**, seconded by **Elizabeth Manzella** to wit:

WHEREAS, the Dr. **Paul Casciano**, the superintendent of schools for the William Floyd School District, is retiring after a long and distinguished career; and

WHEREAS, upon the recommendation of Mayor **Spery**; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the issuance of a Proclamation for Dr. **Paul Casciano**; and be it further

RESOLVED, that the Board of Trustees authorizes the attendance of Board members at Dr. **Casciano's** retirement party, to be held on June 19, 2015, from 6:00 p.m. – 9:00 p.m. at East Wind Caterers, Route 25A, Wading River, New York 11792, at a cost of \$55.00 per person; and be it further

RESOLVED, that the Board of Trustees authorizes the Village Clerk and the Finance Department to take all actions necessary to effectuate this Resolution.

Motion carried – 5-Yes; 0-No

7. **PERSONNEL MATTERS**

A. ACCRUED-LEAVE PAYOUT

Mayor **Spery** called for a Resolution to authorize the payout of unused, accrued leave for a former employee whose appointment concluded on April 6, 2015. A motion was made by **Maura Spery** and seconded by **Bruce Summa**, after which there was a question on the pending motion. Following a discussion, Mayor **Spery** called for a vote on the pending motion, which was as follows.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, the Finance Department has audited the unused, accrued leave for former Secretary to the Mayor **Lynn Kudreyko**; and

WHEREAS, upon the recommendation of Mayor **Spery**; now, therefore, be it
RESOLVED, that the Board of Trustees authorizes a final payout for unused leave to Ms. **Lynn Kudreyko** as follows:

40 hours of unused vacation leave at \$16.00 hourly, for a subtotal of \$640.00, and 14.80 hours of sick time, at \$16.00 hourly, for a subtotal of \$236.80, for a total payout for unused, accrued leave time of \$876.80 and; be it further

RESOLVED, that the foregoing payout shall be included in the May 1, 2015, payroll distribution with appropriate taxes being withheld.

Motion carried – 5-Yes; 0-No

B. FULL-TIME APPOINTMENT

Mayor **Spery** called for a Resolution to authorize the appointment of a part-time employee to full-time status. A motion was made by **Maura Spery** and seconded by **Anne Snyder**, after which there was a question on the pending motion. Following a discussion, Mayor **Spery** called for a vote on the pending motion, which was as follows.

Motion offered by **Maura Spery**, seconded by **Anne Snyder** to wit:

WHEREAS, it is in the Village's best interest to provide an appropriate level of constituency service;

WHEREAS, upon the recommendation of Mayor **Spery**; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes Dispatcher **Theresa Donnelly's** part-time appointment (32 hours per week) to be increased to full-time (40 hours per week), with a salary increase from \$14.00 an hour to \$15.00 an hour, with all other benefits as provided to full-time Village employees, effective April 29, 2015; and be it further

RESOLVED, that the Village Clerk and the Finance Department are authorized to take all actions necessary to effectuate this Resolution.

Motion carried – 4-Yes; 1-No (**C. Anderson**)

C. AUTHORIZE NEW POSITION DUTIES STATEMENT

Mayor **Spery** called for a Resolution to authorize the creation of a new position duties statement for “Neighborhood Aide”. A motion was made by **Maura Spery** and seconded by **Elizabeth Manzella**, after which there was a question on the pending motion. Following a discussion, Mayor **Spery** called for a vote on the pending motion, which was as follows.

Motion offered by **Maura Spery**, seconded by **Elizabeth Manzella** to wit:

WHEREAS, it is in the Village’s best interest to provide appropriate staffing resources to address constituency issues; and

WHEREAS, upon the recommendation of Mayor **Spery**; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the Village Clerk to file with the Suffolk County Civil Service Department a new position duties statement for “Neighborhood Aide” (Suffolk County Civil Service Job Title #3706).

Motion carried – 5-Yes; 0-No

8. SIDEWALKS CONNECTING BAYVIEW PARK

Mayor **Spery** called for a Resolution to obtain required bids/Requests-for-Proposals (RFP’s) for sidewalks to connect Neighborhood Road with Bayview Park. A motion was made by **Maura Spery** and seconded by **Bruce Summa**, after which there was a question on the pending motion. Following a discussion, Mayor **Spery** called for a vote on the pending motion, which was as follows.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

WHEREAS, upon the recommendation of Mayor **Spery**; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes consideration of the installation/repair/replacement of sidewalks from Neighborhood Road to Bayview Park; and be it further

RESOLVED, that the Board of Trustees authorizes the preparation and submission of the required bid package/Request-for-Proposals

(RFP) needed to retain the best price from qualified contractors able to perform the required work; and be it further

RESOLVED

that the Board of Trustees authorizes the Village Attorney, Village Clerk and Finance Department to take all actions necessary to effectuate this Resolution; and be it further

RESOLVED,

that this Resolution shall take effect immediately.

Motion carried – 5-Yes; 0-No

9.

MEETING ADJOURNMENT

There being no further items to come before the Board of Trustees, Mayor **Sperry** called for a motion to adjourn the meeting.

Motion offered by **Maura Sperry**, seconded by **Elizabeth Manzella** to wit:

RESOLVED,

that the Board of Trustees adjourn its meeting at 5:20 p.m.

Motion carried – 5-Yes; 0-No

Respectfully submitted,

Susan F. Alevas, Esq.
Village Clerk