

**THE INCORPORATED VILLAGE OF MASTIC BEACH
369 NEIGHBORHOOD ROAD
MASTIC BEACH, NY 11951**

**BOARD MEETING MINUTES
APRIL 1, 2015**

PRESIDING OFFICER: William Biondi, *Mayor*

MEMBERS OF THE BOARD OF TRUSTEES PRESENT AND VOTING:

Nick Busa, *Deputy Mayor*, Maura Spery

MEMBERS OF THE BOARD OF TRUSTEES ABSENT: Gary Stiriz; Bruce Summa

OFFICIALS OF THE BOARD OF TRUSTEES PRESENT: Brian T. Egan, Esq., *Village Attorney*; Wendy Scharf, *Deputy Village Clerk*

ADMINISTRATIVE STAFF PRESENT AND REPORTING: None

INVITED GUESTS: None

1. CALL TO ORDER AND WELCOME

Mayor **William Biondi** called the meeting to order at 5:00 p.m. and welcomed those in attendance.

2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mayor **Biondi** led the salute to the flag and asked for a moment of silence for U.S. service members both past and present.

3. EMERGENCY-EVACUATION ANNOUNCEMENT

Deputy Village Clerk **Wendy Scharf** reviewed the emergency procedure for exiting the building.

4. ROLL CALL

Deputy Village Clerk **Scharf** conducted a roll call of the Board of Trustees.

5. APPROVAL OF MINUTES

Motion offered by **William Biondi**, seconded by **Maura Spery** to wit:

WHEREAS, the Board of Trustees has been presented with a copy of its meeting minutes, dated March 10, 2015; now, therefore, be it

RESOLVED, that the Board of Trustees approves the March 10, 2015, meeting minutes, as presented; and be it further

RESOLVED, that the Board of Trustees authorizes the Village Clerk to insert the March 10, 2015, meeting minutes with annexed attachments into the official Meeting Minute books maintained by the Village of Mastic Beach and that the same shall remain a permanent Village record.

Motion carried – 3-Yes; 0-No 2-Absent (**G. Stiriz; B. Summa**)

6. AUTHORIZATION FOR THE PAYMENT OF CLAIMS

Mayor **Biondi** called for a motion to authorize the payment of claims. Trustee **Spery** raised questions about a payment for **Affordable Cesspool** and a discussion followed. Thereafter the following motion was made and voted upon.

Motion offered by **William Biondi**, seconded by **Maura Spery** to wit:

WHEREAS, upon the recommendation of the Village Treasurer; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the payment of claims as presented in Abstract No. A11-2015, in the total amount of \$88,205.35, and excluding a payment in the amount of \$12,250.00 for **Affordable Cesspool** that was not approved, a copy of which is annexed hereto and made a part hereof as **Attachment #1**.

Motion carried – 3-Yes; 0-No 2-Absent (**G. Stiriz; B. Summa**)

7. PERSONNEL ACTIONS

Mayor **Biondi** will call for various Resolutions relating to personnel actions.

A. RESIGNATION

Mayor **Biondi** called for a Resolution to accept an employee's resignation.

Motion offered by **William Biondi**, seconded by **Nick Busa** to wit:

WHEREAS, the Board of Trustees has received a letter from Ms. **Saphyre Giglio**, regarding her resignation from the position of part-time clerk-typist; now therefore, be it

RESOLVED, that the Board of Trustees accepts the letter of resignation from Ms. **Saphyre Giglio**, effective at the close of business on March 9, 2015; and be it further

RESOLVED, that the Board of Trustees authorizes appropriate Village personnel to take action to close out Ms. **Giglio's** employment with the Village.

Motion carried – 3-Yes; 0-No 2-Absent (**G. Stiriz; B. Summa**)

B. LEAVE-OF-ABSENCE/RETURN TO WORK

Mayor **Biondi** called for a Resolution to authorize an employee's leave-of-absence and return to work.

Motion offered by **William Biondi**, seconded by **Maura Spery** to wit:

WHEREAS, Dispatcher **Brittany Keeley** requested a leave-of-absence (birth of child/child care); and

WHEREAS, upon the recommendation of Mayor **Biondi**; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes Ms. **Brittany Keeley** to take a leave-of-absence from her position as Dispatcher, effective January 15, 2015, and ending at the close of business on April 1, 2015 (birth of child/child care); and be it further

RESOLVED, that the Board of Trustees authorizes Ms. **Keeley's** return to her position of Dispatcher, effective April 2, 2015; and be it further

RESOLVED, that the Board of Trustees authorizes the Village Clerk and the Finance Department to take all actions necessary to effectuate this Resolution.

Motion carried – 3-Yes; 0-No 2-Absent (**G. Stiriz; B. Summa**)

8. APPOINTMENT OF ELECTION INSPECTORS

Mayor **Biondi** called for a Resolution, confirming the Village Clerk's affirmative polling of the Board on March 16, 2015, appointing Election Inspectors in order to fill unexpected vacancies relating to the Village's annual elections on Wednesday, March 18, 2015.

Motion offered by **William Biondi**, seconded by **Maura Spery** to wit:

WHEREAS, it is necessary for the Village to appoint new poll workers due to the unexpected vacancies created by individuals previously appointed who no longer wish to serve in this capacity and to secure an additional poll worker to cover additional exigencies; now, therefore, be it

RESOLVED, that the following individuals shall serve as Poll Workers for the Village's General Election to be held on Wednesday, March 18, 2015, at the stipend listed:

Lauren Fernandez – replacing **Kelly Palladino**;
Joann Petrozza – replacing **Jane Ryan**; and
Phyllis Tamburello; and be further

RESOLVED, that the Village Clerk and Deputy Village Clerk are authorized to take all necessary actions to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 3-Yes; 0-No 2-Absent (**G. Stiriz; B. Summa**)

9. PURCHASE OF NEW SANDER

Mayor **Biondi** called for a Resolution, confirming the Village Clerk's affirmative polling of the Board on March 13, 2015, authorizing the purchase of a new sander.

Motion offered by **William Biondi**, seconded by **Nick Busa** to wit:

WHEREAS, it is in the Village's best interest to purchase a new sander to address the road and highway needs in the Village; and

WHEREAS, upon the recommendation of Mayor **Biondi** and in accord with the affirmative polling of the Board by the Village Clerk on March 13, 2015; now, therefore, be it

RESOLVED, that the Board of Trustees ratifies the affirmative polling of the Board by the Village Clerk on March 13, 2015, and authorizes the purchase of a new sander, at a cost not to exceed \$6,165.00, which after being offset by an insurance-claim reimbursement, will yield a total net cost to the Village not to exceed \$2,500.00; and be it further

RESOLVED, that the Village Clerk and the Finance Department are authorized to take all actions necessary to effectuate this Resolution, which shall take effect immediately.

Motion carried – 3-Yes; 0-No 2-Absent (**G. Stiriz; B. Summa**)

10. PURCHASE OF NEW ASPHALT ROLLER

Mayor **Biondi** called for a Resolution, confirming the Village Clerk's affirmative polling of the Board on March 20, 2015, authorizing the purchase of a new asphalt roller.

Motion offered by **William Biondi**, seconded by **Maura Spery** to wit:

WHEREAS, it is in the Village's best interest to purchase a new sander to address the road and highway needs in the Village; and

WHEREAS, upon the recommendation of Mayor **Biondi** and in accord with the affirmative polling of the Board by the Village Clerk on March 20, 2015; now, therefore, be it

RESOLVED, that the Board of Trustees ratifies the affirmative polling of the Board by the Village Clerk on March 20, 2015, and authorizes the purchase of a new asphalt roller, at a cost not to exceed \$17,000.00, and be it further

RESOLVED, that the Village Clerk and the Finance Department are authorized to take all actions necessary to effectuate this Resolution, which shall take effect immediately.

Motion carried – 3-Yes; 0-No 2-Absent (**G. Stiriz; B. Summa**)

11. CALL FOR A SPECIAL BOARD MEETING

Mayor **Biondi** called for a Resolution affirming the Deputy Village Clerk's affirmative polling of the Board to call a special meeting.

Motion offered by **William Biondi**, seconded by **Maura Spery** to wit:

WHEREAS, upon Mayor **Biondi's** recommendation and in accord with the affirmative polling of the Board of Trustees conducted by the Deputy Village Clerk on March 24, 2015; now, therefore, be it

RESOLVED, that the Board of Trustees will conduct a special meeting on Monday, April 6, 2015, at 12 noon at Village Hall; and be it further

RESOLVED, that the Village Clerk is authorized to take all necessary action in order to effectuate this Resolution, which shall take effect immediately.

Motion carried – 3-Yes; 0-No 2-Absent (**G. Stiriz; B. Summa**)

12. ADDENDUM

Mayor **Biondi** raised additional items for discussion and Resolution by the Board of Trustees for matters that arose after the publication of the Board's meeting agenda.

A. RATIFICATION OF LOCKSMITH FEES

Pursuant to the Deputy Village Clerk’s polling of the Board from March 27, 2015, through March 31, 2015, Mayor **Biondi** called for a Resolution to authorize the payment of fees to **Unlocking**, for work relating to the completion of securing the Board dais and the Special Prosecutor’s office.

Motion offered by **William Biondi**, seconded by **Maura Spery** to wit:

WHEREAS, pursuant to the affirmative polling of the Board of Trustees by the Deputy Village Clerk during the period March 27, 2015, through March 31, 2015, and upon the recommendation of Mayor **Biondi**; now, therefore, be it

RESOLVED, that the Board of Trustees ratifies the affirmative polling of the Board by the Deputy Village Clerk on March 27-March 31, 2015, and confirms its authorization to purchase and install new locks in order to better secure the Board dais and the Special Prosecutor’s Office at Village Hall, in the total amount of \$720.00, to **Unlocking**, 14 Joni Drive, Mount Sinai, New York 11766; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 3-Yes; 0-No 2-Absent (**G. Stiriz; B. Summa**)

B. RATIFICATION OF ANTENNA REMOVAL AND RELOCATION

Mayor **Biondi** called for a Resolution affirming the polling of the Board of Trustees by the Deputy Village Clerk on March 27, 2015, relating to the dismantling and transportation to the Village’s Department of Public Works’ building of a large antenna donated to the Village by **JJJ Enterprises**, 390 Suffolk Avenue, Islandia, New York 11749, with a cost of \$300.00 for removal and relocation by **All Island Tree**, 422 Riviera Drive, Mastic Beach, New York 11951.

Motion offered by **William Biondi**, seconded by **Maura Spery** to wit:

WHEREAS, pursuant to the affirmative polling of the Board of Trustees by the Deputy Village Clerk on March 27, 2015, and upon the recommendation of Mayor **Biondi**; now, therefore, be it

RESOLVED, that the Board of Trustees ratifies the affirmative polling of the Board by the Deputy Village Clerk on March 27, 2015, and confirms its authorization to accept a donation of an antenna, with an estimated value of \$2,500, by **JJJ Enterprises**, 390 Suffolk Avenue, Islandia, New York 11749, and to pay a \$300.00 invoice to **All Island Tree**, 422 Riviera Drive, Mastic Beach, New York 11951, for the removal and relocation of this antenna to the Village's Department of Public Works' building; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Motion carried – 3-Yes; 0-No 2-Absent (**G. Stiriz; B. Summa**)

13. MEETING ADJOURNMENT

There being no further items to come before the Board of Trustees, Mayor **Biondi** called for a motion to adjourn.

Motion offered by **William Biondi**, seconded by **Nick Busa** to wit:

RESOLVED, that the Board of Trustees adjourn its meeting at 5:11 p.m.

Motion carried – 3-Yes; 0-No 2-Absent (**G. Stiriz; B. Summa**)

Respectfully submitted,

Wendy Scharf, *Deputy Village Clerk*,