

**THE INCORPORATED VILLAGE OF
MASTIC BEACH
369 NEIGHBORHOOD ROAD
MASTIC BEACH, NY 11951**

OCTOBER 13TH 2015



**ETHICS ADVISORY COMMITTEE
WORK SESSION
PUBLIC AGENDA**

Prepared by: Joseph Mallia, *EAC Member*

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1. **CALL TO ORDER AND WELCOME**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
3. **EMERGENCY-EVACUATION ANNOUNCEMENT**
4. **ROLL CALL**
5. **APPROVAL OF MINUTES**

Chairman Viola will call for a motion to approve the August 18th, 2015, committee-meeting minutes

- a) **NEW BUSINESS**
- b) **VILLAGE PERSONNEL ETHICS TRAINING**

Update on progress for obtaining ethics training process of village personnel and the EAC request to research said training process if one does not exist.

- c) **STANDARDIZED RESPONSE TO OPINON FORM**

Discuss the format of a response form to complaints and opinions

- d) **ACKNOWLEDGE NEW BUSINESS**

Acknowledge any new complaints or requests for opinion of the EAC and discuss any new committee administration needs. **While acknowledgment of this new business may be made in the public portion of the work session, any detailed discussion may need to be conducted in executive session do to the sensitive nature of the items in question.**

6. MOTION TO ENTER INTO EXECUTIVE SESSION

The Chairperson may call for a motion by the EAC to enter into executive session for the purpose of discussing matters permitted under the *Open Meeting Law*.

7. EXECUTIVE SESSION

Pursuant to the *Open Meeting Law*, the EAC may conduct discussions in executive session.

8. ADJOURNMENT OF EXECUTIVE SESSION

The Chairperson will call for the EAC to adjourn its executive session and to reconvene the meeting in public session.

10. POSSIBLE RECOMMENDATIONS ARISING OUT OF EXECUTIVE SESSION

The chairperson will reconvene the meeting for any recommendation(s) that may arise out of executive-session discussions.

11. MEETING ADJOURNMENT

The chairperson will end meeting.