



VILLAGE OF MASTIC BEACH
ETHICS ADVISORY COMMITTEE

Mastic Beach NY, 11951
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Chairperson
Victor Viola

Members
Diane Soldano
Joe Mallia
John Mutt
Deborah Metz

**MEETING MINUTES
AUGUST 18th 2015**

PRESIDING OFFICER: Victor Viola, *Chairperson*

MEMBERS OF THE ETHICS COMMITTEE PRESENT AND VOTING:

Diane Soldano, John Mutt, Joe Mallia

MEMBERS OF THE ETHICS COMMITTEE ABSENT: Deborah Metz

OFFICIALS OF THE ETHICS BOARD PRESENT: None

1. **CALL TO ORDER AND WELCOME**
Victor Viola called the meeting to order at 7:25pm and welcomed those in attendance
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
Victor Viola led the salute to the flag and asked for a moment of silence for U.S. service members both past and present
3. **ROLL CALL**
Joe Mallia conducted a roll call of the Ethics Advisory Committee

OLD BUSINESS

4. **APPROVAL OF MINUTES**
Motion offered by **John Mutt**, seconded by **Diane Soldano** to accept the meeting minutes, dated March 19th 2015
Motion carried –4-Yes; 0-No; 1-Absent

ADMINISTRATIVE

5. As a newly appointed EAC Committee member the committee welcomed Diane Soldano. Chairperson Viola gave committee member Soldano a copy of the EAC manual and reviewed the contents.
6. Chairman Viola has made a request to the village clerk for the reinstatement of independent counsel to help the EAC through procedural questions and other such matters that might need legal clarification in the course of committee business.
7. The EAC has received their date stamp and tracking stamp from the village clerk.

NEW BUSINESS

8. **REQUEST – YEARLY ETHICS CERTIFICATION**
Motion offered by **Joe Mallia**, seconded by **Vic Viola** to make an inquiry to the Mayor's office to determine if a yearly ethics certification program is in place for all village employee's, elected officials and board members. As part of the motion, if such training has not been put in place, the EAC requests permission to research and present to the board several options for such training and that such request be discussed and approved at the upcoming village meeting on September 8th 2015

Motion Carried – 4-Yes; 0-No; 1-Absent
9. **REQUEST – RESERVE THE SECOND TUESDAY OF THE MONTH**
Motion offered by **Vic Viola**, seconded by **John Mutt** to request the village clerk reserve the village meeting hall the second Tuesday of each month for the EAC to hold its monthly meetings beginning October 13th.

Motion Carried – 4-Yes; 0-No; 1-Absent
10. **ADJORN TO EXECUTIVE SESSION**
Motion offered by **VIC VIOLA** seconded by **DIANE SOLDANO** to adjourn to executive session at 8:17pm for the purpose of reviewing what may be considered sensitive material that was time sensitive. Since there was no legal consul present the EAC has chosen to err on the side of caution and discuss the matter in executive session

Motion Carried – 4-Yes; 0-No; 1-Absent

11. Motion offered by **Victor Viola**, seconded by **John Mutt** to adjourn the work session at 8:41 pm

Motion Carried – 4-Yes; 0-No; 1-Absent

Respectfully Submitted

Joe Mallia, *Reporting Secretary*