

THE INCORPORATED VILLAGE OF MASTIC BEACH  
369 NEIGHBORHOOD ROAD  
MASTIC BEACH, NY 11951

BOARD MEETING  
MINUTES  
OCTOBER 29, 2015

**PRESIDING OFFICER:** Maura P. Spery, *Mayor*

**MEMBERS OF THE BOARD OF TRUSTEES PRESENT AND VOTING:**

Christopher Anderson and Anne Snyder, *Trustees*

**MEMBERS OF THE BOARD OF TRUSTEES ABSENT:** Bruce Summa, *Deputy Mayor*; Elizabeth Manzella, *Trustee*

**OFFICIALS OF THE BOARD OF TRUSTEES PRESENT:**

Wendy Scharf, *Deputy Village Clerk*

**1. CALL TO ORDER AND WELCOME**

Mayor **Spery** called the meeting to order at 6:09 p.m.

**2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Mayor **Spery** led the pledge of allegiance that was followed by a moment of silence for past and present service members.

**3. EMERGENCY-EVACUATION ANNOUNCEMENT**

Deputy Village Clerk **Scharf** reviewed the emergency-evacuation procedure.

**4. ROLL CALL**

Deputy Village Clerk **Scharf** conducted a roll call of the Board of Trustees.

**5. CRIMINAL BACKGROUND CHECK REQUIREMENT POLICY**

Mayor **Sperry** discussed with the Board the continuation of developing a background check requirement policy for new hires.

**6. BOARD APPROVAL OF PRESS RELEASES**

Mayor **Sperry** discussed with the Board that press releases fall under the daily oversight of Village business and therefore do not require Board approval.

**7. MOTION TO ENTER INTO EXECUTIVE SESSION**

Mayor **Sperry** requested a motion for the Board of Trustees to executive session for the purpose of discussing particular legal and personnel matters, as permitted under the *New York State Public Officers Law*.

Motion offered by **Maura Sperry**, seconded by **Anne Snyder** to wit:

**RESOLVED,**

that the Board of Trustees enters into executive session for the purpose of discussing particular legal and personnel matters, as is permitted under *New York State Public Officers Law*.

Motion carried – 3-Yes; 0-No; 2-Absent (**E. Manzella; B. Summa**)

Upon passage of the foregoing Resolution, Mayor **Sperry** adjourned the public session at 6:14 p.m. and convened the Board of Trustees in executive session at 6:15 p.m.

**8. EXECUTIVE SESSION**

Mayor **Sperry**, Trustees **Anderson** and **Snyder** and Deputy Village Clerk **Scharf** were present in executive session. The Board of Trustees discussed particular legal and personnel matters.

**9. ADJOURNMENT OF EXECUTIVE SESSION**

There being no further items to be discussed in executive session, Trustee **Anderson** called for a motion to adjourn the executive session and to re-convene the meeting in public session.

Motion offered by **Christopher Anderson**, seconded by **Maura Spery** to wit:

**RESOLVED,** that the Board of Trustees adjourn its executive session.

Motion carried – 3-Yes; 0-No; 2-Absent (**E. Manzella; B. Summa**)

Upon passage of the foregoing Resolution, Mayor **Spery** adjourned the executive session at 6:45 p.m. and re-convened the Board of Trustees in public session at 6:46 p.m.

**10. ACTIONS ARISING OUT OF EXECUTIVE SESSION**

There weren't any actions arising out of executive session that required a vote of the Board of Trustees.

**11. MEETING ADJOURNMENT**

There being no further items to come before the Board of Trustees, Mayor **Spery** called for a motion to adjourn.

Motion offered by **Maura Spery**, seconded by **Anne Snyder** to wit:

**RESOLVED,** that the Board of Trustees adjourn its meeting at 6:47 p.m.

Motion carried – 3-Yes; 0-No; 2-Absent (**E. Manzella; B. Summa**)

Respectfully submitted,

Wendy Scharf, *Deputy Village Clerk*