

**THE INCORPORATED VILLAGE OF
MASTIC BEACH
369 NEIGHBORHOOD ROAD
MASTIC BEACH, NY 11951**



**PUBLIC AGENDA
DECEMBER 2, 2015**

Prepared by: Susan F. Alevas, Esq., *Village Clerk/Administrator*

**THE INCORPORATED VILLAGE OF MASTIC BEACH
369 NEIGHBORHOOD ROAD
MASTIC BEACH, NY 11951**

BOARD MEETING AGENDA

1. **CALL TO ORDER AND WELCOME**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
3. **EMERGENCY-EVACUATION ANNOUNCEMENT**
4. **ROLL CALL**
5. **ACCEPTANCE OF MINUTES**

Mayor **Sperry** will poll the Board members to see if they have any comments/revisions to the draft meeting minutes for November 17, 2015.

6. **AUTHORIZATION FOR THE PAYMENT OF CLAIMS**

Mayor **Sperry** will call for a motion to authorize the payment of claims for the Financial Abstract #A7-2015, in the amount of \$143,371.45.

7. **PURCHASE-BID SOLICITATION – DPW EQUIPMENT**

At the request of Department of Public Works (DPW) Superintendent **Peter Costelloe**, Mayor **Sperry** will call for a motion to solicit purchase bids for the DPW Ray Tech 48 (asphalt melter).

8. **VILLAGE-WIDE DOCUMENT LISTING – BIENNIAL REVIEW**

At the request of the Village's Records Management Officer, Mayor **Sperry** will call for a motion to acknowledge, by Resolution, the biennial review of the Village-wide Listing of Documents in accord with New York State's Records and Retention Disposition Schedule MU-1, as last revised in 2003.

9. ADDENDUM

Mayor **Sperry** may raise additional items for discussion and/or Resolution by the Board of Trustees for matters that may arise after the publication of this agenda.

10. MOTION TO ENTER INTO EXECUTIVE SESSION

Mayor **Sperry** will request a motion for the Board of Trustees to enter into executive session for the purpose of discussing particular matters, as is permitted under the *New York State Public Officers Law*.

11. EXECUTIVE SESSION

Pursuant to *New York State Public Officers Law*, Mayor **Sperry** will adjourn the public session of the meeting so that the Board may convene its discussions in executive session.

12. ADJOURNMENT OF EXECUTIVE SESSION

Mayor **Sperry** will call for a resolution of the Board of Trustees to adjourn its executive session and to reconvene the meeting in public session.

13. POSSIBLE ACTIONS ARISING OUT OF EXECUTIVE SESSION

Mayor **Sperry** will reconvene the meeting in public session and will call for resolution(s) for any action(s) that may arise out of executive-session discussions.

14. MEETING ADJOURNMENT

Mayor **Sperry** will call for a motion to adjourn the meeting.