

THE INCORPORATED VILLAGE OF MASTIC BEACH  
369 NEIGHBORHOOD ROAD  
MASTIC BEACH, NY 11951

BOARD MEETING  
MINUTES  
NOVEMBER 17, 2015

**PRESIDING OFFICER:** Maura P. Spery, *Mayor*

**MEMBERS OF THE BOARD OF TRUSTEES PRESENT AND VOTING:**

**Bruce Summa**, *Deputy Mayor*; **Christopher Anderson**, **Elizabeth Manzella** and **Anne Snyder**, *Trustees*

**MEMBERS OF THE BOARD OF TRUSTEES ABSENT:** None

**OFFICIALS OF THE BOARD OF TRUSTEES PRESENT:**

**Guy W. Germano**, *Esq.*, *Village Attorney*; **Susan F. Alevas**, *Esq.*, *Village Clerk/Administrator*; **Wendy Scharf**, *Deputy Village Clerk*

**STAFF PRESENT AND REPORTING:**

**Hedy Bluth**, *Treasurer*

**INVITED GUESTS:**

Inspector **William Neubauer**, *Suffolk County Police Department, Seventh Precinct*;  
COPE Officer **James Anson**, *Suffolk County Police Department, Seventh Precinct*;  
Officer **Thomas Kennedy**, *Suffolk County Police Department, Seventh Precinct*

1. **CALL TO ORDER AND WELCOME**

Mayor **Spery** called the meeting to order at 7:05 p.m.

**2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Before leading the pledge of allegiance, in the aftermath of the terrorist attacks in Paris, France, Mayor **Sperry** noted the tremendous freedoms America enjoys. In that spirit, she asked everyone during the moment of silence following the pledge to not only remember our past and present service members but to include everyone's thoughts the victims, their families and all those impacted by the recent terrorist attack in Paris, France.

**3. EMERGENCY-EVACUATION ANNOUNCEMENT**

Village Clerk/Administrator **Alevas** reviewed the emergency-evacuation procedure.

**4. ROLL CALL**

Village Clerk/Administrator **Alevas** conducted a roll call of the Board of Trustees.

**5. SUFFOLK COUNTY POLICE REPORT**

Before introducing the Police-Department representatives, Mayor **Sperry** thanked Inspector **William Neubauer** for his assistance in establishing a police-relief station at Village Hall. Thereafter, Inspector **Neubauer** introduced Officer **James Anson**, who was recently appointed as COPE Officer, and Officer **Thomas Kennedy**. Officer **Kennedy** invited interested residents to complete the Police Department's annual survey and Inspector **Neubauer** provided an update about police matters within the Village during the past month. He responded to questions posed by members of the Board and those in attendance.

**6. APPROVAL OF MINUTES**

Mayor **Sperry** asked board members if they had any comments or questions about the meeting minutes for October 29, 2015, and November 4, 2015. Hearing none, Mayor **Sperry** noted that the Board of Trustees acknowledged both sets of meeting minutes and the same will now be included in the official records of the Village.

**7. AUTHORIZATION FOR THE PAYMENT OF CLAIMS**

Treasurer **Hedy Bluth** presented the Financial Abstract #A6-2015(a).

A motion was made by **Maura Spery** and seconded by **Bruce Summa** to authorize the payment of claims and a discussion followed. Thereafter, voting on the pending motion was as follows.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

**WHEREAS,** upon the recommendation of the Village Treasurer; now, therefore, be it

**RESOLVED,** that the Board of Trustees authorizes the payment of claims as presented in Abstract No. A6-2015(a), in the total amount of \$59,667.94, a copy of which is annexed hereto and made a part hereof as **Attachment #1**.

Motion carried –3-Yes; 2-No (**C. Anderson; A. Snyder**)

**8. TREASURER’S REPORT**

Treasurer **Bluth** presented the Board of Trustees the Treasurer’s report for the month of October 2015. A motion was made by **Maura Spery** and seconded by **Bruce Summa** to acknowledge the Board’s receipt of the Treasurer’s report, and a discussion followed. During the discussion, Mayor **Spery** stated that further action on the Treasurer’s report would be deferred until the Treasurer could obtain follow-up confirmation in response to the Board members’ questions.

**9. VILLAGE SNOW-PLOW/SANDER CONTRACTORS**

A motion was made by **Maura Spery** and seconded by **Bruce Summa** to authorize various Village snow-plow/sander contractors, and a discussion followed. Thereafter, voting on the pending motion was as follows.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

**WHEREAS,** it is in the Village's best interest to secure snow-plow/sander services for the 2015-16 winter season; and

**WHEREAS,** the Village has made available to interested parties copies of the "Snow Plow Contractor/Sub-Contractor Application Packet 2015"; now, therefore, be it

**RESOLVED,** that the Board of Trustees authorizes the appointment of the following:

**T&L Contracting**, 352 Mastic Road, Mastic Beach, NY 11951; and

**Ultimate Mower**, 13 Laurel Lane, Shirley, NY 11967; and be it further

**RESOLVED,** that the Board of Trustees authorizes, upon the submission of completed Village vouchers, payment to the afore-mentioned at the rates set forth in the "Snow Plow Contractor/Sub-Contractor Application Packet 2015-16 Winter Season", a copy of which is annexed hereto and made a part hereof as **Attachment #\_\_\_\_**;<sup>1</sup> and be it further

**RESOLVED,** that this Resolution shall take effect immediately.

Motion carried – 5-Yes; 0-No

## **10. TRUSTEE REPORTS**

Mayor **Sperry** acknowledged the Quality-of-Life Committee's November 17, 2015, *Report of Recent Activities and Discussions* that was distributed to Board members at the start of this meeting, a copy of which is annexed hereto and made a part hereof as **Attachment #2**. She thanked the Committee for its efforts on behalf of the Village.

Thereafter, she called upon the following members of the Board to render reports as follows:

Parks and Recreation and General Updates – Mayor **Sperry**  
Buildings and Housing – Trustee **Elizabeth Manzella**  
Public Safety – Trustee **Anne Snyder**

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<sup>1</sup> Once the November 17, 2015, Board-meeting minutes are prepared, the appropriate Attachment number will be inserted.

Public Works – Deputy Mayor **Bruce Summa**

**11. ADDENDUM**

**A. INSURANCE-COVERAGE RENEWALS**

Mayor **Spery** reported that Ms. **Nicole Morton** of **Salerno Brokerage Corp.** advised the **New York Municipal Insurance Reciprocal (NYMIR)** will be issuing insurance-renewal policies for the Village for the period November 22, 2015, through November 20, 2016. The exact policy costs will not be issued until just before the various policy-expiration dates.

A motion was made by **Maura Spery** and seconded by **Bruce Summa** to authorize the binding of the insurance-renewal policies and a discussion followed.

During the discussion the following motion to table was made and voted upon.

Motion offered by **Anne Snyder**, seconded by **Christopher Anderson** to wit:

**RESOLVED,**

that the Board of Trustees tables further action on the renewal of its Insurance policies with the **New York Municipal Insurance Reciprocal (NYMIR)** until such time as the Board of Trustees can discuss related legal matters in executive session later in this meeting.

Motion carried – 5-Yes; 0-No

**B. PERSONNEL APPOINTMENTS**

**i. KELI ZICHETTELLA**

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

**WHEREAS,**

upon the recommendation of Mayor **Spery**; now, therefore, be it

**RESOLVED,**

that the Board of Trustees authorizes the appointment of Ms. **Keli Zichettella** to the part-time position of Clerk-typist (Suffolk County Civil Service Title #0021; Suffolk County Civil Service Duties Statement #11-1106) (replacing Ms. **Kristina Pirozzollo**, who resigned effective at the close of business on

October 30, 2015), at an hourly salary of \$14.00 per hour, maximum of twenty (20) hours, effective November 18, 2015 (*contingent upon the Village's receipt of a valid drug-test report*), with accrued leave benefits at the rate currently in effect for part-time Village employees; and be it further

**RESOLVED,** that the Village Clerk/Administrator and the Treasurer are authorized to take all actions necessary to effectuate this Resolution; and be it further

**RESOLVED,** that this Resolution shall take effect immediately.

Motion carried – 4-Yes; 1-No (**C. Anderson**)

#### **ii. PHYLLIS LABELLA**

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

**WHEREAS,** upon the recommendation of Mayor **Spery**; now, therefore, be it

**RESOLVED,** that the Board of Trustees authorizes the appointment of Ms. **Phyllis LaBella** to the part-time position of Clerk-typist (Suffolk County Civil Service Title #0021; Suffolk County Civil Service Duties Statement #11-1106) (replacing Ms. **Renata Calixto**, who resigned effective at the close of business on October 30, 2015), at an hourly salary of \$14.00 per hour, maximum of twenty (20) hours, effective November 18, 2015 (*contingent upon the Village's receipt of a valid drug-test report*), with accrued leave benefits at the rate currently in effect for part-time Village employees; and be it further

**RESOLVED,** that the Village Clerk/Administrator and the Treasurer are authorized to take all actions necessary to effectuate this Resolution; and be it further

**RESOLVED,** that this Resolution shall take effect immediately.

Motion carried – 4-Yes; 1-No (**C. Anderson**)

#### **C. PROCLAMATION – MASTIC BEACH YACHT CLUB**

Mayor **Spery** advised she was invited to attend the **Mastic Beach Yacht Club's Annual Installation Dinner** on November 21, 2015, and requested the Board to authorize the presentation of a Proclamation to the Club's Gold-Membership recipient who will be

honored that evening as well as Certificates of Appreciation for the Club's outgoing directors and board members.

A motion was made by **Maura Spery** and seconded by **Bruce Summa** to authorize the issuance of a proclamation and certificates of appreciation. A discussion followed and voting on the pending motion was as follows.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

**WHEREAS,** upon the recommendation of Mayor **Spery**; now, therefore, be it  
**RESOLVED,** that the Board of Trustees authorizes the creation of a Proclamation for the Mayor to deliver at the **Mastic Beach Yacht Club's Annual Installation Dinner** on November 21, 2015, for presentation to this year's Gold-Membership recipient, as well as Certificates of Appreciation for the Club's outgoing directors and board members.

Motion carried – 5-Yes; 0-No

## 12. PUBLIC COMMENTS/QUESTIONS

Mayor **Spery** invited those members of the public who completed the public-comment cards to address the Board of Trustees. In keeping with the Board's existing *Rules of Procedure*, each member of the public was given three (3) minutes to address the Board of Trustees and interested persons submitted their completed public-comment card before the first person was recognized to speak.

The following persons addressed the Board on matters relating to the topics noted below.

**Name:**

**Paul Breschard**  
**Alan Chasinov**

**Darrin Harsch**

**Topic:**

Quality-of-Life Committee Report  
Squatter-removal process;  
Village insurance; Building  
Inspector; Order of speakers  
CHIPS funding; Paving

<b>Leo Garvey</b>	Condemned homes; Background checks
<b>Anne Marie Hofmann</b>	Public-Library information
<b>John Mutt</b>	IT audit
<b>Frank Fugarino</b>	Addresses of blighted homes; Rental houses
<b>Aida Wetzel</b>	Ramp for a veteran; <i>Newsday</i> advertisements; Business signs; Autobody shop
<b>Madeline Marullo</b>	144 Hickory Road; Paintings
<b>Phyllis Lamb</b>	Agape exemption from Village Code 450-5
<b>Eddie Janssen</b>	Waterfront restoration and overnight-parking restriction
<b>Ewa Wolmut-Stankiewicz</b>	Audit funds in budget; House demolitions; Bicycle path on Mastic Road; Waterfront settlement
<b>Kurt Rasmussen</b>	Request for stop sign on the corner of Lynbrook Drive and West Dogwood

**13. MOTION TO ENTER INTO EXECUTIVE SESSION**

Mayor **Spery** requested a motion for the Board of Trustees to executive session for the purpose of discussing legal matters, as is permitted under the *New York State Public Officers Law*.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

**RESOLVED,** that the Board of Trustees enter into executive session for the purpose of discussing legal matters, as is permitted under *New York State Public Officers Law*.

Motion carried – 5-Yes; 0-No

Upon passage of the foregoing Resolution, Mayor **Spery** adjourned the public session at 9:00 p.m. and convened the Board of Trustees in executive session at 9:05 p.m.

**14. EXECUTIVE SESSION**

Mayor **Spery**, Deputy Mayor **Summa**, Trustees **Anderson**, **Manzella** and **Snyder**, Village Attorney **Guy Germano**, Village Clerk/Administrator **Alevas** and Deputy Village Clerk **Scharf** were present in executive session. The Board of Trustees discussed legal matters.

**15. ADJOURNMENT OF EXECUTIVE SESSION**

Motion offered by **Bruce Summa**, seconded by **Anne Snyder** to wit:

**RESOLVED,** that the Board of Trustees adjourn its executive session.

Motion carried – 5-Yes; 0-No

Upon passage of the foregoing Resolution, Mayor **Spery** adjourned the executive session at 9:30 p.m. and re-convened the Board of Trustees in public session at 9:32 p.m.

**16. ACTIONS ARISING OUT OF EXECUTIVE SESSION**

**A. INSURANCE-COVERAGE RENEWALS**

Pursuant to discussions held in executive session, Mayor **Spery** called for a motion to authorize insurance-coverage renewals.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

**WHEREAS,** it is incumbent upon the Incorporated Village of Mastic Beach to have appropriate insurance coverage in effect; and

**WHEREAS,** the Mayor has received notice from the Village's broker, **Salerno Brokerage Corp.** that the **New York Municipal Insurance Reciprocal (NYMIR)** will be issuing insurance-renewal policies for the Village for the period beginning November 22, 2015, when the current coverage ends; and

**WHEREAS,** upon the recommendation of Mayor **Spery**; now, therefore, be it

**RESOLVED,** that the Board of Trustees authorizes the Village Clerk/Administrator to secure continued insurance coverage for the Village from the **New York Municipal Insurance Reciprocal (NYMIR)** through the Village's broker, **Salerno Brokerage Corp.**, 117 Oak Drive, Syosset, New York 11791, for the period November 22, 2015, through November 20, 2016; and be it further

**RESOLVED,** that upon the Village's receipt of the billing invoices for this extended insurance coverage, the same will be presented to the Board of Trustees for review and approval at the next scheduled meeting thereafter; and be it further

**RESOLVED,** that this Resolution shall take effect immediately.

Motion carried – 4-Yes; 1-No (**C. Anderson**)

**17. TREASURER'S REPORT**

Treasurer **Bluth** advised the Board that while it was in executive session, she reviewed the questions pertaining to the October 2015 Treasurer's Report raised earlier in the meeting, and she provided confirmation of the information previously provided to the Board. Thereafter, the Board of Trustees acknowledged its receipt of the October 2015 Treasurer's Report, a copy of which is annexed hereto and made a part hereof as **Attachment #3**.

**18. MEETING ADJOURNMENT**

There being no further items to come before the Board of Trustees, Mayor **Sperry** called for a motion to adjourn the meeting.

Motion offered by **Maura Sperry**, seconded by **Elizabeth Manzella** to wit:

**RESOLVED,** that the Board of Trustees adjourn its meeting at 9:34 p.m.

Motion carried – 5-Yes; 0-No

Respectfully submitted,

Susan F. Alevas, Esq., *Village Clerk/Administrator*