

THE INCORPORATED VILLAGE OF MASTIC BEACH  
369 NEIGHBORHOOD ROAD  
MASTIC BEACH, NY 11951

BOARD MEETING  
JANUARY 6, 2016

**PRESIDING OFFICER:** Maura P. Spery, *Mayor*

**MEMBERS OF THE BOARD OF TRUSTEES PRESENT AND VOTING:**

**Bruce Summa**, *Deputy Mayor*; **Christopher Anderson**, **Elizabeth Manzella** and **Anne Snyder**, *Trustees*

**MEMBERS OF THE BOARD OF TRUSTEES ABSENT:** None

**OFFICIALS OF THE BOARD OF TRUSTEES PRESENT:**

**Guy W. Germano, Esq.**, *Village Attorney*; **William G. Germano, Esq.**, *Deputy Village Attorney*; **Brian Sokoloff, Esq.**, *Village Insurance Counsel* (Item #13 only; left the meeting at 8:34 p.m.); **Mark Radi, Esq.**, *Village Insurance Counsel* (Item # 13 only; left the meeting at 8:34 p.m.); **Susan F. Alevas, Esq.**, *Village Clerk/Administrator*; **Wendy Scharf**, *Deputy Village Clerk*

**INVITED GUESTS:**

**Neal Block**, *Account Executive* for Open Gov (via telephone conference) (Item # 10 only)

**1. CALL TO ORDER AND WELCOME**

Mayor **Spery** called the meeting to order at 6:01 p.m.

**2. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Mayor **Spery** led the pledge of allegiance that was followed by a moment of silence for past and present service members.

**3. EMERGENCY-EVACUATION ANNOUNCEMENT**

Village Clerk/Administrator **Alevas** reviewed the emergency-evacuation procedure.

**4. ROLL CALL**

Village Clerk/Administrator **Alevas** conducted a roll call of the Board of Trustees.

**5. ACKNOWLEDGEMENT OF MINUTES**

Mayor **Sperry** asked board members if they had any comments or questions about the meeting minutes for December 15, 2015. Trustee **Anderson** advised there was an error in the resolution appointing the land surveyor.

**6. AUTHORIZATION FOR THE PAYMENT OF CLAIMS**

Motion offered by **Maura Sperry**, seconded by **Bruce Summa** to wit:

**WHEREAS,** upon the recommendation of the Village Treasurer; now, therefore, be it

**RESOLVED,** that the Board of Trustees authorizes the payment of claims as presented in Abstract No. A8-2016, in the total amount of \$155,393.00, a copy of which is annexed hereto and made a part hereof as **Attachment #1**.

Motion carried: 3-Yes; 2-No (**C.Anderson; A.Snyder**)

**7. CALL FOR PUBLIC HEARING**

Mayor **Sperry** called for a motion to authorize the setting of a public hearing on the matter of adding stops signs at two intersections on Washington Avenue.

A motion was offered by **Maura Sperry** and seconded by **Bruce Summa** to authorize the setting of a public hearing for this purpose and a discussion followed. During the discussion,

Trustee **Anderson** recommended a traffic study be conducted. At the conclusion of the Board's discussion, voting on the pending motion was as follows.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

**WHEREAS,** upon the recommendation of Mayor **Spery**; now, therefore, be it

**RESOLVED,** that the Board of Trustees authorizes a public hearing be held on Tuesday, February 16, 2016, for the purpose of soliciting public comments whether to add stop signs at the intersections of Washington Avenue and Mochan Road and Washington Avenue and Miller Road (running east/west); and be it further

**RESOLVED,** that the Board of Trustees authorizes the Village Clerk/Administrator to publish a related legal notice setting this public hearing, a copy of which is annexed hereto and made a part hereof as **Attachment #2**.

Motion carried: 3-Yes; 2-No (**C.Anderson; A.Snyder**)

**8. PURCHASE-BID SOLICITATION – DPW EQUIPMENT**

At the request of Department of Public Works (DPW) Superintendent **Peter Costelloe**, Mayor **Spery** will call for a motion to solicit purchase bids for the DPW Ray Tech 48 (asphalt melter). Per Mr. **Costelloe**, this equipment is valued at \$29,200.00 new and with a 60% mark down since the equipment is now three years old, the starting bid will be listed at \$17,700.00. There is no cost to the Village to list this bid on the auction website.

A motion was offered by **Maura Spery** and seconded by **Bruce Summa** to solicit purchase bids for the DPW Ray Tech 48. Following a discussion, voting on the pending motion was as follows.

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

**WHEREAS,** at the request of Department of Public Works (DPW) Superintendent **Peter Costelloe** and upon the recommendation of Mayor **Spery**; now, therefore, be it

**RESOLVED,** that the Board of Trustees authorizes the following piece of DPW equipment be advertised on [www.auctionsinternational.com](http://www.auctionsinternational.com), with no cost to the Village, for the purpose of soliciting purchase bids:

Ray Tech 48 (asphalt re-heater) (reserve \$17,700.00); and be it further

**RESOLVED,** that should the Village wish to move forward with the sale of this piece of equipment, a related recommendation will be placed before the Board of Trustees, for approval, at a future meeting; and be it further

**RESOLVED,** that the Department of Public Works Superintendent and the Village Clerk/Administrator are authorized to take all actions necessary to effectuate this Resolution; and be it further

**RESOLVED,** that this Resolution shall take effect immediately.

Motion carried: 3-Yes; 2-No (**C.Anderson; A.Snyder**)

**9. PERSONNEL MATTER – PART-TIME BUILDING INSPECTOR**

Mayor **Spery** called for a motion to authorize the appointment of a part-time building inspector.

Motion offered by **Maura Spery**, seconded by **Anne Snyder** to wit:

**WHEREAS,** upon the recommendation of Mayor **Spery**; now, therefore, be it

**RESOLVED,** that the Board of Trustees authorizes the appointment of Mr. **William Bahnsen** to the part-time position of Building Inspector (Suffolk County Civil Service Title #5107; Suffolk County Civil Service Duties Statement #15-0274), at an hourly salary of \$25.00 per hour, maximum of twenty (20) hours, effective January 13, 2016, with accrued leave benefits at the rate currently in effect for part-time Village employees; and be it further

**RESOLVED,** that the Village Clerk/Administrator and the Treasurer are authorized to take all actions necessary to effectuate this Resolution; and be it further

**RESOLVED,** that this Resolution shall take effect immediately.

Motion carried: 3-Yes; 2-No; (**C.Anderson; A.Snyder**)

**10. OPEN GOV – PRESENTATION**

At the request of Mayor **Spery**, Mr. **Neal Block**, account representative from **Open Gov** ([www.opengov.com](http://www.opengov.com)), presented via teleconference a webinar for the Board of Trustees regarding the online services this organization provides. At the conclusion of Mr. **Block's** presentation, he fielded questions from the Board and administration.

**11. ADDENDUM**

Mayor **Spery** raised the issue that in checking the December 15, 2015, Board-meeting minutes, the Resolution to appoint a land surveyor was accurate. She then asked Trustee **Anderson** about the status of his review of the Long Island Computer Network (LICN) purchase order since the delay in approving the purchase order now renders the Village unable to issue building-access cards to recently-appointed employees. Following a discussion, Mayor **Spery**, Deputy Mayor **Summa** and Trustee **Manzella** signed the purchase order in question.

**12. MOTION TO ENTER INTO EXECUTIVE SESSION**

Motion offered by **Maura Spery**, seconded by **Bruce Summa** to wit:

**RESOLVED,** that the Board of Trustees enter into executive session for the purpose of discussing legal matters, as is permitted under *New York State Public Officers Law*.

Motion carried: 5-Yes; 0-No

Upon passage of the foregoing Resolution, Mayor **Spery** adjourned the public session at 6:54 p.m. and convened the Board of Trustees in executive session at 6:56 p.m.

**13. EXECUTIVE SESSION**

Mayor **Spery**, Deputy Mayor **Summa**, Trustees **Anderson**, **Manzella** and **Snyder**, Village Attorney **Guy W. Germano**, Deputy Village Attorney **William G. Germano**, Clerk/Administrator **Alevas**, Deputy Village Clerk **Wendy Scharf**, Insurance Counsel **Mark Radi, Esq.**, and Insurance Counsel **Brian Sokoloff, Esq.** (arrived at 6:56 p.m. and left at 8:35 p.m.) were present in executive session. The Board of Trustees discussed particular legal matters.

**14. DEPARTURE AND RETURN OF DEPUTY CLERK**

During the discussion of Item #13 above, Deputy Clerk **Scharf** left the meeting at 7:40 p.m. and returned to the meeting at 7:42 p.m.

**15. DEPARTURE AND RETURN OF DEPUTY MAYOR**

During the discussion of Item #13 above, Deputy Mayor **Summa** left the meeting at 7:46 p.m. and returned to the meeting at 7:49 p.m.

**16. DEPARTURE AND RETURN OF TRUSTEE**

During the discussion of Item #13 above, Trustee **Anderson** left the meeting at 8:15 p.m. and returned to the meeting at 8:17 p.m.

**17. DEPARTURE OF VILLAGE INSURANCE COUNSEL**

Village Insurance Counsel **Sokoloff** and **Radi** left the executive session at 8:34 p.m.

**18. DEPARTURE OF DEPUTY MAYOR**

During Item # 13 above, Deputy Mayor **Summa** left the meeting at 8:34 p.m.

**19. ADJOURNMENT OF EXECUTIVE SESSION**

Motion offered by **Maura Spery**, seconded by **Elizabeth Manzella** to wit:

**RESOLVED,** that the Board of Trustees adjourn its executive session.

Motion carried: 4-Yes; 0-No; 1-Absent (**B. Summa**)

Upon passage of the foregoing Resolution, Mayor **Spery** adjourned the executive session at 8:34 p.m. and re-convened the Board of Trustees in public session at 8:36 p.m.

**20. RETURN OF DEPUTY MAYOR**

Deputy Mayor **Summa** returned to the meeting at 8:36 p.m.

**21. MEETING ADJOURNMENT**

There being no further items to come before the Board of Trustees, Mayor **Spery** called for a motion to adjourn.

Motion offered by **Maura Spery**, seconded by **Elizabeth Manzella** to wit:

**RESOLVED,** that the Board of Trustees adjourn its meeting at 8:37 p.m.

Motion carried: 5-Yes; 0-No

Respectfully submitted by:

Susan F. Alevas, Esq.,  
*Village Clerk/Administrator*

CONFIDENTIAL DRAFT -- SUBJECT TO MODIFICATION BY BOARD OF TRUSTEES AND VILLAGE COUNSEL