

**THE INCORPORATED VILLAGE OF
MASTIC BEACH
369 NEIGHBORHOOD ROAD
MASTIC BEACH, NY 11951**



**PUBLIC AGENDA
JULY 6, 2016**

Prepared by: Susan F. Alevas, Esq., *Village Clerk/Administrator*

**THE INCORPORATED VILLAGE OF MASTIC BEACH
369 NEIGHBORHOOD ROAD
MASTIC BEACH, NY 11951**

BOARD MEETING AGENDA

1. **CALL TO ORDER AND WELCOME**
2. **PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**
3. **EMERGENCY-EVACUATION ANNOUNCEMENT**
4. **ROLL CALL**
5. **ACKNOWLEDGMENT OF MINUTES**

At the board meeting, Mayor **Sperry** will poll the Board members to see if they have any comments/revisions to the draft meeting minutes.

6. **AUTHORIZATION FOR THE PAYMENT OF CLAIMS**

Mayor **Sperry** will call for a motion to authorize the payment of claims.

7. **INTERMUNCIPAL AGREEMENT – TOWN OF BROOKHAVEN – RECYCLABLES**

At the June 21, 2016, Board of Trustees' meeting, there was a motion to table action on authorizing the Village to enter into an IMA with the Town of Brookhaven for recyclables. Mayor **Sperry** will again call for a motion to authorize this agreement.

8. PERSONNEL ACTIONS

A. PART-TIME APPOINTMENTS

i. CODE-ENFORCEMENT OFFICERS

At the June 21, 2016, Board of Trustees' meeting, Mayor **Sperry** called for a motion to authorize her appointment of two part-time code-enforcement officers. Those motions were not approved by a majority of the Board of Trustees. Mayor **Sperry** will again call for a motion to authorize her appointments of two part-time code-enforcement officers.

ii. CLERK-TYPIST

At the June 21, 2016, Board of Trustees' meeting, Mayor **Sperry** called for a motion to authorize her appointment of a part-time clerk-typist. That motion was not approved by a majority of the Board of Trustees. Mayor **Sperry** will again call for a motion to authorize her appointment of a part-time clerk-typist.

iii. CODE-ENFORCEMENT SUPERVISOR

At the June 21, 2016, Board of Trustees' meeting, Mayor **Sperry** called for a motion to authorize her appointment of a part-time Code-Enforcement Supervisor. That motion was not approved by a majority of the Board of Trustees. Mayor **Sperry** will again call for a motion to authorize her appointment of a part-time Code-Enforcement Supervisor.

9. APPOINTMENT OF SPECIAL PROSECUTOR

Mayor **Sperry** will call for a motion to appoint an additional special prosecutor to serve during those occasions when the Village's two existing prosecutors are not available due to a legal conflict-of-interest, etc.

10. PURCHASE OF VIOLET COVE – EXPRESSION OF INTEREST

Pursuant to discussions at the June 21, 2016, Board of Trustees' meeting, Mayor **Spery** will call for a motion to authorize the filing of an expression-of-interest letter with Suffolk County Legislator **Kate Browning** regarding the Village's interest in further pursuing the feasibility of acquiring the Violet-Cove property now owned by the County of Suffolk.

11. REQUEST FOR BIDS – SIDEWALK-PAVING PROJECT

Pursuant to discussions at the June 21, 2016, Board meeting, Mayor **Spery** will call for a motion to authorize the Village to solicit bids for a sidewalk-paving project to pave the sidewalk from Neighborhood Road to Bayview Park so as to not lose a grant the Village received from the County of Suffolk.

12. VILLAGE-WIDE DOCUMENT LISTING – BIENNIAL REVIEW

Pursuant to statutory requirements, the Village's Records Management Officer is recommending one addition to the existing list of Village documents.

13. FENCE AFFIDAVIT – SPAR DRIVE, MASTIC BEACH, NY

The Village has been asked to complete an affidavit relating to a fence located on Spar Drive, Mastic Beach, New York. Upon the report rendered by one of the Village's Building Inspectors, Mayor **Spery** will call for a related motion.

14. RELEASE OF UNREDACTED EMPLOYMENT APPLICATIONS

In accord with the opinion of the Village Attorney and **Robert Freeman, Esq.**, Executive Director of the New York State Committee on Open Government, and in accord with applicable provisions of the *New York State Public Officers Law*, and in order for Board members to undertake their due diligence regarding proposed personnel actions, copies of redacted employment-application materials have been previously transmitted to the Board of Trustees with the original, unredacted

employment-application materials continuing to be available to Board members for their inspection at Village Hall.

Pursuant to Trustee **Anderson's** June 28, 2016, email request, Mayor **Sperry** will lead a discussion among the Board members about authorizing the release of unredacted copies of all employment applications, résumés and cover letters, including and not limited to applicant names, addresses, email addresses, telephone numbers, places of employment, supervisors' names (both former and current), employment-contact information (both former and current); driver's license numbers; criminal-history information and reasons for leaving employment, for all employment candidates regardless of whether they are being recommended for appointment, to all Village Board members outside of the security of Village Hall and outside the Records Management Officer's custody.

15. ADDENDUM

Mayor **Sperry** may raise additional items for discussion and/or Resolution by the Board of Trustees for matters that may arise after the publication of this agenda.

16. MOTION TO ENTER INTO EXECUTIVE SESSION

Mayor **Sperry** may request a motion for the Board of Trustees to enter into executive session for the purpose of discussing particular matters, as permitted under the *New York State Public Officers Law*.

17. EXECUTIVE SESSION

Pursuant to *New York State Public Officers Law*, Mayor **Sperry** will adjourn the public session of the meeting so that the Board may convene its discussions in executive session.

18. ADJOURNMENT OF EXECUTIVE SESSION

Mayor **Sperry** will call for a resolution of the Board of Trustees to adjourn its executive session and to reconvene the meeting in public session.

19. POSSIBLE ACTIONS ARISING OUT OF EXECUTIVE SESSION

Mayor **Sperry** will reconvene the meeting in public session and will call for resolution(s) for any action(s) that may arise out of executive-session discussions.

20. MEETING ADJOURNMENT

Mayor **Sperry** will call for a motion to adjourn the meeting.