



INCORPORATED VILLAGE OF MASTIC BEACH
369 Neighborhood Road
Mastic Beach, New York 11951
632.281.2326

RESOLUTION INFORMATION AND FINANCIAL-IMPACT FORM

RESOLUTION SUBJECT: ARCHIVING EMAILS FROM FORMER BOARD MEMBERS AND FORMER EMPLOYEES

SPONSORED BY: Maura Spery, Mayor

DATE SUBMITTED: 08/03/16

TYPE OF RESOLUTION: POLICY-RELATED
 DIRECTIVES-ORIENTED

(Policy-related resolutions provide a position statement or philosophy that the sponsor desires to have the Board of Trustees ratify. Policy-related resolutions normally have no or limited budgetary impact. The Directives-Oriented resolutions call for specific assignments and activities to be carried out. Directives-Oriented resolutions almost always have a budgetary impact except in cases where the resolution calls for continuation of an already existing effort. **Sponsors of resolutions must indicate the type of resolution upon submission.**)

FINANCIAL-IMPACT EXPLANATION

A financial-impact statement shall be provided with every resolution whether or not it requires financial expenditures. The statement shall include a detailed explanation of the funds requested, not merely a total amount and shall indicate from which line item the sponsor intends the funds to be drawn. If there is no financial impact, the sponsor shall state so. A resolution will be returned to the sponsor for failure to provide a financial impact statement or if the financial impact statement is incomplete. The sponsors of resolutions are expected to seek assistance from the Village Treasurer in preparing the financial-impact statement and must take into consideration both the direct and indirect costs related to the tasks or projects associated with the resolution.

DIRECT COSTS:

INDIRECT COSTS:

\$684.24 (LICN vendor costs to archive emails¹ and train Village personnel)

TOTAL ESTIMATED FINANCIAL IMPACT OF RESOLUTION: Total cost will be offset by savings in canceling these accounts on Google Apps (approximately \$9.00 per month per account). These savings offset will be realized in approximately two months from the date of account cancellation.

TREASURER SIGNATURE *Anne Abel*

SPONSOR SIGNATURE *Maura P. Spery*

DATE REVIEWED: _____

NOTES/COMMENTS:

(Continued on the reverse...)

¹ 52 accounts as of this writing

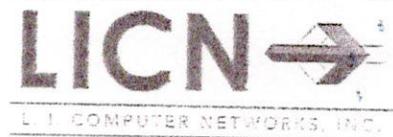
IMPORTANT !

**RESOLUTION SUBMISSION INFORMATION MANDATED BY THE
VILLAGE OF MASTIC BEACH ADMINISTRATIVE PROCEDURES**

Sponsors of any resolution must specify the type of resolution upon submission. (i.e. Policy-Related or Directives-Oriented)

Sponsors must also submit a financial impact statement with every resolution whether or not it requires financial expenditures. The statement shall include a detailed explanation of the funds requested, not merely a total amount. **A resolution will be returned to the sponsor for failure to provide a financial impact statement or if the statement is incomplete.** The sponsors of resolutions are expected to seek assistance from the Village Treasurer in preparing the financial-impact statement and must take into consideration both the direct and indirect costs related to the tasks or projects associated with the resolution.

L.I. Computer Networks
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Bayport, NY 11705 US
(631) 443-4050
info@licn.com
http://LICN.COM



QUOTE

ADDRESS

Susan Alevas Esq.
Incorporated Village of Mastic Beach
369 Neighborhood Road
Mastic Beach, NY 11951 U.S.A.

QUOTE # 1098
DATE 05/12/2016

DESCRIPTION	QUANTITY	RATE	AMOUNT
Services (Discounted 25%)			
- Archive 50-60 Gmail accounts	5	93.75	468.75
- Store data on Mastic Beach Village's local backup drive as well a flash drive			
**services discounted 25% since we are under a Proactive Maintenance Contract			
Hardware / Software / Licensing			
SanDisk USB 128GB Thumb Drive (a larger drive may be required, but we won't know the needed capacity till we begin the archival process)	1	27.99	27.99
Services (Discounted 25%)			
Two hours of training on the process to view the archives (discounted 25%)	2	93.75	187.50
TOTAL			\$684.24

Accepted By

Accepted Date