

Title: EOI – Trainer and Assessor Qualifications.v2
Document ID: C24038
Department: Member Education
Audience: All
Date: 02/05/2024

BECOME A PART OF YOUR CLUB'S EDUCATION TEAM

INTRODUCTION

The Education team at every club plays a critical role in Surf Life Saving as they touch every aspect of the movement. Across the State's 22 clubs, there are currently 106 Trainers and Assessors who play a vital role in supporting our members gain their qualifications and develop the skills required to be successful life savers.

With the support of Surf Life Saving Queensland, there is the opportunity to increase our Trainer and Assessor pool with the delivery of the Volunteer Trainer Delivery Skill Set and the Assess Skill Set Courses over the coming months. Gaining these qualifications are the first steps a member can take in becoming a Trainer or Assessor.

This is an exciting opportunity, especially for those clubs with low Trainer and Assessor support, and for awards where there is a high demand for our members to become Trainers and Assessor.

COURSES ON OFFER ARE:

1. Volunteer Trainer Delivery Skill Set Course

This training is designed to support the essential skills of volunteer trainers, such as in emergency service organisations like Surf Life Saving. The course provides the member with the skills, knowledge, and confidence to train small groups of other volunteers in SLS awards from Bronze to Emergency Operations Group Awards.

The course will be delivered in a blended mode and involves an online induction, access to online learning, and face-to-face learning over a six-month period. The blended mode is particularly helpful for those who are from our regional clubs and can attend the face-to-face sessions online.

The commercial value of the course is \$1000. For those selected into the course, SLSSA will cover your enrolment fees.

Key Dates

- EOI Closes: **Wednesday 24th July**
- Induction Session: Wednesday 31st July, Online
- Face to Face Session: Saturday 24th and Sunday 25th August, SLSSA

2. Assessor Skill Set Course

This training provides people with the necessary skills and knowledge to conduct assessments of those who have been trained under vocational education and training (VET) setting to ensure they meet national standards and have the skills, knowledge and abilities to perform their roles in a volunteer organisation such as Surf Life Saving.

Like the Trainer Course, the Assessor Course will be delivered in a blended mode and involves online induction, access to online learning and three weekends of face-to-face instruction/learning. Participants have up to nine months to complete this course.

The commercial value of the course is \$1500. For those selected into the course, SLSSA will cover your enrolment fees.

Key Dates

- EOI Closes: **9am, 29th May**
- Induction Session: Wednesday 5th June, Online
- Face to Face Session:
 - Day 1 & 2: Saturday 13th & Sunday 14th July, SLSSA
 - Day 3 & 4: Saturday 10th & Sunday 11th August, SLSSA
 - Day 5 & 6: Saturday 14th & Sunday 15th September, SLSSA

MORE INFORMATION

More information about both courses, including entry requirements, program outline assessment and workload, can be found on the [Member Education](#) section of the SLSSA website.

APPLICATION PROCESS

Members who are interested in gaining either qualification will need to submit an EOI form by the closing dates:

- Assessor: EOI Closes: 9am, 29th May
- Trainer: EOI Closes: Wednesday 24th July

Actions required from Club:

As part of the application process, members applying will be required to gain endorsement from either their Club's President or Chief Instructor, depending on who they nominate in their application. The decision regarding approval or denial should be based on the member's suitability to fill the role of a Trainer or an Assessor, the likelihood of the member to complete the course, and the Club's willingness to support them as a member of your club's educational team.

This approval process will come in the form of an automated email from SLSSA Jotform once the member has submitted their EOI online.

We request your support with the following actions for club level approval:

1. Review applications via e-mail content.
2. Select: Approve OR Deny
 - a. Once approved, SLSSA Member Ed team will manage the rest of the application process.
 - b. If denied, the member will receive an automated email notifying that they have not been endorsed at club level.

Please review the request below.

Approve Deny More Actions

Training Officer Course Enrolment

Name Test Aldinga

Actions from SLSSA

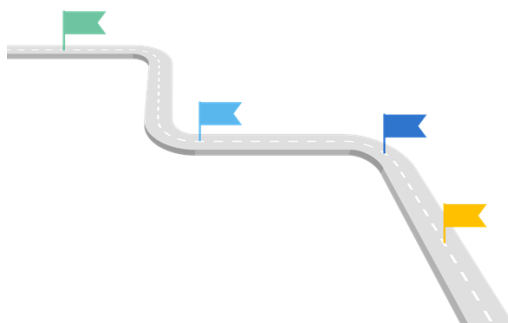
SLSSA Member Education team will then automatically receive notification of an approved outcome. We will then review the application and inform the member of the next steps if they are approved at State level.

PATHWAY

By gaining these qualifications, it opens the door to the following pathway opportunities:

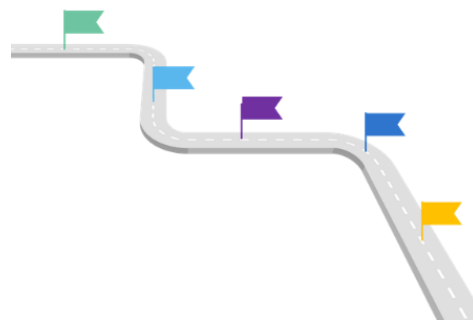
- Become a Trainer and/or Assessor in several different SLS awards (depending on your qualifications)
- Become a Facilitator, as the units provide credit towards TAE40122 Certificate IV in Training and Assessment
- Apply to join the Education Advisory Committee
- It also provides you with National Education opportunities, and the ability to train volunteers in other organisations that require volunteers to be trained.

TRAINING OFFICER ROADMAP



- **Proficient in Surf Award**
Obtained the award and complete annual skills maintenance
- **Complete VET Qualification**
- **Train a cohort under 100% supervision**
Supervision conducted by someone who has the relevant Surf Training Officer Award
- **Signed off as a Training Officer**
Pending decision from Lead assessor and all paperwork being sent to and approved by SLSSA

ASSESSOR ROADMAP



- **Proficient in Surf Award**
Complete annual skills maintenance
- **Training Officer in Surf Award**
Obtained the Training Officer award and be proficient
- **Complete VET Qualification**
Assessor Skillset OR Certificate IV
- **Complete Probationary Assessments**
3 for new assessors
2 for current assessors or those new assessors with Cert IV
- **Signed off as a Assessor**
Pending decision from SLSSA once all paperwork being approved and processed.

CLUB RESOURCES

To assist Clubs in the promotion of this opportunity, the following resources have been developed:

- [News story](#) on the SLSSA website, which can be shared on club communication channels – social media, email.
- Updated content on the SLSSA website under Member Education: [Become a Trainer, Assessor or Facilitator](#)
- Upcoming social media posts

FURTHER ENQUIRES

Any further enquiries should be directed to the Member Education team: Sara Lane, Member Education Coordinator, or Linda Ashton, Member Education Officer, via member.ed@surflifesavingsa.com.au