

Copyright

The Diocese holds group licences from CCLI and APRA. For other copyright licences contact the Diocesan Office. The following table will assist with any questions you have.

	CAL Worship Licence	CCLI Church Licence	CCLI Photocopying Licence
<i>Can you copy music?</i>	No	No	Yes – CCLI repertoire only
<i>Can you copy lyrics?</i>	Yes	Yes, handwriting or typing	Photocopying only
<i>Can you copy any other types of material?</i>	Yes it allows the copying of up to 10% of the pages in a collection of print (not artistic or musical works) see 1 below	No	No
<i>Types of copying allowed</i>	Photocopying, typing, handwriting, duplicating, facsimiles, making of O/Head transparencies	Reproduction of song lyrics by hand or computer/typing for worship activities (eg overhead transparencies, bulleting, wedding programmes). No photocopying directly from book or music.	Photocopying only – for example, for musicians/singers
<i>Can you make overhead transparencies?</i>	Yes	Yes	Yes, only by photocopying an overhead master from a music book.
<i>Can you make booklets of lyrics?</i>	Yes	Yes – handwritten or typed	Yes, if they are photocopied from a music book
<i>Do you need to own an original before copying?</i>	Yes – owned by the licensee parties or any congregation member	No, but prefer that you do so you copy the exact words	Yes – See Note 1 original. The Church needs to own a copy not an individual member of the Church
<i>Any marking requirements?</i>	Yes. Title, author, publisher, date of copying. <i>Copying under Licence. Unauthorised re-copying prohibited.</i>	Yes. Song Title. <i>Words and music by (writer), year written, name of the copyright owner, used by permission CCL Licence No.....</i>	Yes. Song Title. <i>Words and music by (writer), year written, name of the copyright owner, used by permission CCL Licence No.....</i>
<i>Any sampling or record keeping requirements?</i>	Yes. Your church may be selected to keep records for a 10 week period, approximately once every 4 years	Yes. Copying activity report. Hand in annually. Full record keeping	Yes. Full record keeping. PLC worksheet to be handed in annually, every photocopy of music made must be noted
<i>Can you make audio or video recordings of the music?</i>	No	Yes, but only 15% of the church size and only cost recovery of tapes allowed see Note 2	No

1. If the work has not been separately published or if separately published or not, does exceed 15 pages in length in that collection of works.

2. You will need to check the authorised catalogue list to make sure that the work or publisher has not been excluded. (Extract APRA "Music Copyright for churches")