

**Cayuga County Industrial Development Agency Meeting
Aurelius Town Hall
April 21, 2015, 4 pm**

Ray Lockwood opened the CCIDA meeting at 4:00 pm, noting there was a quorum present.

ROLL CALL

Present: Ray Lockwood, Joe Runkle, Herb Marshall, Carol Contiguglia, Paul Lattimore.

Excused: Gina Speno, John Latanyshyn.

Others Present: Andrew Fish, Tracy Verrier, Maureen Riester (CEDA); Michelle Prego-Milewski (CSS); Rick Galbato (Galbato Law Firm); Ryan Deffenbaugh (The Citizen); Linda Marshall (community member).

MINUTES:

Mr. Marshall moved to accept the March 17 and April 7 minutes, seconded by Mr. Lattimore. All members present voted in favor, motion approved.

BILLS & COMMUNICATIONS:

Ms. Verrier reviewed the items listed on the CEDA invoice. Motion to accept the CEDA invoice by Mr. Runkle, seconded by Mr. Lattimore. All members present voted in favor, motion approved.

BUDGET REPORT

Ms. Verrier reviewed the March budget report with the board. She noted the application fee for Grober International, the audit expense, the Chamber of Commerce State of the City and County Luncheon, and the additional interest accrued at Generations Bank. Motion to accept the March, 2015 budget report by Mr. Runkle, seconded by Mr. Lattimore. All members present voted in favor, motion approved.

UNFINISHED BUSINESS:

Grober International update: Mr. Fish informed the board that the Phase 1B archeological survey had been concluded and paid for by Grober International and nothing was found. Heuber Bruer commissioned the survey. Mr. Fish noted that CCIDA will be provided with a liability certificate. The company now needs an LDA in order to have access to the land for pre-development purposes.

Motion to accept the resolution approving the LDA by Mr. Marshall, seconded by Mr. Lattimore. All members voted in favor, motion passed.

**RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (i)
AUTHORIZING THE EXECUTION AND DELIVERY OF A LAND DEVELOPMENT
AGREEMENT WITH EXCLUSIVE OPTION AND LICENSE (“LDA”) TO BE ENTERED
INTO WITH BOB VEAL CORP. (THE “COMPANY”) WITH RESPECT TO A CERTAIN
PROJECT (AS MORE FULLY DEFINED BELOW)**

The motion was passed by the following roll-call vote:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Carol Contiguglia	[x]	[]	[]	[]
John Latanyshyn	[]	[]	[x]	[]
Paul Lattimore	[x]	[]	[]	[]
Raymond Lockwood	[x]	[]	[]	[]
Herb Marshall	[x]	[]	[]	[]
Joseph Runkle	[x]	[]	[]	[]
Gina Speno	[]	[]	[x]	[]

Mr. Lattimore asked if CCIDA will receive a print of the survey. Mr. Fish answered that they will.

Archaeological survey of remainder of Industrial Park: Mr. Fish opened discussion for a survey of the rest of the Industrial Park as had been previously discussed. Ms. Verrier said that Mr. Patterson normally does not disc the land, but may do so as a favor. Only the previously farmed portions will need to be disced. Mr. Lattimore would like to see future developers pay for their specific lot surveys, and Mr. Fish said that it may be viewed as an incentive to future companies to have the land already surveyed. The board agreed that it would be better to find something now, as opposed to when there is a company ready to make a multi-million dollar investment. Ms. Verrier will get quotes to survey the rest of the park.

Motion to approve an archeological Phase 1B survey of the rest of the Industrial Park with a cap of \$13,000 by Ms. Contiguglia, seconded by Mr. Runkle. All members present voted in favor, motion approved.

Patterson Land Lease: The board discussed the renewal of Mr. Patterson’s land lease, removing Lot 8.

Motion to allow the executive director to sign the land lease for Patterson farming rent by Mr. Marshall, seconded by Mr. Lattimore.

Mr. Lockwood asked for a roll-call vote for the motion.

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Carol Contiguglia	[x]	[]	[]	[]
John Latanyshyn	[]	[]	[x]	[]
Paul Lattimore	[x]	[]	[]	[]
Raymond Lockwood	[x]	[]	[]	[]
Herb Marshall	[x]	[]	[]	[]
Joseph Runkle	[x]	[]	[]	[]
Gina Speno	[]	[]	[x]	[]

Website update: Ms. Verrier briefed the board on an opportunity to have a shared landing page with AIDA. She said that the two organizations would split the hosting costs of the new website, but the board will still have to pay for domain registration. Mr. Lattimore was assured that there was not an issue with confidentiality by Mr. Fish. Ms. Verrier said that it was within the budget, but she wanted to make sure that the board was comfortable with it before exploring the opportunity further.

Finger Lakes Rail Road Update: Mr. Fish informed the board that Finger Lakes Railroad has paid the City of Auburn bill associated with new sidewalks, and that the city has waived the late fees attached to the project.

Upstate Revitalization Initiative Update: Mr. Fish said that the deadline for the URI and REDC competitions has been pushed back to the end of July and October, respectively. He also informed the board that the consultant RFPs sent out by the CNY REDC returned one bid for over \$7m instead of the expected \$250,000. The state said

that they do not expect each region to spend that much on a consultant and they will be providing each region with help from the University of Buffalo Research Institute. The CNY REDC would instead like to bring in national experts in each of the identified working groups to validate what UBRI provides. They would then hire a writing consultant. A new request will be drafted to the IDAs, since the IDAs can provide funding for the consultant and marketing dollars, but not the experts. Mr. Fish said that he expects to know more after the first week of May when the guidebook is made available. He would like to approve funding before the next meeting by either email or phone.

NEW BUSINESS

Mr. Fish gave the CEDA update. He said that he has been spending the majority of his time on the URI, while the team has been working on the Grober project. He recapped his recent trip to Washington DC for the TIGER Summit with Ms. Verrier and Mr. Bruce Sherman, and noted that the Port of Oswego will take the lead on an upcoming TIGER grant application. He also recapped the Pittsburgh trip with Ms. Maureen Riester to look at existing business accelerators. Mr. Fish said that he did not see anything in Pennsylvania that was exactly like what the Innovation Business Accelerator will look like in Cayuga County. There will be another trip in June to look at macerators in Boston. Mr. Fish also informed the board of CEDA and Chamber upcoming events.

Mr. Marshall said he would like to see Mr. Sherman at an upcoming meeting to get a rundown of what he is working on. The board also discussed logging the wooded section of the Industrial Park in Aurelius.

Motion to go into executive session to discuss contract negotiations by Mr. Marshall, seconded by Ms. Contiguglia.
Motion to come out of executive session by Mr. Marshall, seconded by Ms. Contiguglia.

ADJOURNMENT OF CCIDA MEETING

Motion to adjourn the meeting by Mr. Runkle, seconded by Mr. Lattimore. All members present voted in favor, motion passed.

The next regularly scheduled CCIDA meeting will be the held on May 19 at 4 pm.

Respectfully submitted,
Michelle Prego-Milewski