

**Cayuga County Industrial Development Agency Meeting  
Cayuga Milk Ingredients, 15 Eagle Drive, Auburn NY 13021  
July 15, 2014 at 4 p.m.**

Ray Lockwood opened the CCIDA meeting at 4:05 p.m., noting there was a quorum present.

**ROLL CALL:**

Present: Joe Runkle, Herb Marshall, Ray Lockwood, Paul Lattimore, Carol Contiguglia, Gina Speno

Excused: John Latanyshyn

Others Present: Andrew Fish, Tracy Verrier, CEDA; Michelle Prego-Milewski, CSS, Rick Galbato, Galbato Law Firm; Chuck Bartosch, Clarity Connect.

**MINUTES**

Motion by Joe Runkle to approve the minutes for the regular and finance committee meetings of June 17, 2014, seconded by Herb Marshall. All members voted in favor.

**NEW BUSINESS**

- a.) RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (i) ACCEPTING THE APPLICATION OF CLARITY CONNECT, INC. (THE "COMPANY") WITH RESPECT TO A CERTAIN PROJECT (AS MORE FULLY DEFINED BELOW); (ii) AUTHORIZING THE UNDERTAKING OF THE PROJECT AND APPOINTING THE COMPANY AND ITS AGENT TO UNDERTAKE SAME; (iii) AUTHORIZING THE PROVISION OF FINANCIAL ASSISTANCE (AS MORE FULLY DEFINED BELOW) ALONG WITH THE DISTRIBUTION OF CERTAIN COUNTY PROJECT FUNDING TO THE COMPANY; (iv) RATIFYING FINDINGS RELATING TO THE PROJECT PURSUANT TO THE STATE ENVIRONMENT QUALITY REVIEW ACT; AND (v) AUTHORIZING THE EXECUTION AND DELIVERY OF AN AGENT AGREEMENT, LEASE AGREEMENT AND RELATED DOCUMENTS.

New business was moved up on the agenda to review the small project application by Clarity Connect. Andrew Fish updated the board on the Clarity Connect project, which will provide broadband internet service to the towns of Genoa, Scipio, Venice, Ledyard and Niles, plus a third of Springport and most of Locke and Moravia. He explained that most of the money for the project is coming from the state and the county. Some of the covered towns have also pledged roughly \$48,000.

He introduced Chuck Bartosch, who answered questions from Paul Lattimore and Carol Contiguglia about Clarity's history, FCC regulations, penetration rates, cost per household, cost per month, service calls and number of staff.

Motioned, by Carol Contiguglia to accept the resolution, seconded by Paul Lattimore. The resolution passed with the following roll call vote:

Raymond Lockwood	Yes
Carol Contiguglia	Yes

John Latanyshyn	Absent
Paul Lattimore	Yes
Herb Marshall	Yes
Joseph Runkle	Yes
Gina Speno	Yes

**TREASURER’S REPORT**

a.) The June 2014 Treasurer’s report was submitted and reviewed by the board. Tracy Verrier advised that a bank service charge of \$25 will be refunded.

Carol Contiguglia questioned the electric bill for the Industrial Park, Tracy Verrier responded that the budget was estimated, and was pleased that bill is getting closer to the estimated budget. Joe Runkle moved to accept the Treasurer’s report. Herb Marshall seconded. All members present voted in favor, passed.

b.) A report on the 2013 year end job numbers for all current CCIDA projects was presented to the board. There are a few new projects that have not yet reached their job creation goals, but most projects have exceeded goals.

Joe Runkle moved to accept the treasurers report, Herb Marshall seconded. Motion passed unanimously.

c.) CEDA invoice of \$5,004.80 for staffing services and expenses was presented to the board. Invoice by Paul Lattimore, seconded by Joe Runkle. All members present voted in favor, passed.

**OLD BUSINESS**

a.) RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (i) ACCEPTING THE AMENDED APPLICATION OF ACTIVE PHYSICAL THEREPY SOLUTIONS P.C. (THE “COMPANY”) WITH RESPECT TO A CERTAIN PROJECT (AS MORE FULLY DEFINED BELOW); (ii) AUTHORIZING THE UNDERTAKING OF THE PROJECT AND APPOINTING THE COMPANY AS ITS AGENT TO UNDERTAKE SAME; (iii) AUTHORIZING THE PROVISION OF FINACIAL ASSISTANCE (AS MORE FULLY DEFINED BELOW) TO THE COMPANY; (iv) ADOPING A NEGATIVE DECLARATION RELATING TO THE PROJECT PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT; AND (vi) AUTHORIZING THE NEGOTIATION, EXECUTION, AND DELIVERY OF A LEASE AGREEMENT, LEASEBACK AGREEMENT AND RELATED DOCUMENTS.

Andrew Fish advised that Active Physical Therapy Solutions had to change locations due to environmental concerns discovered at the original site. Revisions to their small project application were reviewed and discussed by the board.

Motion by Paul Lattimore to accept resolution, second by Joe Runkle. The resolution passed with the following roll call vote:

Raymond Lockwood	Yes
Carol Contiguglia	Yes
John Latanyshyn	Absent
Paul Lattimore	Yes

Herb Marshall	Yes
Joseph Runkle	Yes
Gina Speno	Yes

#### **OTHER BUSINESS**

a.) Andrew Fish provided the board with updates on Victory Sports Medicine and Ontario Realty.

b.) CEDA Activity Report: Andrew Fish also reported that five Consolidated Funding Applications for NYS funding were submitted by Cayuga County Businesses. These applications requested over \$5,000,000 and would create 189 jobs.

CEDA has also been involved with site visitations around the county, including visitations at McQuay. There have also been prospects for Bombardier and West Middle School. It was noted that AIDA will most likely handle opportunities at Bombardier.

Johnston Paper conducted a traffic study in preparation for an expansion. The study was reviewed by the state DOT. Traffic lights, curb cuts and turning lanes will likely be necessary at 5&20 and Eagle Dr. intersection, which will be good for the industrial park.

#### **ADJOURNMENT**

Herb Marshall moved to adjourn the meeting at 5:20 p.m., Gina Speno seconded. All present voted in favor, passed.

The next regularly scheduled CCIDA meeting will be held on August 19, 2014 at 2 State Street at 4:00 p.m.

Respectfully submitted,  
Michelle Prego-Milewski, CSS Office Manager  
Tracy Verrier, Treasurer, CFO