

Cayuga County Industrial Development Agency Meeting
2 State St., Auburn, NY 13021
August 19, 2014 at 4 p.m.

Ray Lockwood opened the CCIDA meeting at 4:03 p.m., noting that there was a quorum present.

ROLL CALL:

Present: Ray Lockwood, Paul Lattimore, Herb Marshall, John Latanyshyn, Gina Speno, Carol Contiguglia.

Excused: Joe Runkle

Others Present: Andrew Fish, Executive Director, Tracy Verrier, CEDA, Michelle Prego-Milewski, CSS, Rick Galbato, Galbato Law Firm, James Dietz, CMS & CNC Services, Eric Newman, Northeast Regional Council of Carpenters.

NEW BUSINESS

Motion by Paul Lattimore to approve the July 17, 2014. John Latanyshyn seconded, with a request to change the word "boar" on page two to "board." All members voted in favor.

Treasurer's Report:

- a.) The July 2014 Treasurer's report was submitted and reviewed by the board. Tracy Verrier noted that CCIDA received a second finance charge of \$25. She informed the board that the account they are in now will not be charged a fee unless it falls under \$2,500, and that the previous two \$25 fees should be refunded.
- b.) Tracy Verrier informed the board that the Finger Lakes Mud Run had submitted a request for funding. The board declined to fund the event without a vote.
- c.) Motion by Paul Lattimore to accept the treasurer's report, John Latanyshyn seconded. All members voted in favor.

NEW BUSINESS

RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (i) ACCEPTING THE APPLICATION OF CORE MACHINE SHOP & CNC SERVICES LLC (THE "COMPANY") WITH RESPECT TO A CERTAIN PROJECT (AS MORE FULLY DEFINED BELOW); (ii) AUTHORIZING THE UNDERTAKING OF THE PROJECT AND APPOINTING THE COMPANY AS ITS AGENT TO UNDERTAKE SAME; (iii) AUTHORIZING THE PROVISION OF FINANCIAL ASSISTANCE (AS MORE FULLY DEFINED BELOW) TO THE COMPANY; (iv) ADOPTING A NEGATIVE DECLARATION RELATING TO THE PROJECT PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT; AND (vi) AUTHORIZING THE NEGOTIATION, EXECUTION AND DELIVERY OF AN AGENT AND FINANCIAL ASSISTANCE AGREEMENT AND RELATED DOCUMENTS.

New business was moved up on the agenda to review the small project application by Core Machine Shop (CMS). Bruce Sherman, CEDA's Economic Development Specialist, introduced CMS owner James Deitz. Tracy Verrier explained that Mr. Deitz was requesting a Sales and Use tax abatement only. Mr. Deitz then explained CMS's business plans to the board and fielded questions about his client base, the company's start, financing and job creation. Motion to approve by Herb Marshall, seconded by John Latanyshyn. All members voted in favor.

OLD BUSINESS

- a.) Andrew Fish informed the board of three CEDA projects, Stonewell Bodies, an HVAC venture and a downtown renovation project. He also gave the board an update on the outcomes of three strategic planning sessions related to CEDA, the Chamber of Commerce, and Cayuga Strategic Solutions that took place earlier in August.
- b.) Tracy Verrier reminded the board that the Finance and Governance Committees need to meet. The Governance Committee elected to meet after the September meeting; Finance will meet after the October meeting. Tracy Verrier will send out committee charters to the board.
- c.) Andrew Fish informed board that the Start-Up New York Project's 30-day comment period is open and that a forum for public comment will be held from 5-6 p.m., Wednesday, August 27th at Cayuga Community College. When the 30-day period ends, the campus plan will go to NY Empire State Development for approval. Once approve, business applications to partake in the program can start to be processed.

STAFFING RESOLUTION

RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (i) APPOINTING A CERTAIN INDIVIDUAL AS ACTING SECRETARY OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY

This resolution appoints Michelle Prego-Milewski as acting secretary of CCIDA.

EXECUTIVE SESSION

Motion to move into executive session by John Latanyshyn to discuss matters leading to the appointment of a particular person or corporation at 4:50 pm, seconded by Paul Lattimore. All members voted in favor, motion passed.

Herb Marshall made the motion to exit executive session at 5 p.m. seconded by John Latanyshyn. All members voted in favor, motion passed.

Motion by Herb Marshall to accept resolution, seconded by Raymond Lockwood. The resolution passed with the following roll call vote:

Raymond Lockwood	Yes
Carol Contiguglia	Yes

John Latanyshyn	Yes
Joseph Runkle	Absent
Paul Lattimore	Yes
Herb Marshall	Yes
Gina Speno	Yes

OTHER BUSINESS TO COME BEFORE THE BOARD

Andrew Fish informed the board of a recent meeting with Fingerlakes Mall General Manager Rene Patterson and an upcoming meeting with mall owners. He also discussed a new vision for the mall and a possible Visioning Session similar to the recent Downtown Visioning Session. Mr. Fish updated the board on the Victory Sports Medicine project and informed the board of the purchase of the Owasco Beverage property.

ADJOURNMENT

Herb Marshall voted to adjourn the meeting at 5:19 p.m., John Latanyshyn seconded. All present voted in favor, passed.

The next scheduled CCIDA meeting will be held on September 16, 2014 at 2 State Street at 4:00 p.m.

Respectfully submitted,
Michelle Prego-Milewski, Acting Secretary