

Cayuga County Industrial Development Agency Meeting
6141 West Lake Rd, Springside Inn, Auburn, NY
December 16th, 2014 at 12 p.m.

Ray Lockwood opened the CCIDA meeting at 12.14 pm, noting there was a quorum present.

ROLL CALL

Present: Ray Lockwood, Paul Lattimore, Gina Speno, Joe Runkle, Herb Marshall, Carol Contiguglia.

Excused: John Latanyshyn

Others Present: Andrew Fish, Executive Director; Tracy Verrier; CCIDA; Michelle Prego-Milewski, CSS; Rick Galbato, Galbato Law Firm; Justin Miller, Harris Beach; Fred Swayze Jr. Northeast Regional Council of Carpenters

MINUTES: Motion by Mr. Marshall to approve the November 18, 2014 regular meeting minutes, seconded by Mr. Runkle. All members present voted in favor. Motion passed.

Ms. Contiguglia reviewed the November 18, 2014 Governance Committee meeting. Mr. Miller confirmed that everything that the board needs is in place. Motion to approve the November 18, 2014 Governance Committee minutes by Mr. Lattimore, seconded by Mr. Runkle. All members voted in favor. Motion passed.

TREASURER'S REPORT:

- a.) Ms. Verrier reported that CCIDA received on bill in November, and will not disperse CEDA's quarterly check until January 1st. She added that Johnston Paper is closing on December 16th, so CCIDA should accept another payment.
- b.) Ms. Verrier noted that CCIDA was billed by for posting a legal notice regarding the Johnston Paper public hearing, and is working with Clarity Connect to disperse their funds for the broadband project.
- c.) Generations bank has agreed to collateralize, and Ms. Verrier is waiting for an official letter before she moves more CCIDA monies into the account.

Motion by Mr. Marshall to accept the Treasurer's Report, seconded by Mr. Runkle. All members voted in favor. Motion passed.

REPORTS OF COMMITTEES:

- a) Ms. Contiguglia reviewed the report of the nominating committee with the board. She stated that CCIDA has enjoyed a year of growth and fresh approaches and the committee didn't feel the need for changes at this time. The committee recommended elections and appointments as follows:

Raymond Lockwood	Chair
Paul Lattimore	Vice Chair
John Latanyshyn	Treasurer/Secretary
Justin Miller	Transaction Council
Rick Galbato	General Council
Andrew Fish	Executive Director
Tracy Verrier	Acting Treasurer
Michelle Prego-Milewski	Acting Secretary

The board will revisit the issue of Mr. Latanyshyn holding the office of secretary as well as treasurer. Motion to accept the full slate of elections and appointments by Mr. Runkle, seconded by Ms. Speno.

At this time Mr. Lockwood stated that the challenge in the upcoming year will be cooperation between the CCIDA and AIDA boards. Mr. Fish discussed the upcoming work session that the AIDA board has planned.

UNFINISHED BUSINESS:

a.) Ms. Verrier reviewed the policies in the resolutions with the board.

RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (THE "AGENCY") (i) RATIFYING CERTAIN PRIOR-ADOPTED POLICIES, STANDARDS AND PROCEDURES IN CONNECTION WITH THE PUBLIC AUTHORITIES ACCOUNTABILITY ACT OF 2005; AND (ii) RATIFYING CERTAIN AGENCY POLICIES AND PROCEDURAL MATTERS IN FURTHERANCE OF THE PUBLIC AUTHORITY REFORM ACT OF 2009.

Motion to approve the resolution with possible pending amendments to the Defense and Indemnification Charter by Mr. Runkle, seconded by Ms. Contiguglia. The motion was passed by the following roll call vote:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Paul Lattimore	[x]	[]	[]	[]
Carol Contiguglia	[x]	[]	[]	[]
John Latanyshyn	[]	[]	[x]	[]
Raymond Lockwood	[x]	[]	[]	[]
Herb Marshall	[x]	[]	[]	[]
Gina Speno	[x]	[]	[]	[]
Joseph Runkle	[x]	[]	[]	[]

b.) Ms. Verrier reviewed the completed board evaluations.

NEW BUSINESS:

Mr. Fish informed the board of the Central Region's performance in the REDC announcements, and spoke of the Fingerlakes Mall's decision to terminate its PILOT. He said that there is an upcoming revisioning session scheduled for the mall on January 19th (Martin Luther King Day).

ADJOURNMENT OF CCIDA MEETING

Mr. Marshall moved to adjourn the meeting at 1:13 pm, seconded by Ms. Speno. All members present voted in favor.

The next regularly scheduled CCIDA meeting will be the held on January 20th, 2015.

Respectfully submitted,
Michelle Prego-Milewski