

**Cayuga County Industrial Development Agency Annual Meeting  
Cayuga County Office Building, 5<sup>th</sup> Floor Conference Room  
January 22, 2013 4:00 p.m.**

Ray Lockwood, Chairman called the CCIDA meeting to order at 4:04 pm.

Present: Ray Lockwood, Paul Lattimore John Latanyshyn, Carol Contiguglia, Herb Marshall

Excused: Vijay Mital, Gina Speno

Others Present: Steve Lynch, Suzanne Gauthier, Tom Squires, Andrew Fish, Kelly Voll, The Citizen

MINUTES: Motioned by Paul Lattimore to approve the minutes for meetings of November 27, 2012 and December 18, 2012, 2<sup>nd</sup> by John Latanyshyn, All in favor.

TREASURER’S REPORT December - The December Year End Treasurer’s report was submitted and reviewed by the board. Paul Lattimore motioned to approve the presented Treasurer’s Report and Year-End Summary Report, 2<sup>nd</sup> by John Latanyshyn. All members present voted in favor.

NEW BUSINESS

a. Update: FY12 Audit Process. Cuddy and Ward has performed the onsite audit and the Audit Committee will meet with Mary Beth Leeson to review the draft 2012 Audit. Upon approval by the Audit Committee, the draft audit will be presented to the full board at the February meeting.

b. Joint Meeting Request with Cayuga County Public Utility Services Agency (CCPUSA) CCPUSA board has requested members of the CCIDA board to attend CCPUSA meeting to discuss the opportunities to develop various forms of energy production at/or adjacent to the CCIDA Industrial Park.

c. Cayuga Economic Development Agency (CEDA) Update: Andrew Fish, Interim CEDA Director discussed with the board the proposed development of a “One Stop” Agency for Economic Development. Andrew explained that the CEDA contract with the County had expired at the end of 2012; yet CEDA will continue to provide services to County, including the City of Auburn. The board discussed what the staffing requirements would be for the combined model. CEDA is looking for an agreement to complete the remainder of 2013 and a plan to develop a long range (three to four year) contract. Discussion continued on the proposed method for a search an executive director and possible long term funding models. The board decided to move forward with “One Stop” model discussions and stated the importance and necessity to develop a long range funding strategy. The CEDA board will prepare a proposal to be presented to the County Planning and Economic Development Committee on February 7<sup>th</sup>.

d. CCIDA/CCDC: County On Behalf of Issuer Civic Bond Facility Bonds. Steve Lynch reviewed with the board the Cayuga County draft resolution that will be brought to the Planning Committee on Feb 7<sup>th</sup>. The County is preparing for the prospect of upcoming civic facilities projects. The County is seeking to become the sole member of Cayuga County Development Corporation (CCDC) to facilitate the issuance of bonds for the benefit of County civic infrastructure, expansion or building projects. Currently the CCIDA board is the sole member of the CCDC; yet the County would need to become the sole member. The consensus of the board is to continue to serve as members of the CCDC board and would welcome the addition of two or more legislative appointments to the current CCDC board. However, the board would support the County Legislature’s decision, upon becoming the sole member of the CCDC, to appoint three to ten members to the CCDC board.

UNFINISHED BUSINESS

a. CCIDA Board of Directors and County Appointments

Steve Lynch reported that the County has currently not completed the appointment of the CCIDA members for 2013.

b. Update: CMI Closing – CMI Preliminary Site Work – Steve explained the current NYSEG delay on the CM project. Herb Marshal motioned to authorize Ray Lockwood, Chair to prepare any correspondence necessary to NYSEG to facilitate the completion of the CM project, 2<sup>nd</sup> by John Latanyshyn.

The motion passed with the following roll call vote:

Herb Marshall	Yes	Gina Speno	Absent	Ray Lockwood	Yes
Paul Lattimore	Yes	Carol Contiguglia	Yes	Vijay Mital	Absent
John Latanyshyn	Yes				

(Update on Site Work Continued:)

Steve the reviewed with the board the possibility of allowing for storage of the excavated rock at the CCIDA for future use by the Cayuga County Soil and Water Conservation District (CCSWCD). Vitale Company, in lieu of moving the rock off site, and along with the direction of CCSWCD, would process the rock to a reasonable size for use by the district at a future time when needed.

ADJOURNMENT

Herb Marshall motioned to adjourn the meeting at 5:24 p.m., 2<sup>nd</sup> by Paul Lattimore. All were in favor.

The next meeting will be the held on February 19, 2013 at the County Office Building, 5<sup>th</sup> Floor Conference Room, 4 p.m.

Respectfully submitted,  
Suzanne Gauthier, Acting Secretary/Treasurer

**Motion to approve minutes, 1<sup>st</sup> Carol Contiguglia, 2<sup>nd</sup> Paul Lattimore. All in favor, passed. – February 19, 2013**