

**Cayuga County Industrial Development Agency  
Cayuga County Office Building, 5<sup>th</sup> Floor Conference Room  
March 19, 2013 4:00 p.m.**

Ray Lockwood, Chairman opened the CCIDA meeting at 4:00 pm.

ROLL CALL

Present: Ray Lockwood, Paul Lattimore, Carol Contiguglia, Vijay Mital, Herb Marshall, John Latanyshyn

Excused: Gina Speno

Others Present: Mike Chapman, Joe Runkle, Stephen Lynch, Suzanne Gauthier, Rick Galbato, Andrew Fish

Chairman Ray Lockwood welcomed Joe Runkle, the new board member to replace Vijay Mital at the end of the month.

MINUTES: Motioned by Paul Lattimore to approve the minutes for meetings of February 19, 2013 2<sup>nd</sup> by John Latanyshyn. All members present voted in favor, passed.

TREASURER'S REPORT: The February 2013 Treasurer's report was submitted and reviewed by the board. Herb Marshall motioned to approve the presented Treasurer's Report, 2<sup>nd</sup> by Carol Contiguglia. All members present voted in favor, passed

NEW BUSINESS:

- a. CCIDA-CCDC Reorganization – CCIDA Authorizing Resolution

Steve distributed copies of the proposed amended By-Laws for the Cayuga County Development Corporation (CCDC) to allow for the changes proposed by the County to establish the County as the sole member of the CCDC.

RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY, AS SOLE MEMBER OF THE CAYUGA COUNTY DEVELOPMENT CORPORATION (THE "CORPORATION"), AUTHORIZING THE AMENDMENT OF THE BY-LAWS OF THE CORPORATION TO ESTABLISH THE COUNTY OF CAYUGA, NEW YORK AS SOLE MEMBERSHIP OF THE CORPORATION

Motioned by Paul Lattimore to approve resolution, 2<sup>nd</sup> by Vijay Mital.

The resolution passed with the following roll call vote:

Herb Marshall	Yes
Paul Lattimore	Yes
Vijay Mital	Yes
John Latanyshyn	Yes
Gina Speno	Excused
Ray Lockwood	Yes
Carol Contiguglia	Yes

- b. Update: the Nominating Committee of the CCIDA Board of Directors, will meet next month to elect a Vice-Chair to replace retiring Vice-Chair Mital.
- c. Request for support from non-profit. Steve read a sponsorship request from a county non-profit and asked for direction from the board. The consensus of the board was to reply that the policy of the board has been not to respond to such solicitations of support.

UNFINISHED BUSINESS

- a. Joint CCPUSA-CCPUSA Meeting will be held on April 10, 2013 at 1 p.m. to discuss a Combined Heat & Power Plant | Micro-Grid Opportunities at the IDA Site with Bette & Cring, PC
- b. NYSEG Utility Project Update

Steve stated the NYSEG poles are set up for temporary service; however these poles have the capacity to service the required 34.5 lines. A brief discussion was held on the capacity of the gas lines as well.

County Chairman Mike Chapman presented Vijay Mital with a letter of appreciation for his committed service to the City of Auburn and Cayuga County in the support of economic development.

#### CAYUGA ECONOMIC DEVELOPMENT AGENCY (CEDA) Update

Andrew stated that the CEDA contract with the County to perform the One-Stop Economic Development Services for the County is being brought to the Ways and Means Committee this evening. CEDA is working to secure training dollars and consulting services to support new entrepreneur businesses.

Chairman Lockwood called a recess of the CCIDA at 4:24 p. m.

Chairman Lockwood reopened the CCIDA Meeting at 5:00 p.m.

#### REQUEST FOR EXECUTIVE SESSION

Paul Lattimore made a motion to enter into an executive session to discuss matters concerning proposed, confidential matters regarding the appointment of a particular person or corporation at 5:02 p.m. It was seconded by Carol Contiguglia. All members present voted in favor of the motion, passed.

Herb Marshall made the motion to exit the executive session at 5:35 p.m.; seconded by John Latanyshyn. All members present voted in favor of the motion, passed.

Motioned by Herb Marshall to recommend the CCIDA board's support of the County's the One Stop Model for the delivery of economic development services in the County and the CCIDA board will continue to work on an agreement with Cayuga Economic Development Agency to perform the economic development activities for the board; 2<sup>nd</sup> by Vijay Mital. The motion passed with the following roll call vote:

Herb Marshall	Yes
Paul Lattimore	Yes
Vijay Mital	Yes
John Latanyshyn	Yes
Gina Speno	Excused
Ray Lockwood	Yes
Carol Contiguglia	Yes

#### ADJOURNMENT

Herb Marshall motioned to adjourn the meeting at 5:40 p.m., 2<sup>nd</sup> by John Latanyshyn. All members present voted in favor of the motion, passed.

The next meeting will be the held on April 10, 2013 along with CCPUSA at Cayuga County Soil and Water District, 7413 County House Road, Auburn, NY, 1 p.m.

Respectfully submitted,  
Suzanne Gauthier, Acting Secretary/Treasurer

**Motion to approve minutes, 1<sup>st</sup> Herb Marshall, 2<sup>nd</sup> Joe Runkle. All in favor, passed. – June 18, 2013**