

**Cayuga County Industrial Development Agency Special Meeting  
Cayuga County Office Building, 5<sup>th</sup> Floor Conference Room  
May 14, 2013 4:00 p.m.**

Ray Lockwood, Chairman opened the CCIDA meeting at 4:00 pm.

ROLL CALL

Present: Ray Lockwood, Paul Lattimore, Carol Contiguglia, Vijay Mital, Herb Marshall, John Latanyshyn, Joe Runkle, Gina Speno (4:30)

Others Present: Mike Chapman, Stephen Lynch, Suzanne Gauthier, Andrew Fish, Mike Chamberlain (CEDA), Susan Katzoff,( Hiscock & Barclay) Rick Galbato

MINUTES: Motioned by Herb Marshall to approve the minutes for meetings of March 12, 2013 2<sup>nd</sup> by John Latanyshyn. All members present voted in favor, passed.

TREASURER'S REPORT: The March/April 2013 Treasurer's report was submitted and reviewed by the board. John Latanyshyn motioned to approve the presented Treasurer's Report, 2<sup>nd</sup> by Joe Runkle. All members present voted in favor, passed

NEW BUSINESS:

a. Cayuga County Industrial Park Lighting Costs

Steve presented the board with the projected costs provided by NYSEG for an annual delivered energy cost for the sixteen lights at the Industrial Park. Based on current rates and charges, the annual cost would be \$1,700 - \$2,300 depending on the service class. Currently Cayuga Milk Ingredients does not need these lights turn on, but will contact the board when necessary. The consensus of the board is to review the lighting of the lamps at a future date.

b. Resolution: Authorizing the establishment of a banking accounts at Generations Bank

**RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY AUTHORIZING THE ESTABLISHMENT OF BANKING ACCOUNTS AT GENERATIONS BANK.**

Motioned by Paul Lattimore to approve resolution, 2<sup>nd</sup> by Her Marshall.

The resolution passed with the following roll call vote:

Herb Marshall	Yes
Paul Lattimore	Yes
Joseph Runkle	Yes
John Latanyshyn	Yes
Gina Speno	Absent
Raymond Lockwood	Yes
Carol Contiguglia	Yes

UNFINISHED BUSINESS

a. Lift Station, Town of Aurelius Update.

Steve advised the board that the bids have been completed and will be awarded to Rizzo Construction. The costs to complete came in under projections; therefore a request has been forwarded to NYS to approve a budget amendment to complete additional upgrades to the sewer line under the current grant award. Requests have been made to Barton and Loguidice to prepare costs estimates for expansion/increase in capacity of the lift station and sewer lines.

The board discussed the possibility of transferring the ownership of the CCIDA sewer line to the Town of Aurelius, including the land and infrastructure located at D&W Diesel, prior to the town starting the sewer line/lift station work if this could be arranged with the Town and the Town's construction schedule.

Herb Marshall motioned to have Karpinski, Stapleton, Galbato and Tehan, PC prepare the proper easements and transfer documents to complete the current lift station work and to include the infrastructure at the D & W site, and authorizes the Executive Director to sign all contracts relating to these transactions.

2<sup>nd</sup> Paul Lattimore, The motion passed with the following roll call vote:

Herb Marshall	Yes
Paul Lattimore	Yes
Joseph Runkle	Yes
John Latanyshyn	Yes
Gina Speno	Absent
Raymond Lockwood	Yes
Carol Contiguglia	Yes

#### CAYUGA ECONOMIC DEVELOPMENT AGENCY (CEDA) Update

Andrew stated that CEDA received thirty four applications for the Economic Development specialist position. Phone interviews will be conducted followed by personal interviews with select three or four select candidates. The CEDA board and the CCIDA executive board will interview the final one or two candidates.

An Auburn local business manufacturer is looking for assistance in a proposed expansion. The Consolidation Funding Application has been postponed until June, with submittals to be finalized in mid-August.

#### REQUEST FOR EXECUTIVE SESSION

Paul Lattimore made a motion to enter into an executive session to discuss matters concerning proposed, confidential matters regarding the appointment of a particular person or corporation at 4:36 p.m. It was seconded by John Latanyshyn. All members present voted in favor of the motion, passed.

Herb Marshall made the motion to exit the executive session at 6:25 p.m., seconded by Carol Contiguglia. All members present voted in favor of the motion, passed.

#### ADJOURNMENT

Herb Marshall motioned to adjourn the meeting at 6:30 p.m., 2<sup>nd</sup> by John Latanyshyn. All members present voted in favor of the motion, passed.

The next regularly scheduled meeting will be the held on June 18, 2013 at the Cayuga County Office Building, 5<sup>th</sup> Floor Conference Room, 4 p.m.

Respectfully submitted,  
Suzanne Gauthier, Acting Secretary/Treasurer

**Motion to approve minutes as amended, 1<sup>st</sup> Herb Marshall, 2<sup>nd</sup> Joe Runkle. All in favor, passed. – June 18, 2013**