

**Cayuga County Industrial Development Agency Meeting  
Cayuga County Office Building, 5<sup>th</sup> Floor Conference Room  
June 18, 2013 4:00 p.m.**

Ray Lockwood, Chairman opened the CCIDA meeting at 4:00 pm.

ROLL CALL

Present: Ray Lockwood, Paul Lattimore, Herb Marshall, John Latanyshyn, (excused at 4:50), Joe Runkle, Gina Speno (4:10)

Excused: Carol Contiguglia

Others Present: Stephen Lynch, Suzanne Gauthier, Andrew Fish, Tracy Verrier (CEDA), Lisa Ryerson, President Wells College, Sue Edinger, General Manager, Inns of Aurora

MINUTES: Motioned by Herb Marshall to revise the minutes for the meeting of May14, 2013 2<sup>nd</sup> by Joe Runkle. All members present voted in favor to approve minutes as amended, passed.

TREASURER’S REPORT: The May 2013 Treasurer’s report was submitted and reviewed by the board. Joe Runkle motioned to approve the presented Treasurer’s Report, 2<sup>nd</sup> by Herb Marshall. All members present voted in favor, passed

CAYUGA ECONOMIC DEVELOPMENT AGENCY (CEDA) Update

The interview process and evaluation of the candidates were completed. Andrew Fish introduced Tracy Verrier to the board as the recently hired Economic Development Specialist for CEDA.

NEW BUSINESS:

- a. Initial Project Resolution: Abbott House Inn Application for Assistance

Steve stated that the application for CCIDA was received and reviewed the process to support the project and elements within the proposed resolution.

Lisa Ryerson and Sue Edinger presented an overview of the project, along with the Inns of Aurora’s overall objectives to have the business sustain itself as well as support local tourism activities. The board discussed the proposed job retention and creation of the project, the SEQRA process, and the projected costs of the expansion, as well as the components of a proposed PILOT. The public hearing would be held on Tuesday July 23<sup>rd</sup> at 2 p.m. at the Aurora Inn Fire House.

RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (i) ACCEPTING THE APPLICATION OF PLEASANT T. ROWLAND, LLC ( THE “COMPANY”) WITH RESPECT TO A CERTAIN PROJECT(AS MORE FULLY DEFINED BELOW); (ii) AUTHORIZING THE SCHEDULING AND CONDUCT OF A PUBLIC HEARING WITH RESPECT TO THE PROJECT; (iii )DESCRIBING THE FORMS OF FINANCIAL ASSISTANCE BEING CONTEMPLATED BY THE AGENCY; (iv) RATIFYING FINDINGS PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (“SEQRA”); AND (v) AUTHORIZING THE NEGOTIATION OF CERTAIN AGREEMENTS RELATING TO THE PROJECT

Motioned by John Latanyshyn to approve resolution, 2<sup>nd</sup> by Paul Lattimore

The resolution passed with the following roll call vote:

Herb Marshall	Yes
Paul Lattimore	Yes
Joseph Runkle	Yes
John Latanyshyn	Yes
Gina Speno	Yes
Raymond Lockwood	Yes
Carol Contiguglia	Excused

UNFINISHED BUSINESS

Chairman Lockwood asked for a short recess at 4:45 p.m.

Chairman Lockwood reopened the meeting at 4:49 pm

Ray Lockwood stated the Nominating Committee met and motioned to nominate Paul Lattimore as Vice-Chairman of the CCIDA, 2<sup>nd</sup> by Joe Runkle. All members present voted in favor, passed

Cayuga Milk Ingredients (CMI) Project update

Steve explained that CMI has requested to use a portion of the CCIDA to stage four of the twelve milk silos which are to be delivered to the site.

Motioned by Herb Marshall to allow Cayuga Milk Ingredients to store up to four milk silos on the CCIDA site, and if any damages occur to the site from the storage of the silos, the damage will be repaired by CMI, 2<sup>nd</sup> by Joe Runkle. All members present voted in favor, passed

REQUEST FOR EXECUTIVE SESSION

Paul Lattimore made a motion to enter into an executive session to discuss matters concerning proposed, confidential matters regarding the appointment of a particular person or corporation at 5:07 p.m. It was seconded by Herb Marshall. All members present voted in favor of the motion, passed.

Herb Marshall made the motion to exit the executive session at 5:40 p.m., seconded by Paul Lattimore. All members present voted in favor of the motion, passed.

UNFINISHED BUSINESS, cont.

CEDA Contract

Motioned by Herb Marshall to present the latest version of the proposed contract, minus the 5.1 Hold Harmless clause as confirmed by the County Attorney, and to include the revision to the dates of the Transition Period, 2<sup>nd</sup> by Joe Runkle

The motion passed with the following roll call vote:

Herb Marshall	Yes
Paul Lattimore	Yes
Joseph Runkle	Yes
John Latanyshyn	Excused
Gina Speno	Yes
Raymond Lockwood	Yes
Carol Contiguglia	Excused

ADJOURNMENT

Paul Lattimore motioned to adjourn the meeting at 5:45 p.m., 2<sup>nd</sup> by Herb Marshall. All members present voted in favor of the motion, passed.

The next regularly scheduled meeting will be the held on July 23, 2013 at the Cayuga County Office Building, 5<sup>th</sup> Floor Conference Room, 4 p.m.

Respectfully submitted,  
Suzanne Gauthier, Acting Secretary/Treasurer

**Motion to approve minutes, 1st Joe Runkle, 2<sup>nd</sup> Paul Lattimore. All in favor, passed. – July 23, 2013**