

**Cayuga County Industrial Development Agency Meeting
Cayuga County Public Service Utility Agency Meeting
Cayuga County Office Building, 5th Floor Conference Room
July 23, 2013 4:00 p.m.**

Ray Lockwood, Chairman opened the CCIDA meeting at 4:02 pm.

ROLL CALL

Present: Ray Lockwood, Paul Lattimore, Herb Marshall, Joe Runkle, Carol Contiguglia

Excused: John Latanyshyn Gina Speno

Others Present: Stephen Lynch, Suzanne Gauthier, Justin Miller, Harris Beach, Andrew Fish, Tracy Verrier, CEDA, Sue Edinger, Aurora Inn, Tim Lattimore, Paul Pinckney, Bill Graney, John Montone, Denny Zach

MINUTES: Motioned by Joe Runkle to approve the minutes for the meeting of June 18, 2013, 2nd by Paul Lattimore. All members present voted in favor to approve minutes, passed.

TREASURER’S REPORT: The June 2013 Treasurer’s report was submitted and reviewed by the board. Joe Runkle motioned to approve the presented Treasurer’s Report, 2nd by Carol Contiguglia. All members present voted in favor, passed

NEW BUSINESS:

- Abbott House Project, Aurora, New York – The Pleasant Rowland, LLC

Summary of 7/23/2013 Public Hearing and Public Comments – Steve Lynch reviewed with the board the results from the public hearing held in Aurora earlier in the day.

RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (i) APPOINTING THE PLEASANT T. ROWLAND, LLC (THE “COMPANY”) AS ITS AGENT TO UNDERTAKE THE PROJECT (AS MORE FULLY DESCRIBED BELOW); (ii) AUTHORIZING THE EXECUTION AND DELIVERY OF AN AGENT AGREEMENT, LEASE AGREEMENT, LEASEBACK AGREEMENT, PAYMENT-IN-LIEU-OF-TAX AGREEMENT AND RELATED DOCUMENTS WITH RESPECT TO THE PROJECT; (iii) AUTHORIZING THE PROVISION OF CERTAIN FINANCIAL ASSISTANCE TO THE COMPANY (AS FURTHER DEFINED HEREIN); AND (iv) AUTHORIZING THE EXECUTION OF RELATED DOCUMENTS WITH RESPECT TO THE PROJECT.

Motioned Joe Runkle to approve the resolution, 2nd by Paul Lattimore

Justin Miller reviewed with the board the elements within the Abbott House Project Authorizing Resolution, along with an explanation of the proposed PILOT agreement. The board asked for clarification of the leaseback agreement and a description of the insurance liability section of the agreement.

Motioned by Herb Marshall for the CCIDA Attorneys, along with Executive Director and the Chairman, to review that the insurance limits are sufficient within the Leaseback Agreement, 2nd by Joe Runkle. All members present voted in favor of the motion, passed.

The resolution passed with the following roll call vote:

| | |
|-------------------|--------|
| Herb Marshall | Yes |
| Paul Lattimore | Yes |
| Joseph Runkle | Yes |
| John Latanyshyn | Absent |
| Gina Speno | Absent |
| Raymond Lockwood | Yes |
| Carol Contiguglia | Yes |

- CCIDA/CEDA Administration – Resolution to appoint Andrew Dish as CCIDA Deputy Director

RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (i) APPOINTING MR. ANDREW FISH, CURRENT INTERIM DIRECTOR OF THE CAYUGA ECONOMIC DEVELOPMENT AGENCY (“CEDA”) AS DEPUTY DIRECTOR OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY

Motioned Paul Lattimore to approve resolution, 2nd by Carol Contiguglia

The resolution passed with the following roll call vote:

| | |
|-------------------|--------|
| Herb Marshall | Yes |
| Paul Lattimore | Yes |
| Joseph Runkle | Yes |
| John Latanyshyn | Absent |
| Gina Speno | Absent |
| Raymond Lockwood | Yes |
| Carol Contiguglia | Yes |

UNFINISHED BUSINESS

Cayuga Milk Ingredients (CMI) Project update

Steve requested a consensus from the board to allow for the redistribution of the soil from the excavation of the site for the CMI plant. The board decided to discuss with the County Highway and the Soil and Water District the work involved and to move forward with the replacement of the soil; as long as the process would not interfere with the existing lease with Patterson farms.

Town of Aurelius Lift Station

Motioned by Paul Lattimore, to allow CCIDA attorneys to prepare the proper documents necessary to establish a temporary right of way for the Town of Aurelius to be able to complete the work necessary on the lift station, 2nd by Carol Contiguglia, All members present voted in favor, passed.

NEW BUSINESS CONTINUED:

Karpinski, Stapleton, Galbato and Tehan, PC - Request to transfer files

Motioned by Paul Lattimore to allow Riccardo Galbato to continue as CCIDA General Counsel as Mr. Galbato moves forward in his own private practice, 2nd by Herb Marshall. All members present voted in favor, passed

CAYUGA COUNTY PUBLIC SERVICE AGENCY

Chairman Lattimore opened the CCPUSA meeting at 4:50 p.m.

ROLL CALL

Present: Tim Lattimore, Paul Pinckney, Bill Graney, John Montone, Denny Zach

Excused: Cal Sheckler, Matt McArdle, Jim Young

CCPUSA Project Status Report

John Montone distributed the status update report of CCPUSA’s targeted project initiatives. The board reviewed the different aspects of the Solar Array Project, the partners involved in the projects and the Combined Heat and Power (CHP) Feasibility Study. The board discussed the funding options available and the actions items necessary to move forward on CCPUSA initiatives. John explained that Bette and Cring has prepared a draft Request for Proposal (RFP) for the CHP Feasibility Study. The partnerships with the IDAs and supporting agencies will need to be established, as well as the determination of which agency will release the RFP. The agencies’ commitments of funding and a letter of support from Cayuga Milk Ingredient, as the potential end user of the site, will be

necessary to move the projects forward. The Legislature's funding support of CCPUSA will need to be discussed in the upcoming months.

Member Denny Zach asked the board to meet with the Auburn Public Utility Service in the near future.

ADJOURNMENT OF CCPUSA MEETING

Paul Pinckney motioned to adjourn the meeting at 5:10 p.m., 2nd by John Montone. All members present voted in favor of the motion, passed.

ADJOURNMENT OF CCIDA MEETING

Paul Lattimore motioned to adjourn the meeting at 5:12 p.m., 2nd by Herb Marshall. All members present voted in favor of the motion, passed.

The next regularly scheduled CCIDA meeting will be held on August 20, 2013 at the Cayuga County Office Building, 5th Floor Conference Room, 4 p.m.

The next CCPUSA meeting is to be scheduled.

Respectfully submitted,
Suzanne Gauthier, Acting Secretary/Treasurer

Motion to approve minutes, 1st Carol Contiguglia, 2nd Paul Lattimore. All in favor, passed. – August 20, 2013