

**Cayuga County Industrial Development Agency Meeting
Springside Inn, 6141 West Lake Road, Auburn New York
December 17, 2013 12:00 p.m.**

Ray Lockwood opened the CCIDA meeting at 12:10 pm.

ROLL CALL

Present: Joe Runkle, Herb Marshall, Ray Lockwood, Paul Lattimore, John Latanyshyn, Carol Contigulia,

Excused: Gina Speno

Others Present: Steve Lynch, Suzanne Gauthier, Cayuga County Planning Department, Rick Galbato, Galbato Law Firm, Andrew Fish, Tracy Verrier, Audrey Iwanicki, CEDA

MINUTES: Motioned by John Latanyshyn to approve the November minutes, 2nd by Herb Marshall. All present voted in favor, motion passed.

TREASURER'S REPORT: The November 2013 Treasurer's report was submitted by Tracy Verrier and reviewed by the board. Andrew Fish told the Board that 2014 budget was submitted to PARIS. Tracy Verrier is creating a mini-report for the CCIDA that includes jobs/PILOT agreement benefits and a one page summary for a quick and easy list of IDA properties. Andrew Fish also told the Board that he expects that the IDA would receive an application from Victory Sports at the January 21st meeting. Carol Contigulia motioned to approve the presented Treasurer's Report, 2nd by Herb Marshall. All members present voted in favor, motion passed

NEW BUSINESS:

a. Appointment of Officers for FY2014: Nominating Committee: Gina Speno, Herb Marshall & John Latanyshyn.

Herb Marshall, speaking for the nominating committee, moved that Ray Lockwood be approved as Chair, Paul Lattimore be approved as Vice Chair and John Latanyshyn be approved as Treasurer. 2nd by Joe Runkle. All present voted in favor, motion passed.

Herb Marshal, speaking for the nominating committee, moved that Andrew Fish remain as Executive Director, Tracy Verrier remain as Acting Treasurer and Audrey Iwanicki remain as Acting Secretary. Also included in the motion is that Justin Miller remain as transaction counsel and Rick Galbato remain as general counsel. 2nd by John Latanyshyn. All present voted in favor, motion passed.

b. CEDA Board. John Latanyshyn recommended that someone other than the CCIDA Chair be able to attend CEDA meetings with voting privileges. He mentioned creating a co-Chair. Andrew Fish explained that CEDA's By-Laws were written to ensure that the titled positions on the Board such as the Mayor or the Chairman of the County Legislature would attend the meetings personally rather than send a representative. John Latanyshyn said that the CCIDA Board understood, but the rule shouldn't be projected onto other organizations and someone should have full authority to act on Ray's behalf. Andrew Fish told the Board that the Chair could give proxy to vote to any of CEDA's Executive Committee members with specific instructions on how to vote. John Latanyshyn said they felt an opinion might change during the course of the meeting. Andrew Fish said that they will be making a change to the By-Laws to accommodate the lack of a Chamber Executive Director on the Board. He can bring the suggestion to the Board, but it is not his decision to make. Motioned by Herb Marshall that the CCIDA request that CEDA change the By-Laws to allow someone other than the Chair to attend CEDA meeting with voting privileges. 2nd by Joe Runkle. All present voted in favor, motion passed.

c. Andrew Fish gave the Board an update on the status of various projects. He told the Board that he is still trying to set up a meeting with BOCES to discuss a possible berm at the IDA site. He said there may be someone

relatively close by that wants the dirt. Victory Sports Medicine has had some movement. They are trying to figure out how to move forward with the \$500,000 grant. There is a 120 day window and the site still needs the signature of the PDD. It will be 2 to 3 months. Johnston Paper and TRW received awards. Johnston Paper has an existing PILOT that they have not begun payments on. They are doing analysis to determine their best option.

The consultant for the incubator/accelerator feasibility study will share a report at the end of January and will do a business plan if an incubator is feasible. The John Street project received a \$150,000 grant. Apartments with an income eligibility are included in that grant.

Herb Marshall asked about maintenance of the berm, stating there is no equipment for maintenance. Steve Lynch asked if there are issues changing the topography.

Ray Lockwood asked about the status of the water line and the railroad in Aurelius. Andrew Fish said they are asking a one-time payment of \$30,000. It is normally \$1200 - \$1300 per year for annual payments. They are leveraging multiple projects. Andrew Fish is trying to get numbers from the city on their crossings. The PILOT will be up at the end of next year. By Andrew's calculations, Finger Lakes Railroad has saved approximately \$2 million. Even if the calculations are off, Andrew said it's at least \$1 million. He reminded the Board that it is an important and growing business in Cayuga County.

ADJOURNMENT OF CCIDA MEETING

Meeting adjourned at the call of the chair at 12:40 pm.

The next regularly scheduled CCIDA meeting will be the Annual Meeting, held on January 21, 2014 at 2 State Street, 1st Floor Conference Room, Auburn, NY at 4:00 pm.

Respectfully submitted,
Audrey Iwanicki, Acting Secretary