

**Cayuga County Industrial Development Agency Meeting  
County Office Building, 5<sup>th</sup> Floor Conference Room, Auburn, NY  
March 14, 2012 4:00 p.m.**

The meeting was called to order with the following Roll Call:

Present: Vijay Mital. Chair, Paul Lattimore, Carol Contiguglia, Ray Lockwood, Herb Marshall, Gina Speno, John Latanyshyn

Others Present: Steve Lynch, Suzanne Gauthier, Rick Galbato, Karpinski, Stapleton, Galbato and Tehan, P.C., Doug Kierst, Cayuga County Soil and Water, Justin Miller, Harris Beach, PLLC, Larry Rosenbaum, Jack Kelly, Don Landis and William Teator , Terry Masterson, Cayuga Economic Development Agency, Justin Murphy, the Citizen

Chairman Vijay Mital called the CCIDA meeting to order at 4:07 pm.

Minutes: Minutes from the February 14, 2012 meeting tabled until next month's meeting.

Treasurer's Report: Treasurer's report tabled until next month's meeting.

Motioned by Ray Lockwood at 4:09 p.m., 2<sup>nd</sup> by John Latanyshyn to request an executive session to discuss matters related to the confidential negotiation for the sale or lease of real property. All in favor.

Motioned by Herb Marshall, 2<sup>nd</sup> by Ray Lockwood to come out of executive session at 5:16 p.m. All in favor.

New Business:

**STATUS OF FINANCIAL AUDIT**

Steve explained that the board needs to set a date to approve the financial audit before the end of the month to order to be in compliance with the NYS Public Authority Budget Office. Meeting to be held either the week of March 19<sup>th</sup> or March 26<sup>th</sup>.

State of the City/County Luncheon will be held on March 29<sup>th</sup>

Unfinished Business

**CCIDA BOARD AND CCDC: CAYUGA COUNTY ON- BEHALF OF ISSUANCE CIVIC FACILITIES BONDS**

The board continued discussion on the issue to use the current CCDC board structure or to develop a new LDC for the purpose of assisting civic facilities projects. The board suggested to consult with the County legislature about the possibility of increasing the number of members on the current CCDC board to allow additional community members to the board.

**CCIDA INDUSTRIAL PARK INFRASTRUCTURE PROJECT**

**Review and Discussion of Alternative Roadway & Parcel Configurations**

The board discussed and reviewed different options of laying out the road into the park to best maximize the potential for prospective users.

The Regional Council announced that the fall CFA applications will be due in June.

**CEDA UPDATE: TERRY MASTERSON**

Terry explained that with the completion of the strategic plan; an action plan will be developed. Terry is continuing to make business visitations within the County. Terry met with a group interested in the developing an incubation center in the Cato area. Discussions have been held with a Liverpool based business looking at the possibility of moving his business to Cayuga County. The first annual CEDA luncheon will be held on April 18<sup>th</sup> at Highland Park.

**REQUEST FOR EXECUTIVE SESSION**

Carol Contiguglia made the motion to enter into an executive session to discuss matters related to the negotiation for the sale or lease of real property at 5:49 p.m. It was seconded by John Latanyshyn . All were in favor.

Ray Lockwood made the motion to come out of executive session at 6:20 p.m. It was seconded by John Latanyshyn. All were in favor

Ray Lockwood motioned to adjourn the meeting at 6:25 p.m., 2<sup>nd</sup> by Herb Marshall. All were in favor.

Next meeting to be held either the week of March 19<sup>th</sup> or March 26<sup>th</sup> to approve the financial audit.

Respectfully submitted,  
Suzanne Gauthier, Assistant Secretary

**Motion to approve minutes, 1<sup>st</sup> Ray Lockwood, 2<sup>nd</sup> Herb Marshall. All in favor, passed. – April 26, 2012**