

Cayuga County Industrial Development Agency Meeting
County Office Building, 5th Floor Conference Room, Auburn, NY
May 15, 2012 4:00 p.m.

Chairman Vijay Mital called the CCIDA meeting to order at 4:02 pm.

Present: Vijay Mital, Carol Contiguglia (4:13), Ray Lockwood, Herb Marshall, Gina Speno (4:12), John Latanyshyn
Excused: Paul Lattimore

Others Present: Steve Lynch, Suzanne Gauthier, David Paoletta, Tom Squires

MINUTES: Motion by Ray Lockwood to approve the minutes for the April 26, 2012, 2nd by John Latanyshyn,
All members present voted in favor.

TREASURER'S REPORT: Treasurer's report for April was circulated to the board.

NEW BUSINESS:

Steve introduced David Paoletta, the newly hired Planner in County Planning office.

ONTARIO REALTY PILOT PAYMENT & CCIDA DEMAND LETTER

Steve presented a copy of the demand letter sent to Ontario Realty in March. The board discussed the action items available.

Motioned by Ray Lockwood to direct the CCIDA legal representative to commence with the discontinuance of PILOT agreement with Ontario Realty; 2nd by Herb Marshall

The motion passed with the following roll call vote:

Herb Marshall	Yes
Paul Lattimore	Absent
Vijay Mital	Yes
John Latanyshyn	Yes
Gina Speno	Yes
Ray Lockwood	Yes
Carol Contiguglia	Yes

CAYUGA ECONOMIC DEVELOPMENT AGENCY (CEDA) UPDATE: - Terry Masterson- Excused

UNFINISHED BUSINESS

• Current Committee Structure

The board members reviewed the current committee structure.

Vijay Mital motioned to establish a Nominating Committee of two members: Ray Lockwood and Herb Marshall; 2nd by Ray Lockwood. The motion passed with the following roll call vote:

Herb Marshall	Yes
Paul Lattimore	Absent
Vijay Mital	Yes
John Latanyshyn	Yes
Gina Speno	Yes
Ray Lockwood	Yes
Carol Contiguglia	Yes

Ray reported that the Nominating Committee recommends John Latanyshyn as CCIDA Secretary.

Ray Lockwood motioned to nominate John Latanyshyn as CCIDA Secretary; 2nd by Herb Marshall.

The motion passed with the following roll call vote:

Herb Marshall	Yes
Paul Lattimore	Absent
Vijay Mital	Yes
John Latanyshyn	Abstained (As nominee)
Gina Speno	Yes
Ray Lockwood	Yes
Carol Contiguglia	Yes

Board members discussed the need to establish an Executive Committee of three board members. The consensus of the board was for the Executive Committee to consist of the CCIDA Chairman, Vice-Chairman and Secretary.

Chairman Vijay Mital discussed with members his need to resign as a member of the Governance Committee. The Governance Committee would now be represented by Carol Contiguglia, Paul Lattimore, and Gina Speno.

REQUEST FOR EXECUTIVE SESSION

Ray Lockwood made the motion to enter into an executive session to discuss matters related to the confidential negotiation for the sale or lease of real property at 4:33 p.m. It was seconded by John Latanyshyn. All members present voted in favor of the motion.

Herb Marshall made the motion to come out of executive session at 5:03 p.m. It was seconded by Ray Lockwood. All members present voted in favor of the motion.

- Town of Aurelius Lift Station

Steve reported the Request for Proposal for the Engineering of the Lift Station has been drafted and will be presented to the Town for approval and certification.

ADJOURNMENT

Herb Marshall motioned to adjourn the meeting at 5:07 p.m., 2nd by Ray Lockwood. All were in favor.

The next meeting is to be held on June 19th, 2012 at the County Office Building, 5th Floor Conference Room at 4:00 p.m.

Respectfully submitted,
Suzanne Gauthier, Acting Secretary/Treasurer

Motion to approve minutes, 1st Ray Lockwood, 2nd Herb Marshall. All in favor, passed. – July 31, 2012