

**Cayuga County Industrial Development Agency Meeting
County Office Building, 5th Floor Conference Room, Auburn, NY
May 31, 2012 4:00 p.m.**

Chairman Vijay Mital called the CCIDA meeting to order at 4:06 pm.

Present: Vijay Mital, Paul Lattimore, Ray Lockwood, Gina Speno, John Latanyshyn

Excused: Carol Contigulia, Herb Marshall

Others Present: Steve Lynch, Suzanne Gauthier, Tom Squires

REQUEST FOR EXECUTIVE SESSION

Ray Lockwood made the motion to enter into an executive session to discuss matters related to the confidential negotiation for the sale or lease of real property at 4:07 p.m. It was seconded by Gina Speno. All members present voted in favor of the motion.

Ray Lockwood made the motion to come out of executive session at 4:45 p.m. It was seconded by John Latanyshyn. All members present voted in favor of the motion.

John Latanyshyn motioned for Steve Lynch to execute and forward the prepared Non-Binding Letter of Intent to Minard Run Oil Company, with the terms and conditions to undertake the transfer and closure of the gas well on the Aurelius Site; 2nd by Paul Lattimore. All members present voted in favor.

UNFINISHED BUSINESS

AWARD OF ENGINEERING CONTRACT FOR ROAD INFRASTRUCTURE FOR CAYUGA COUNTY INDUSTRIAL PARK IN THE TOWN OF AURELIUS

Steve distributed the summary of the three submitted proposals and the board discussed the timeline for the project.

**RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (THE "AGENCY")
AUTHORIZING THE AWARD OF CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES WITH
RESPECT TO THE PREPARATION OF BID DOCUMENTS AND PROCUREMENT SERVICE FOR THE
CONSTRUCTION OF PHASE 2 INFRASTRUCTURE IMPROVEMENTS WITHIN THE CAYUGA
COUNTY INDUSTRIAL PARK**

John Latanyshyn motioned to approve the resolution to award the contract to Napierala Consulting, P.C. as the lowest proposal for professional engineering services; 2nd by Ray Lockwood. The resolution passed with the following roll call vote:

Herb Marshall	Absent
Paul Lattimore	Yes
Vijay Mital	Yes
John Latanyshyn	Yes
Gina Speno	Yes
Ray Lockwood	Yes
Carol Contigulia	Absent

NEW BUSINESS

CAYUGA ECONOMIC DEVELOPMENT AGENCY (CEDA) UPDATE: - Terry Masterson

- Terry stated the tentative date for a joint CCIDA and CEDA meeting would be held on July 12th at 8:00 a.m.
- Terry discussed the creation of a new job training fund with funds derived from both public and private contributions.
- June 6th – Members of CEDA, CCIDA, and County Legislators are scheduled to travel to Genesee County to visit the Batavia Industrial Park and to discuss with
- Discussions are being held on the planning and creation of a micro-loan fund for small businesses.
- June 19th – Chamber of Commerce to hold a Manufacturers' Round Table.

ADJOURNMENT

Ray Lockwood motioned to adjourn the meeting at 5:30 p.m., 2nd by John Latanyshyn. All were in favor.

The next meeting is to be held on June 19th, 2012 at the County Office Building, 5th Floor Conference Room at 4:00 p.m.

Respectfully submitted,

Suzanne Gauthier, Assistant Secretary

Motion to approve minutes, 1st Lockwood, 2nd Marshall. All in favor, passed. – June 19, 2012