

**Cayuga County Industrial Development Agency Meeting
County Office Building, 5th Floor Conference Room, Auburn, NY
July 31, 2012 4:00 p.m.**

Vice- Chairman Carol Contiguglia called the CCIDA meeting to order at 4:05 pm.

Present: Paul Lattimore, Ray Lockwood, John Latanyshyn, Carol Contiguglia, Herb Marshall

Absent: Gina Speno, Vijay Mital

Others Present: Steve Lynch, Suzanne Gauthier, Tom Squires, Justin Miller, Rick Galbato, Terry Masterson, Brian Gillespie, Kevin Ellis, Bill Morgan

Minutes: Carol Contiguglia reviewed with the board the Minutes presented for the meetings of May 15, June 19th and July 12th. The board held a brief discussion on the current committee structure.

Motioned by Ray Lockwood to approve the minutes for the May 15, 2012, June 19, 2012 and July 12, 2012 Meetings, 2nd by Herb Marshall, All in favor.

Treasurer's Report: Treasurer's report for June was circulated to the board. Motion by Paul Lattimore to accept as printed, 2nd by John Latanyshyn, All in favor.

Agenda Addition

Date corrected on agenda for the Wednesday August 8th meeting. Terry Masterson explained that this joint meeting of CCIDA, CEDA, County Legislature, City Council and AIDA members includes a presentation by Steve Hyde from Genesee County Economic Development Center. This meeting will be held at the BOCES Campus at 10:00 a.m.

NEW BUSINESS

RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY (THE AGENCY") (I) ESTABLISHING AN EXECUTIVE COMMITTEE AS A STANDING COMMITTEE OF THE AGENCY BOARD OF DIRECTORS AND NAMING THE AGENCY OFFICERS TO SERVE THEREON

Ray Lockwood made the motion to approve the resolution; seconded by Herb Marshall. The resolution passed with the following roll call vote:

| | |
|-------------------|--------|
| Herb Marshall | Yes |
| Paul Lattimore | Yes |
| Vijay Mital | Absent |
| John Latanyshyn | Yes |
| Gina Speno | Absent |
| Ray Lockwood | Yes |
| Carol Contiguglia | Yes |

▪ Gillespie Motors, Inc. Application for CCIDA Financial Assistance

Carol introduced owner Brian Gillespie of Gillespie Chevrolet in Union Springs. Mr. Gillespie reviewed with the board the proposed dealership expansion. The project entails remodeling the existing showroom and office spaces; along with the construction of a 3200 sq ft expansion of the customer service area and showroom. The plans have been approved by Chevrolet Corporation and the Village of Union Springs Planning Board has issued a Negative SEQRA declaration for the project site plan.

RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY ACCEPTING THE APPLICATION OF GILLESPIE MOTORS, INC. ("THE COMPANY") WITH RESPECT TO A CERTAIN PROJECT (AS MORE FULLY DEFINED BELOW); (ii) AUTHORIZING THE UNDERTAKING OF THE PROJECT AND APPOINTING THE COMPANY AS ITS AGENT TO UNDERTAKE SAME; (iii) AUTHORIZING THE NEGOTIATION, EXECUTION AND DELIVERY OF A LEASE AGREEMENT AND RELATED DOCUMENTS

Ray Lockwood made the motion to approve the resolution; seconded by John Latanyshyn. The resolution passed with the following roll call vote:

| | |
|-----------------|--------|
| Herb Marshall | Yes |
| Paul Lattimore | Yes |
| Vijay Mital | Absent |
| John Latanyshyn | Yes |
| Gina Speno | Absent |

| | |
|-------------------|-----|
| Ray Lockwood | Yes |
| Carol Contiguglia | Yes |

UNFINISHED BUSINESS

- Grant Right of Way/Easement for CCIDA Sewer Line – Rick Galbato

Rick Galbato asked to add an 1886 Clark Street Road, LLC Resolution to the agenda.

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN THE GRANT OF RIGHT OF WAY AND EASEMENT AND FORM #TP-584 WITH 1886 CLARK STREET ROAD, LLC

Ray Lockwood made the motion to approve the resolution; seconded by Paul Lattimore. The resolution passed with the following roll call vote:

| | |
|-------------------|--------|
| Herb Marshall | Yes |
| Paul Lattimore | Yes |
| Vijay Mital | Absent |
| John Latanyshyn | Yes |
| Gina Speno | Absent |
| Ray Lockwood | Yes |
| Carol Contiguglia | Yes |

- CCIDA Website Design Update

Steve presented the board with the description and pricing data to complete the CCIDA website design. Justin Miller explained that the IDA has a legal obligation to make accessible to the public its financial reports and documentation.

Motioned by Ray Lockwood to authorize to expend through the marketing budget the use of Coburn Design for the update of the CCIDA website, 2nd by John Latanyshyn. All members present voted in favor of the motion.

- Update on Economic Development Meeting with City Council

Tom Squires stated that Steve Hyde will be doing a presentation on August 8th on the Economic Development Structure in Genesee County. A joint Auburn City Council and Cayuga County Legislature meeting will be held on August 15th to discuss County-wide economic development structures.

REQUEST FOR EXECUTIVE SESSION

Ray Lockwood made the motion to enter into an executive session to discuss matters related to the confidential negotiation for the sale or lease of real property at 4:50 p.m. It was seconded by John Latanyshyn. All members present voted in favor of the motion.

Ray Lockwood made the motion to exit session at 5:50 p.m.; seconded by Herb Marshall Ray Lockwood. All members present voted in favor of the motion.

UNFINISHED BUSINESS CONTINUED

RESOLUTION OF THE CAYUGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY(i) AUTHORIZING THE EXECUTION AND DELIVERY OF A LAND A DEVELOPMENT AGREEMENT WITH EXCLUSIVE OPTION AND LICENSE (“LDA”) TO BE ENTERED INTO WITH CAYUGA MILK INGREDIENTS, LLC (“THE COMPANY”) WITH RESPECT TO A CERTAIN PROJECT (AS MORE FULLY DEFINED BELOW);(ii) AUTHORIZING THE UNDERTAKING OF A CERTAIN AGENCY INFRASTRUCTURE PROJECT (AS MORE FULLY DEFINED HEREIN AND WITHIN THE LDA) TO BE LOCATED WITHIN THE CAYUGA COUNTY INDUSTRIAL PARK(THE :PARK”); (iii) AUTHORIZING THE ACQUISITION AND CLOSURE OF CERTAIN WELL LOCATED WITHIN THE PARK; AND (iv) AUTHORIZING THE EXECUTION AND DELIVERY OF RELATED AGREEMENTS.

Herb Marshall made the motion to approve the resolution; seconded by Ray Lockwood. The resolution passed with the following roll call vote:

| | |
|-------------------|--------|
| Herb Marshall | Yes |
| Paul Lattimore | Yes |
| Vijay Mital | Absent |
| John Latanyshyn | Yes |
| Gina Speno | Absent |
| Ray Lockwood | Yes |
| Carol Contiguglia | Yes |

- Scheduled Meetings Change

Motioned by Paul Lattimore to change the CCIDA scheduled meeting dates to the fourth Tuesday of the month starting with the August 28, 2012 meeting, 2nd by Ray Lockwood. All members present voted in favor of the motion.

ADJOURNMENT

Ray Lockwood motioned to adjourn the meeting at 6:13 p.m., 2nd by John Latanyshyn. All were in favor.

The next meeting is to be held on August 28, 2012 at the County Office Building, 5th Floor Conference Room at 4:00 p.m.

Respectfully submitted,
Suzanne Gauthier, Acting Secretary/Treasurer

Motion to approve minutes, 1st Herb Marshall, 2nd Carol Contiguglia. All in favor, passed. – August 28, 2012.